

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

January 14, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on January 14, 2002, at the Central Administration Office. Board members present were: James Hope, Morton Krieg, Dean Rummel, Kris Fehr and Mitzi Swenson. Administrators present were: Superintendent Koppelman, Dorothy Martinson, Lois Myran, Perry Braunagel, Sherry Libis, Barb Kady, Michael Heilman, Ron Steiner, Mickey Jordan, LeRoy Boespflug and Becky Meduna. Others present were: Karen Heidt, Len Lindbo, Allen, Colette and Luke Ensign and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. Vince Reep, personnel director, requested that the addition of the following hires be added to the consent agenda: Justin Enney, technology specialist, District-wide; Kevin Kittelson, supervisor, Jefferson and Jeffrey Booke, supervisor, Jefferson.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, December 10, 2001; special meeting, December 19, 2001; bills for January 2002; financial report for January 2002; pledged assets report for January 2002, as presented; and personnel report accepting the hires of Darren Czapiewski, computer network analyst, District-wide; Shay Maxwell, .50 FTE special education instructor, Heart River; Justin Enney, technology specialist, District-wide; Kevin Kittelson, supervisor, Jefferson; Jeffrey Booke, supervisor, Jefferson and the student/staff recognitions. Hope seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- 1) building authority committee-He has been appointed to serve on the committee planning the Dickinson Community Center. A public forum is scheduled Tuesday, January 15 at 7 p.m. at City Hall for the public to give input on the site location;
- 2) NDASA legislative and finance committee-He is serving on a legislative and finance committee that is studying the number of school districts in the State, etc.;
- 3) online purchasing-Two schools in the District are pilot schools for online buying this year. Benefits are having the supplies shipped directly to the school, not buying excess supplies that you don't need, etc. The District may move in that direction in the future; and

Superintendent's Report Cont.

- 4) District report card-He is planning to develop a District-wide report card for the community. Board input was requested. This concept will be brought back to the school board at a future date.

Approval of 2002-2003 School Calendar- Hope moved to approve the 2002-2003 school calendar as presented with a start date of August 28, 2002, the last day of school May 22, 2003, and Dickinson High School's graduation scheduled Sunday, May 25, 2003. Krieg seconded the motion. The motion carried unanimously.

Administrative Negotiations-The Dickinson Administrative Council petitioned to be the bargaining unit for administrative negotiations. Dean Rummel and Morty Krieg previously volunteered to serve on the administrative negotiations committee.

Swenson moved that, pursuant to the provisions of Section 15-38.1-10 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognize all certified administrators employed as administrators in the Dickinson District as an appropriate negotiation unit for the purpose of negotiations for the 2002-2003 contract. Fehr seconded the motion. The motion carried unanimously.

Hope moved that, pursuant to the provisions of Section 15-38.1-11 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognizes the Dickinson Administrative Council as the exclusive representative of the appropriate negotiation unit for the purpose of negotiations for the 2002-2003 contract. Krieg seconded the motion. The motion carried unanimously.

Destruction of Old School Records-NDCC 21-06-05 and NDCC 21-06-06 describe the procedure for retention and destruction of school district documents. A list of the records recommended for destruction was distributed and will be filed in the January 14, 2002, Board file. Records to be destroyed include: audits, student assessment screenings, bond issue and old bonds, Title I records, census cards, accounts payable information, adjusted journal entry information, bank statements, receipt books, end of month reports, summary lists, state bid data and monthly payroll records. Hope moved to authorize the business manager to destroy the records presented on the list in accordance with North Dakota Century Code 21-06-05 and 21-06-06 by depositing them in the local landfill. Krieg seconded the motion. The motion carried unanimously.

Fixed Assets Inventory-Previously the school board established a \$1,000 limit for school district property on our fixed asset inventory. The administrative recommendation was to set the amount at \$5,000. Hope moved to establish a \$5,000 limit for school district property on our fixed asset inventory. Fehr seconded the motion. The motion carried unanimously.

Education Improvement Plan/Accreditation-Lois Myran reported on the emerging issues evolving in state accreditation. This was the first segment of a two part presentation on state and federal initiatives in k-12 education and the ramifications for school districts. Ms. Myron reviewed proposed requirements for accreditation with DPI and NCA. The six components include a mission statement, instructional, personnel, environment, finance and continuous improvement components. The deadline to submit all of the components is December 1, 2004. Thereafter, a complete plan will be required every six years. If each of the components of the Education Implementation Plan are present, the school's Education Implementation Plan will be approved. At a future Board meeting she will present information on the new federal legislation.

Declining Enrollment-The building principals, Dorothy Martinson, Vince Reep and Superintendent Koppelman have been working on a plan to address declining enrollment. Superintendent Koppelman presented a transition plan for next year. The plan includes using attrition to reduce staff for next year. The administration plans to look carefully at resignations and retirements. Some positions may not be filled. Class size reduction teachers will be assigned to a building according to the class size and student/teacher ratio needs. Long term planning for declining enrollment will be addressed in the strategic planning process. Board input was requested. This item was informational only.

Strategic Planning Update-Superintendent Koppelman updated the Board on the strategic planning process. Dave Pearce will be meeting with the Cabinet on Wednesday, January 16. A date will be selected for the Board to meet with Mr. Pearce for their input. Then meetings will be scheduled in every building to gather input from staff, students and parents.

Board Policies

- a. Policy DBJA Early Retirement Incentive-First Reading-The recommendation was to delete the following sentence in the policy:
~~5. Teachers who have retired early under the provisions of this policy shall not be eligible for employment in the Dickinson Public School District, except that such teachers may be hired as substitutes at the same daily wage rate paid any substitute.~~
The change was recommended because the school district may want to hire back a retired educator at a later date as a bus driver, coach, etc. Also, there may be a shortage in a teaching area. The change would give us more flexibility.
Swenson moved to approve for first reading approval, policy DBJA Early Retirement Incentive, as presented. Fehr seconded the motion. The motion carried unanimously.
- b. Policy CBBB Superintendent Evaluation-Second Reading-Fehr moved to approve for second reading approval and final adoption, policy CBBB Superintendent Evaluation, as revised. Swenson seconded the motion. The motion carried unanimously.

Building Projects

- a. Bond Issue-Superintendent Koppelman reported on the latest information from NoDak Bonds regarding the funding of our building projects. Three separate bond issues will be needed to finance both building projects.
1. Required remodeling bonds (approximately 5 mills)
 2. General obligation building fund levy bonds (approximately 2 mills from the building fund)
 3. State School Construction Loan fund bonds (approximately 3 mills from the building fund)
- The Board will pass the required remodeling bond issue resolution and the general obligation building fund levy bond issue resolution to authorize NoDak Bonds to begin the bond sale process at the special meeting on Wednesday, January 16 at 5 p.m.. The bond issue resolution for the State School Construction Loan will be done at a later date. DPI regulations require construction to have started before the bonds are sold.

Building Projects Cont.

- b. **Bids**-Bids for the building projects will be opened on January 15 at 1:30 MST in the Board Room of the Central Administration Office. The architects will handle the bid opening. The combined bid option was eliminated. The architects will develop a summary for the special meeting.
- c. **Special Meeting**-A special Board meeting to accept or reject the building project bids and take action on the resolutions for the sale of the bonds is scheduled Wednesday, January 16 at 5 p.m.

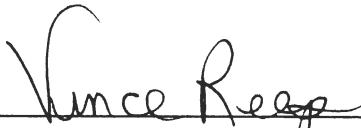
Open Enrollment-Hope moved to approve the requests for Mathew and Anthony Sisson to be admitted to the New England school district under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

2002-2003 Budget

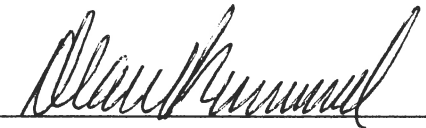
- a. **Budget Development Process**-Superintendent Koppelman is developing a written budget development process that will include a timeline and budget input methods. Board members requested a summary of categories from the last three years.
- b. **Revenue Estimate**-Vince Reep and Superintendent Koppelman reviewed the 2002-2003 revenue estimate. The estimated revenue for 2002-2003 was \$12,953,602. The projected revenue increase for 2002-2003 was \$317,185. Superintendent Koppelman said that we need to have a minimum base of \$20,000 for teacher compensation for next year to get the full reimbursement from DPI. This item was informational only.

Other

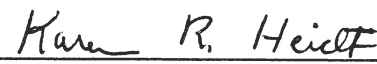
At 6:15 p.m., Swenson moved to adjourn. Fehr seconded the motion. The motion carried unanimously.



Vince Reep, Business Manager



Dean Rummel, President



Karen R. Heidt, Secretary

DICKINSON PUBLIC SCHOOL DISTRICT NO. 1
DICKINSON, NORTH DAKOTA

**RESOLUTION AUTHORIZING SALE OF
\$1,165,000 LIMITED TAX LEVY BONDS OF 2002**

WHEREAS, the governing body (the "School Board") of the Dickinson Public School District No. 1, of Stark and Dunn Counties, North Dakota (the "District"), a North Dakota public school district organized pursuant to and existing under the provision of North Dakota Century Code (the "NDCC") Title 15 EDUCATION, determines that remodeling of school facilities is required for the purposes of meeting the specifications set by the Americans with Disabilities Act and for meeting the requirements set by the state fire marshal; and

WHEREAS, upon a two-thirds vote of the School Board, the District is authorized to dedicate a tax levy of not to exceed five (5) mills for a period of not longer than fifteen (15) years for the such purposes pursuant to NDCC Section 57-15-17.1; and

WHEREAS, the School Board now determines that it is in the best interest of the District to authorize sale of its Limited Tax Levy Bonds of 2002, in the amount of \$1,165,000 (the "Bonds") for the purpose of financing the cost of the improvements and to pledge the required remodeling tax levy to the payment of the principal and interest on the Bonds.

NOW, THEREFORE, be it resolved by the School Board of the District as follows:

Section 1. Authorization. Pursuant to authority provided by NDCC Section 57-15-17.1 the District shall proceed to sell its Limited Tax Levy Bonds of 2002 in the principal amount of \$1,165,000. This Board authorizes NoDakBONDSinc., financial consultant to the District, to act on behalf of the District for the purpose of causing the Bonds to be sold at public or private sale. Provided, that at a future meeting of this Board the proposed final terms of sale of the Bonds shall be presented for approval.

Section 2. Official Statement or Financial Information. The Business Manager, in cooperation with NoDakBONDSinc., is authorized and directed to prepare on behalf of the District an official statement or such financial information as may be necessary to sell the bonds at public or private sale.

Section 3. Completion of Other Requirements. The officers of the District and its authorized representatives are hereby authorized to take such action and perform such acts as may be necessary to complete the offering and sale of the Bonds as deemed in the best interests of the District through NoDakBONDSinc. and Cook Wegner & Wike PLLP, Bond Counsel, Bismarck, North Dakota, subject to final approval of such acts by this governing body.

Dated this 16th day of January, 2002.

DICKINSON PUBLIC SCHOOL DISTRICT NO. 1

Dean Rummel
President, School Board

ATTEST:

Vince Reep
Business Manager

(S E A L)

The governing body of the political subdivision acted on the foregoing resolution on January 16, 2002, as follows:

Adoption moved by Jim Hope. Seconded by Kris Fehr.

Roll Call Vote (List Last Names)

Aye Mitzi Swenson, Kris Fehr, Jim Hope, Dean Rummel

Nay _____

Absent Morty Krieg

Abstain _____

After the vote the presiding officer declared the resolution adopted.

DICKINSON PUBLIC SCHOOL DISTRICT NO. 1
DICKINSON, NORTH DAKOTA

**RESOLUTION AUTHORIZING THE SALE OF \$450,000
GENERAL OBLIGATION BUILDING FUND LEVY BONDS OF 2002**

WHEREAS, the governing body (the "School Board") of the Dickinson Public School District No. 1, of Stark and Dunn Counties, North Dakota (the "District"), a North Dakota public school district organized pursuant to and existing under the provision of North Dakota Century Code (the "NDCC") Title 15 EDUCATION, determines that remodeling and construction of certain school facilities is necessary; and

WHEREAS, pursuant to an Initial Resolution adopted on August 13, 2001 by a two-thirds vote of the School Board, the District is authorized to issue up to \$1,300,000 in bonds payable from the District's annual building fund levy; and

WHEREAS, the School Board now determines that it is in the best interest of the District to authorize sale of its General Obligation Building Fund Levy Bonds of 2002, in the amount of \$450,000 (the "Bonds") for the purpose of financing the cost of the improvements and to pledge the building fund levy to the payment of the principal and interest on the Bonds.

NOW, THEREFORE, be it resolved by the School Board of the District as follows:

Section 1. Authorization. Pursuant to the provisions of NDCC §21-03-07(7), the District shall proceed to offer at public sale upon sealed bids its General Obligation Building Fund Levy Bonds in the principal amount of \$450,000. This Board shall meet at 5:00 p.m. MST on February 11, 2002, to consider the bids and take such action regarding the Bonds as shall then be deemed necessary and expeditious.

Section 2. Sale of Bonds; Publication of Notice of Sale. Bids for the purchase of the Bonds will be received at the place, on the date, and at the time specified in Attachment 1 hereto, and the Business Manager is hereby authorized and directed to cause notice of the sale of the Bonds to be published at least once in the official newspaper of the District not less than ten days nor more than thirty days before the date specified in such notice for the receiving of such bids. The Notice of Sale shall be in substantially the same form as Attachment 1.

Section 3. Official Statement and Notice of Bond Sale. The Business Manager, in cooperation with NoDakBONDSinc., financial consultant to the District, is authorized and directed to prepare on behalf of the District an official statement to be distributed to potential purchasers of the Bonds. Such official statement shall contain information

as shall be deemed advisable and necessary to adequately describe the District and the security, terms and conditions of the Bonds. Such official statement shall be examined and approved by the Business Manager prior to its distribution to potential purchasers.

Dated this 16th day of January, 2002.

DICKINSON PUBLIC SCHOOL DISTRICT NO. 1

Dean Rummel
President, School Board

ATTEST:

Vince Reep
Business Manager

(S E A L)

The governing body of the political subdivision acted on the foregoing resolution on January 16, 2002, as follows:

Adoption moved by Jim Hope. Seconded by Mitzi Swenson.

Roll Call Vote (List Last Names)

Aye Jim Hope, Mitzi Swenson, Dean Rummel, Kris Fehr

Nay _____

Absent Morty Krieg

Abstain _____

After the vote the presiding officer declared the resolution adopted.

NOTICE OF BOND SALE

STATE OF NORTH DAKOTA
 STARK AND DUNN COUNTIES
 DICKINSON PUBLIC SCHOOL DISTRICT NO. 1
 \$450,000 GENERAL OBLIGATION BUILDING FUND LEVY BONDS

Sealed bids for the purchase of the above bonds of the Dickinson Public School District No. 1 will be received until 1:00 p.m., CST, Monday, February 11, 2002, at the office of the District's Financial Consultant at the address set forth below. The bids will be considered by the School Board of the District at 5:00 p.m., MST, on Monday, February 11, 2002.

The bonds will be dated initially as of February 15, 2002, and will mature serially on May 1 in the years and amounts set forth below:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2003	\$10,000	2008	\$30,000	2013	\$35,000
2004	25,000	2009	30,000	2014	35,000
2005	25,000	2010	30,000	2015	40,000
2006	25,000	2011	30,000	2016	40,000
2007	25,000	2012	30,000	2017	40,000

The bonds maturing in 2009 and thereafter are callable at the option of the District on May 1, 2008, and any date thereafter at a price equal to the principal amount thereof plus accrued interest.

Bids must be at a price not less than \$443,250 plus accrued interest.

Bids must be accompanied by a certified check, cashier's check, surety bond, or bond draft in the amount of \$9,000.

Proceeds of the bonds will be used to finance the cost of completing renovation and new construction of additional classroom space, Americans with Disabilities Act and state Fire Marshall mandated remodeling at Jefferson, Berg and Roosevelt Elementary schools located in the City of Dickinson and to pay costs incidental to such work and bond issuance.

Legal opinion by Cook Wegner & Wike PLLP of Bismarck, North Dakota.

Additional information concerning the offering may be obtained from the Business Manager of the District or the District's Financial Consultant, NoDakBONDSinc., PO Box 816, 120 North Third Street, Suite 270, Bismarck, North Dakota 58502-0816.

Dated this 16th day of January, 2002.

BY ORDER OF THE SCHOOL BOARD OF THE
 DICKINSON PUBLIC SCHOOL DISTRICT NO. 1

Vince Reep, Business Manager

Approved School Board Minutes

Dickinson Public Schools
Special Meeting

January 16, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a special meeting on January 16, 2002, at the Central Administration Office. Board members present were: James Hope, Dean Rummel, Kris Fehr and Mitzi Swenson. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Barb Kady and Lois Myran. Others present were: Karen Heidt, Jan Prchal (Hulsing and Associates) and James Spainhower (Dickinson Press).

President Rummel called the meeting to order.

Building Projects Bids-Jan Prchal from Hulsing and Associates reviewed the bid results from the January 15, 2002, bid opening. The total bid for the Berg/Roosevelt Elementary School project was \$1,005,090. The total bid for the Jefferson Elementary School project was \$1,213,490. The grand total for both projects was \$2,218,580. This figure does not include architectural fees. Superintendent Koppelman said that the projects are within our bonding capacity.

Hope moved to accept the apparent low bids for the Berg/Roosevelt project, as follows:

Big K Industries as the general contractor in the amount of \$535,700 which includes alternate G-2.

Berger Electric as the electrical contractor in the amount of \$133,090 which includes alternates E-1, E-2, E-3, E-4 and E-5.

Central Mechanical as the mechanical contractor in the amount of \$336,300 which includes alternates M-1 and M-2.

Swenson seconded the motion. A roll call vote was taken. Aye-Fehr, Hope, Swenson, Rummel. Nay-none. Krieg was absent. The motion carried.

Hope moved to accept the apparent low bids for the Jefferson project, as follows:

Tooz Construction as the general contractor in the amount of \$729,500 which includes alternate G-1 and G-2.

Berger Electric as the electrical contractor in the amount of \$173,790 which includes alternates E-1, E-2 and E-3.

Central Mechanical as the mechanical contractor in the amount of \$310,200 which includes alternates M-1 and M-2.

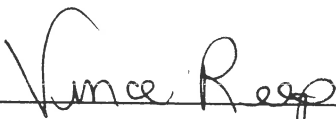
Fehr seconded the motion. A roll call vote was taken. Aye-Hope, Swenson, Fehr, Rummel. Nay-none. Krieg was absent. The motion carried.

Bond Issue Resolutions-Superintendent Koppelman stated that the Board should pass the required ADA/Fire Marshal remodeling bond issue resolution (approximately 2 mills from the building fund) and the general obligation building fund levy bond issue resolution (approximately 5 mills) to authorize NoDak Bonds to begin the bond sale process. The final decision on the bond sale will be made at the February 11 Board meeting. The bond issue resolution for the State School Construction Loan (approximately 3 mills from the building fund) will be done at a later date. DPI regulations require construction to have started before the bonds are sold. Superintendent Koppelman said that the mills levied for asbestos abatement will be discontinued after this year and will be replaced by the ADA/Fire Marshal levy. There should not be an increase in taxes.

Hope moved to approve the resolution authorizing the sale of \$1,165,000 limited tax levy bonds of 2002, as presented. Fehr seconded the motion. A roll call vote was taken. Aye-Swenson, Fehr, Hope, Rummel. Nay-none. Krieg was absent. The motion carried. A copy of the resolution will be attached to the official school board minutes and filed in the January 16, 2002, Board file.

Hope moved to approve the resolution authorizing the sale of \$450,000 general obligation building fund levy bonds of 2002, as presented. Swenson seconded the motion. A roll call vote was taken. Aye-Hope, Swenson, Rummel, Fehr. Nay-none. Krieg was absent. The motion carried. A copy of the resolution will be attached to the official school board minutes and filed in the January 16, 2002, Board file.

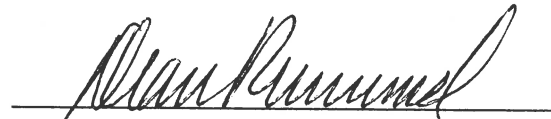
At 5:36 p.m., Swenson moved to adjourn. Hope seconded the motion. The motion carried unanimously.



Vince Reep, Business Manager



Karen R. Heidt, Secretary



Dean Rummel, President



Dickinson Public Schools

Dean U. Koppelman, Superintendent

Vince Reep
Business Manager
Director of Personnel

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Vince.Reep@sendit.nodak.edu

Extra Curricular Meeting Minutes: Final Recommendations

Date: February 8, 2002

Committee Members: Vince Reep, Greg Jung, Tom Gray, Ron Steiner,
Perry Braunägel, Jerry Holinka, Sherry Libis,
Mike Heilman, Les Dykema & Dave Michaelson

The committee received six requests for consideration. These requests are listed below. After several meetings and much discussion, the following are the recommendations of the committee.

1. A request was received from girls basketball to equalize them with boys basketball since the seasons will be identical next year. The committee felt that this must be done. After input from the committee and the head girls basketball coach, Greg Jung, the committee agreed to the recommendation below.

The committee recommends a graduated percentage change which will equalize several sports over a three year period. See attached plans and cost analysis.

2. A request to increase head and assistant wrestling from 16.5% & 11% to 20% and 15% respectively.

The committee recommends a graduated percentage change which will equalize several sports over a three year period. See attached plans and cost analysis.

3. A request to increase head and assistant volleyball from 16.5% & 11% to 20% and 15% respectively.

The committee recommends a graduated percentage change which will equalize several sports over a three year period. See attached plans and cost analysis.

4. A proposal from Olivia Wellenstein requesting that FBLA and Midget Market become a combined assignment of 10.5%.

The committee recommends that DECA duties be dropped from Olivia's contract and that her request be approved. This would be a decrease of .5%. DECA activities are not available at this time at DHS.

Extra Curricular Salary Proposal

(2002-2003 through 2004-2005)

This proposal is a 3 year plan which would bring Football, Boys Basketball, Girls Basketball, Volleyball, Wrestling, Boys Track, and Girls Track to the same level of pay.

	<u>Present</u>	<u>2002-2003</u>	<u>2003-2004</u>	<u>2004-2005</u>
Football				
Head	20.0%	19.0%	18.5%	18.0%
Asst.	15.0%	14.5%	14.0%	13.5%
Fr.	11.0%	10.5%	10.0%	9.5%
Boys Basketball				
Head	20.0%	19.0%	18.5%	18.0%
Asst.	15.0%	14.5%	14.0%	13.5%
Fr.	11.0%	10.5%	10.0%	9.5%
Girls Basketball				
Head	16.5%	17.0%	17.5%	18.0%
Asst.	11.0%	12.0%	13.0%	13.5%
Fr.	9.0%	9.0%	9.5%	9.5%
Volleyball				
Head	16.5%	17.0%	17.5%	18.0%
Asst.	11.0%	12.0%	13.0%	13.5%
Fr.	9.0%	9.0%	9.5%	9.5%
Wrestling				
Head	16.5%	17.0%	17.5%	18.0%
Asst.	11.0%	12.0%	13.0%	13.5%
Boys Track				
Head	16.5%	17.0%	17.5%	18.0%
Asst.	11.0%	12.0%	13.0%	13.5%
Girls Track				
Head	16.5%	17.0%	17.5%	18.0%
Asst.	11.0%	12.0%	13.0%	13.5%

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President Rummel called the meeting to order. There were no requests for public participation. There were no additions to the consent agenda. Superintendent Koppelman requested that the addition of open enrollment requests for Nicole and Danielle Bahr be added to the agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the January 14, 2002, regular meeting; January 16, 2002, special meeting; bills for February 2002; financial report for February 2002; pledged assets report for February 2002; and the student/staff recognitions, as presented. Fehr seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

1. declining enrollment-The administrative team is continuing discussion regarding declining enrollment, staffing, etc. They will be reviewing any retirements/resignations;
2. alumni directory-We are sending in the editorial section of the directory. Harris Publishing will be contacting Dickinson High School alumni to verify information for the directory. Alumni will also be asked if they are interested in purchasing a directory or a CD with alumni information. There is no charge to the District to develop the directory. They hope to have the completed directory by November of 2002. The Dickinson Public Schools, Inc. Foundation and the District will receive a copy of the final Dickinson High School alumni database. This information will be helpful for reunion organizers;
3. DPI grant-We will be hearing from DPI regarding our School Renovation, Technology, IDEA grant application in March. Also, we will be applying for an Energy Development Impact Office (EDIO) grant; and
4. federal funding/regulations-Superintendent Koppelman distributed a handout with information on the new proposed federal funding and

Superintendent's Report Cont.

federal regulations. Mrs. Myron will report on the new regulations when more information is available.

Bond Sale-Mike Manstrom, NoDak Bonds & Scott Wegner, attorney, presented information on the bond sale. They recommended that the Board approve the sale to Miller Johnson Steichen Kinnard, Inc., for issuance of \$1,165,000 General Obligation Limited Levy Bonds of 2002 at an interest rate of 5.107%.

Hope moved to approve the resolution authorizing issuance of \$1,165,000 General Obligation Limited Tax Levy Bonds of 2002, as presented by Cook & Wegner. Swenson seconded the motion. A roll call vote was taken.

Aye-Hope, Fehr, Swenson, Rummel. Naye-none. Abstain-none. Absent-Krieg
President Rummel declared the resolution passed.

Mr. Manstrom and Mr. Wegner recommended that the Board approve the sale to United Bankers' Bank for issuance of \$450,000 General Obligation Building Fund Levy Bonds of 2002 at an interest rate of 4.92291%.

Swenson moved to approve the resolution authorizing issuance of \$450,000 General Obligation Building Fund Levy Bonds of 2002, as presented by Cook & Wegner. Hope seconded the motion. A roll call vote was taken.

Aye-Swenson, Hope, Fehr, Rummel. Naye-none. Abstain-none. Absent-Krieg
President Rummel declared the resolution passed.

Open Enrollment Applications-Swenson moved to approve the requests for Luke Eppler and Brittany, Marissa & Sierra Kuhn to be admitted to the Richardton/Taylor school district, the requests for Tyler Jones and Renae Witt to be admitted to the New England school district, the requests for Dylan Schmeling and Mitchell and Aaron Sayler to be admitted to the Killdeer Public School District and the requests for Nicole and Danielle Bahr to be admitted to the Glen Ullin school district under the open enrollment policy. Fehr seconded the motion. The motion carried unanimously.

Extracurricular

- a. **Extracurricular Committee Meeting Report**-Mr. Reep reported on the extracurricular committee meeting. A handout listing the requests and the committees recommendation was distributed and reviewed. The committee received six requests for consideration. The committee recommended the following: a graduated percentage change which will equalize several sports including the head and assistant coaches for girls' basketball, wrestling, volleyball, football

Extracurricular Cont.

Extracurricular Committee Meeting Report Cont.

and track over a three year period; drop DECA and combine the Midget Market and FBLA; increase head speech from 8% to 10% and assistant speech from 5% to 7%; and increase girls' and boys' golf assistants from 5.5% to 6.5%. The fiscal note for next year is \$2,802.

Discussion followed.

Fehr moved to approve the extracurricular committee report, as presented. Hope seconded the motion. The motion carried unanimously.

A copy of the committee's final recommendation and the cost analysis is attached to the official minutes.

b. Extracurricular Cooperative Agreement Renewals-Swenson

moved to approve the renewal of the extracurricular cooperative agreement with Belfield in hockey, with Trinity and South Heart in gymnastics and with Belfield in wrestling. Fehr seconded the motion. The motion carried unanimously.

c. DHS Baseball Agreement--Mr. Braunagel reported that there were no recommended changes in the agreement.

Swenson moved to approve the Memorandum of Understanding between Dickinson Public Schools and Dickinson Baseball Club, Inc. for the 2001-2002 school year. Hope seconded the motion. The motion carried unanimously.

Discussion followed. The Board requested a complete analysis of the extracurricular/athletic programs regarding fees, process for funding, fees charged by other schools, participation levels, club information, etc. This item will be placed on a future agenda.

d. Update on Girls' Hockey-Mr. Braunagel updated the Board on the DHS girls' hockey program. Dr. Hinrich and he met with officials from other schools in North Dakota regarding sanctioning girls' hockey. No action was requested.

Collaborative Bargaining Recognition Petition from DEA-The DEA

filed two petitions asking for recognition as an appropriate negotiating unit and recognition as a representative organization.

Hope moved that, pursuant to the provisions of Section 15.1-16 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognizes all licensed personnel employed, or to be employed, by the Board in positions requiring a license issued pursuant to Chapter 15.1-13 of

Collaborative Bargaining Recognition Petition from DEA Cont.-the North Dakota Century Code, except administrators and substitute teachers, as an appropriate negotiating unit for the purpose of 2002-2003 negotiations. Fehr seconded the motion. The motion carried unanimously. Hope moved that, pursuant to the provisions of Section 15.1-16 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognizes the Dickinson Education Association as the exclusive representative of the appropriate negotiating unit for the purpose of the 2002-2003 negotiations. Fehr seconded the motion. The motion carried unanimously.

EDIO Reimbursement Claim-Swenson moved to approve the request for reimbursement for \$50,000 from the Energy Development Impact Office. Fehr seconded the motion. The motion carried unanimously.

Policy DBJA Early Retirement Incentive-Second Reading-Fehr moved to approve for second reading approval and final adoption, policy DBJA Early Retirement Incentive, as revised. Swenson seconded the motion. The motion carried unanimously.

Alternative High School Committee Report-Mike Heilman presented a report on the alternative high school committee. The committee consisted of administrators, parents, DHS students, faculty members and other community representatives. The committee researched the pros and cons of an alternative high school. Their recommendation was: there is a need for an alternative high school; the best location would be other than on the existing high school campus; it is best that an alternative high school be self contained, meaning that no classes will be taken in the current system, with the option to take classes at the high school on an approval basis provided the student has fulfilled requirements; flexibility in scheduling is a must; and 24 credits are recommended for graduation. Discussion followed. The Board requested that Mr. Heilman bring back more detailed information on a location site and estimated costs. Board action may be requested at the March Board meeting so that staffing needs for the 2002-2003 school year can be determined.

2002-2003 Budget

- a. Budget Development Process-Superintendent Koppelman reviewed a written budget development process, budget input form and timeline for development of the budget. He asked for Board input. Discussion followed. No action was requested.
- b. Expenditure Estimate-Mr. Reep reviewed the 2002-2003 expenditure estimate. Projected expenditure reductions included \$167,871. No action was requested.

Superintendent's Evaluation-The second superintendent evaluation must be completed before March 15. Board members were given an evaluation form. They will rate the superintendent in the areas of Board relationship, general and administrative/financial management and community/public relations. The superintendent's evaluation will be placed on the March 11 Board agenda.


School Board Strategic Planning Meeting Date-A special meeting was scheduled Tuesday, February 26 at 5 p.m. for the Board to meet with Dave Pearce regarding strategic planning.

Other

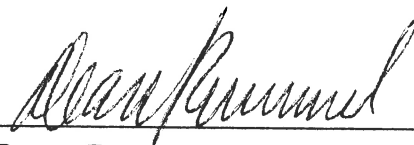
At 7:07 p.m., Swenson moved to adjourn. Hope seconded the motion. The motion carried unanimously.



Vince Reep, Business Manager



Karen R. Heidt, Secretary



Dean Rummel, President

Approved School Board Minutes

Dickinson Public Schools
Special Meeting

February 26, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a special meeting on February 26, 2002, at the Central Administration Office. Board members present were: James Hope, Dean Rummel, Kris Fehr, Mitzi Swenson and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep and Lois Myran. Others present were: Dave Pearce, Karen Heidt and James Spainhower (Dickinson Press).

President Rummel called the meeting to order.

Strategic Planning-Dave Pearce

Superintendent Koppelman introduced Dave Pearce, the strategic planning facilitator. Mr. Pearce stated that the Dickinson Public Schools strategic plan will continue the education component of the Creating our Destiny strategic plan. They will be looking at declining enrollment and strategies to address the decline. The plan will also determine short range and long range goals. Mr. Pearce will develop a written, living document to present to the Board at the end of the process. The process of communication with the District and the community is as important as the final product. He will be meeting with the staff and parents in each building, students and other community stake holders over the next two months. Public involvement is an important part of the process. Mr. Pearce will represent the school board during the meetings with the message that the school board is interested in learning and listening to the community. He said that the school district's mission statement, "Empowering Students to Succeed" will be the focal point of our strategic plan. He said that every decision the school district makes should relate to the mission statement.

The administrative cabinet identified the following issues as areas of concern: curricular issues, professional development hours and reimbursements, multi ability classrooms and multi need students, alternative high school, at risk students, appropriate building space to meet student needs, parental expectations, declining enrollment and associated impacts, school structures, staffing issues, allocation of resources and finances. Discussion followed. Board members discussed their educational concerns for the next five to ten years and how we can address them. They want to be proactive, not reactive. Some concerns included finances, facility planning, declining enrollment,

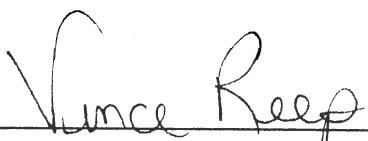
Strategic Planning-Dave Pearce Cont.

meeting the needs of families, providing students a world class education, demographics, out migration, equity, telling our success stories and collaboration with neighboring school districts, Dickinson parochial schools, city and county government leaders.

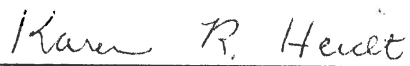
Hope left the meeting at 6:15 p.m. Krieg left the meeting at 7:30 p.m. Discussion continued.

Mr. Pearce will report back to the Board periodically on the strategic planning process.

The meeting adjourned at 8:15 p.m..



Vince Reep, Business Manager



Karen R. Heidt, Secretary



Dean Rummel, President

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

March 11, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on March 11, 2002, at the Central Administration Office. Board members present were: James Hope, Dean Rummel, Kris Fehr, Morty Krieg and Mitzi Swenson. Administrators present were: Superintendent Koppelman, Vince Reep, Perry Braunagel, Mickey Jordan, Knute Reiersen, Becky Meduna, Barb Kady, Sherry Libis, Dorothy Martinson, Michael Heilman, Lois Myran, Del Quigley, Ron Steiner and LeRoy Boespflug. Others present were: Karen Heidt, Kathleen Schou and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There were no additions to the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the February 11, 2002, regular meeting; February 26, 2002, special meeting; bills for March 2002; financial report for March 2002; pledged assets report for March 2002; and accepted the personnel report consisting of the resignations of Cindy Decker, playground supervisor, Heart River, Melissa Medley, paraprofessional, Heart River and Pam Kadrmas, playground supervisor, Berg and the hires of Tina Milakin, playground supervisor, Heart River, Jeraldine Friesz, kitchen helper, Heart River and Melodie Knaup, playground supervisor, Berg and recognized the student/staff recognitions, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

1. Dickinson Community Center-He is serving on the building authority committee. The architectural firm is planning public input forums to develop the design;
2. alternative high school update-The alternative high school report will be placed on the April Board agenda. They needed more time to gather information;
3. Roughrider Educational Services Partnership (RESP)-A meeting is scheduled Wednesday, March 20 at DSU for Board members, Board chairs and administrators. They are working on a joint powers agreement;
4. SPICE-They are working on the high school schedules for the interactive TV classes. Currently, they are ordering equipment and working on grants; and

Superintendent's Report Cont.

5. **Depopulation Symposium**-Superintendent Koppelman encouraged Board members to attend the Depopulation Symposium scheduled April 11 and 12 at Dickinson State University. He reported that area school districts have been working with DSU to plan a Conversation with Youth symposium. Area high schools will be invited to send representatives to the meeting. They will be discussing population issues in southwestern North Dakota.

Drug and Alcohol Survey-Mr. Heilman presented a brief powerpoint presentation on the 2001-2002 Drug and Alcohol Survey. The survey is completed each year by grades 6-12 Dickinson Public School District students. Jack Carlson compiles the data. It provides valuable information for our Drug Free Schools program and provides direction for principals and counselors.

Extracurricular Study Clarification-Board members discussed the contents of the extracurricular study which they requested at the February Board meeting. Board members requested that Mr. Braunagel report on the number of participants, financial information, what the school supplies for each sport, what parents supply, the cost to participants, cost of programs, revenue from activities, facility costs, number of coaches and how they determine how many coaches are needed, equipment, when we provide meals/lodging, how much fundraising coaches are doing, what is the money used for, coaches duties in different activities, possible changes in the future related to declining enrollment, how we determine which sports to sanction and support, equity issues and a comparison from other schools. Mr. Braunagel will report back to the Board at their annual Board workshop.

DPI Renovation Grant-Mr. Boespflug, Mr. Reep and Superintendent Koppelman reported on the DPI Renovation grant award and how it relates to our ongoing projects. They reviewed the Notice of Award of the Renovation Grant. The grant awards are by building and by purpose with Fire Code and ADA specified. The total grant award was \$996,500 with a required match of \$99,650. The net award of the grant totals \$896,850. The grant award will create opportunities for the District to remedy fire marshal and ADA remodeling issues in buildings other than Berg, Roosevelt and Jefferson. It will also help to take the pressure off the building fund.

Open Enrollment Applications-Swenson moved to approve the requests for Dakota Gant, John and Samantha Sandven, Tyler Rice, Aaron, Jacob and Lucas Jenkin to be admitted to the Dickinson Public School District under the open enrollment policy. Fehr seconded the motion. The motion carried unanimously.

Energy Development Impact Office (EDIO) Grant Application-

Superintendent Koppelman will be submitting a grant to the Energy Development Impact Office for the Berg/Roosevelt ADA and the Jefferson addition project. The cost of the total project is \$2,400,000. He has requested 20% (\$480,000).

Fehr moved to approve the grant application to the Energy Development Impact Office in the amount of \$480,000 for the Berg and Roosevelt ADA and Jefferson addition projects. Krieg seconded the motion. The motion carried unanimously.

Report on Kindergarten Registration & Enrollment Projections-

Vince Reep reported on the kindergarten registration numbers and enrollment projections for the fall of 2002. We currently have 134 students enrolled for kindergarten. Mr. Reep reported that this is the first time in nine years that our out migration of students during the year has stabilized.

Goals 2000 Continuation Grant Approval

- a. **Dickinson Public Schools-**The grant will provide funds for the development of standards based curricula and assessments and related professional development for Dickinson Public Schools teachers & parochial school teachers.
Hope moved to approve the Goals 2000 continuation grant for \$24,467 for submittal. Fehr seconded the motion. The motion carried unanimously.
- b. **Southwest Goals 2000 Consortium-** The funds have been used for technology inservice for staff in member schools. We have applied for these funds through the Southwest Goals 2000 Consortium. We are the fiscal agent.
Fehr moved to approve the Goals 2000 continuation grant for \$39,785 for submittal. Krieg seconded the motion. The motion carried unanimously.

Early Retirement Incentive Applications-Fehr moved to approve the early retirement incentive applications for Arnie Binek, LeRoy Boespflug, Carolyn Carter, Julia Ewoniuk, Richard Medlar, Gayle Pavlicek, Roger Stone and Donald Zubke and accept their resignations. Swenson seconded the motion. The motion carried unanimously.

President Rummel thanked the individuals for their dedication and years of service to the Dickinson Public Schools.

Early Resignation Notifications-Swenson moved to approve the early resignation notifications for Anna Frank, Florence Haag, Alfred Jirges, Joanne DuToit, Arnie Binek, LeRoy Boespflug, Carolyn Carter, Julia Ewoniuk, Richard Medlar, Gayle Pavlicek, Roger Stone, Donald Zubke, Kristi Johnson, Betty Neigum and Dana Price and accept their resignation. Fehr seconded the motion. The motion carried unanimously.

President Rummel thanked the individuals for their dedication and years of service to the Dickinson Public Schools.

2002-2003 Staff & Licensed Elementary Positions-Vince Reep and Superintendent Koppelman presented the administrative recommendation on staff for 2002-2003. They recommended reducing 3.5 FTE's in the elementary K-6 program and approximately .5 FTE in the secondary program. They are also exploring the options in the administrative FTE's to see where there may be some possible reductions among administrators.

Swenson moved to not hire replacements for the 3.5 FTE elementary classroom vacancies due to declining enrollment and the District's inability to sustain current levels of staffing. Hope seconded the motion. The motion carried unanimously.

2002-2003 Budget-Vince Reep and Superintendent Koppelman discussed the 2002-2003 budget with preliminary estimates for revenue and expenditures.

School Board Member Terms-Board members discussed changing school board member terms from three year terms to four year terms. There would be a transition period. Eventually, school board elections would be held every two years.

Krieg moved to approve for first reading approval, Board policy BCA School Board Elections, as revised. Hope seconded the motion. The motion carried unanimously.

Annual School Board Election Date and Precincts-Hope moved to schedule the Annual School Board Election, Tuesday, June 4, 2002, with the precinct boundaries as presented, with polling places at Jefferson Elementary, Heart River Elementary, Lincoln Elementary and the Gladstone Fire Hall and to open the polls at 8:00 a.m. and close the polls at 7:00 p.m. Krieg seconded the motion. The motion carried unanimously.

Division of school district for voting purposes:

The District, both city and rural, shall be divided by Highway 22 and the Burlington Northern railroad tracks.

Precinct #1-Those living north of the Burlington Northern railroad tracks and west of Highway 22 shall vote at Jefferson Elementary School.

Precinct #2-Residents living north of the Burlington Northern railway tracks east of Highway 22 to the old Gladstone District shall vote at Lincoln Elementary School.

Precinct #3-All residents living south of the Burlington Northern railway tracks and east to the old Gladstone and Garden Districts shall vote at Heart River Elementary School.

Precinct #4-All residents of the old Gladstone and Garden School District shall vote at the Gladstone Fire Hall.

All residents of the old Shipley school district shall vote at the Gladstone Fire Hall or Heart River Elementary, whichever is more convenient.

A June 4, 2002, election would create the following deadlines:

Candidate filing deadline.....	May 2, 2002, 4 p.m.
Ballots printed.....	May 15, 2002
Official Notice of Election.....	May 21, 2002
Election.....	June 4, 2002
Canvas Election Returns.....	June 5, 2002, 12 noon
Notification of Election Results.....	June 14, 2002


Dean Rummel and Morty Krieg's three-year terms expire in June of 2002.

April Board Meeting Date-Hope moved to reschedule the regular April Board meeting to Monday, April 15 at 5 p.m. Krieg seconded the motion. The motion carried unanimously.

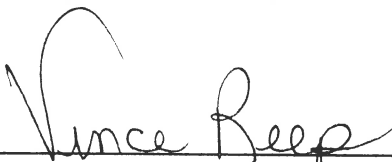
Superintendent's Evaluation-President Rummel reported that all of the evaluations were positive. The evaluations will be filed in Superintendent Koppelman's personnel file. Superintendent Koppelman thanked the Board for their support. He will continue to work towards a world class education system.

Other

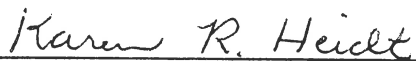
At 7:04 p.m., Swenson moved to adjourn. Hope seconded the motion. The motion carried unanimously.



Dean Rummel, President



Vince Reep, Business Manager



Karen R. Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

April 15, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on April 15, 2002, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Morty Krieg and Mitzi Swenson. Absent: James Hope. Administrators present were: Superintendent Koppelman, Sherry Libis, Becky Meduna, Knute Reiersen, Dorothy Martinson, Lois Myran, LeRoy Boespflug, Mickey Jordan, Perry Braunagel, Ron Steiner, Del Quigley and Mike Heilman. Others present were: Karen Heidt, Len Lindbo, Kathleen Schou, Sandy Bertelsen and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There were no additions to the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the March 11, 2002, regular meeting; bills for April 2002; financial report for April 2002; pledged assets report for April 2002; and accepted the personnel report consisting of the hire of Katie Wright, paraprofessional, Dickinson High School and recognized the student/staff recognitions, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

1. District-wide report card-New federal legislation will mandate a school report card. We are waiting to see what their parameters are before we proceed with a District-wide report card;
2. NCA & State accreditation-We are receiving our NCA and State accreditation reports. All of our schools are accredited with commendation by DPI and NCA. Possible improvement areas could be adding additional time for elementary counselors and adding time for DHS and elementary librarians. The state and NCA have standards for class size and administrators. He said that the standards will need to be looked at when they look at restructuring administrators.
3. School renovation grant-Mr. Boespflug, Mr. Reep and Superintendent Koppelman have been working on other issues to address. They will supply more detail at the May Board meeting;
4. Power School-We will be getting Power School sometime next year. Power School is a student record keeping database software being implemented throughout North Dakota. The state will be purchasing a license plus it will cost each school district about \$10 per student (\$27,000 to \$30,000); and

Superintendent's Report

5. Dickinson Public Schools Foundation, Inc.-Willy Maxwell has been hired as a part time director for the Foundation. He will be based out of the Central Office. The Foundation recently awarded a \$15,000 grant to Lincoln Elementary for their project, Empowering Students' Learning with Wireless Technology.

Alternative High School Update-Mr. Heilman presented an update on the alternative high school. The recommended site was the T-Rex Mall. The location has adequate space, parking, handicap accessibility and utilities and custodial services are included in the rent. The projected expenditures are \$98,000 and the projected revenue is \$69,060. The cost to the District is projected at \$28,940. A projected budget was distributed and reviewed. The administrative recommendation was to authorize the administration to plan for an alternative high school program with staffing needs to be determined at a later date based upon an indepth needs analysis of potential participants. New staff will not be hired until a determination is made on how many students will participate. Interim fund dollars will be used the first year to finance the program. After the first year a base line for the cost of the program based on the revenue generated and the expenses incurred will be established. The final decision on financing will not be made until the final budget approval in August. They will not levy any mills for the alternative high school until next year. The alternative high school may become part of the RESP joint powers agreement and may become a regional alternative high school. Action was requested.

Swenson moved to authorize the administration to plan and prepare for an alternative high school program to be implemented in the fall of 2002, as presented. Fehr seconded the motion. The motion carried unanimously.

New Federal Legislation (No Child Left Behind Act)-Ms. Myran presented part two of her report on the new federal legislation and how it will affect the District. She also discussed how the federal legislation works with State and NCA accreditation standards. The District will receive more federal dollars but there will be higher accountability factors. In 2001-2002 we received \$928,915 in consolidated grant allocations. We anticipate \$1,241,533 in 2002-2003. The difference is approximately \$312,618 additional allocation dollars for 02-03. North Dakota's educational improvement plan will tie into the No Child Left Behind legislation. Schools

New Federal Legislation (No Child Left Behind Act) Cont.-will be required to show adequate yearly progress. The goal is to have all students meet the state proficiency rate as defined by the State by 2014. School districts will be required to develop an annual report card to report to parents and the public. Dickinson Public Schools has already done a lot of work with our curriculum. The Roughrider Educational Service Partnership (RESP) group has been discussing ways to work together on curriculum, professional development, etc. Superintendent Koppelman said that we may want to work with area schools to share funding a position and use federal dollars to address these issues. This item was informational only. No action was requested.

Dickinson High School and Administrative FTE's for 2002-03-Mr. Reep and Superintendent Koppelman reported on the recommended FTE's at DHS and the administrative FTE's for the 2002-2003 school year. There may be a slight reduction in FTE's at DHS. We may need to hire additional help for the SPICE program. They gave a recommendation to replace LeRoy Boespflug's position and job responsibilities. LeRoy Boespflug will supervise the planned construction projects and may be used to help with grant programs. We may use classified staff to fill the building and grounds position with supervision by Vince Reep and Superintendent Koppelman. Dorothy Martinson may supervise the Adult Learning Center and Del Quigley may supervise the transportation program. Final details will be presented at the May Board meeting. No action was requested.

Strategic Planning Update-Superintendent Koppelman updated the Board on the strategic planning process being conducted by Dave Pearce. He distributed a summary by categories of feedback he has received. Mr. Pearce has been meeting with staff, students, parents and community organizations. He will report back to the Board after he meets with students and the community. The Board will talk about the strategic planning summary at the May Board meeting. Then the next strategic planning stage will begin. There will be a series of meetings scheduled in the future and the District will begin to develop short range and long range goals. Board members were requested to contact Superintendent Koppelman with feedback. This item was informational only. No action was requested.

School District Audit Bids-Mr. Reep sent out audit bid proposals to nine local firms. Linda M. Steve, PC was the only firm that submitted a proposal for the school district audit ending June 30, 2002, 2003 and 2004. Their bid was \$5,995 for 2002, \$6,295 for 2003 and \$6,610 for 2004. This represents a 5% yearly increase. The administrative recommendation was to accept the bid proposal by Linda M. Steve, PC. A copy of the proposal was distributed. Action was requested.

Swenson moved to accept the bid proposal submitted by Linda M. Steve, PC for the school district audit for the fiscal years ending June 30, 2002, 2003 and 2004, for \$5,995 for 2002, \$6,295 for 2003 and \$6,610 for 2004, as presented. Krieg seconded the motion. The motion carried unanimously.

Teacher Negotiated Agreement-At the March 12 collaborative bargaining meeting teacher representatives and school board bargaining team members agreed to a base salary for the 2002-2003 school year of \$20,300. The agreement includes a number of changes in contract language which does not substantially change the contract but reduces the language. The work year for the teachers with the \$20,300 base would be increased by one day to a total of 183 contract days. The extra day would be used as a work day.

Teacher salaries will increase by an average of 7.98%. The average increase in dollars per teacher would be \$2,704, exclusive of FICA, TFFR and LTD. The net increased cost for teacher compensation to the District due to reduction in FTE's will be \$322,397. The extracurricular activities compensation rates were previously approved by the Board at an earlier meeting.

Swenson moved to approve the negotiated agreement that includes changes in the salary schedule with a \$20,300 base and a 183 day work year for the 2002-2003 school year for licensed staff and to approve the changes in the negotiated agreement, as presented. Fehr seconded the motion. The motion carried unanimously.

Administrative Negotiated Agreement-Dean Rummel and Morty Krieg, school board representatives and Vince Reep, Becky Meduna and Perry Braunagel, administrative representatives and Superintendent Koppelman met and recommended a 7.37% average increase for school administrators. The net change in administration compensation cost to the District assuming a 1.0 FTE reduction will be -\$7,725. The group also agreed to study the factors that relate to the administrative salary schedule during the course of next year to determine if adjustments need to be made in the responsibility factor, the service credit, the educational payments and the

length of the work year for administrators to see that they are relative and appropriate for the positions.

Krieg moved to approve the administrative negotiation agreement with the Dickinson Public Schools administrators with an effective date of July 1, 2002, and to authorize a 7.37% increase for the 2002-2003 school year, as presented. Fehr seconded the motion. The motion carried unanimously.

Classified Employee Salary and Benefit Package-Superintendent

Koppelman recommended approval of an average increase of 7.5% in wages for classified staff who have received a satisfactory performance evaluation. The cost to the District is \$157,000 plus FICA & PERS for a total of \$174,000. Action was requested.

Swenson moved to approve the Classified Salary and Benefit package with an effective date of July 1, 2002, and to authorize a 7.5% average wage increase for the 2002-2003 school year, as presented. Fehr seconded the motion. The motion carried unanimously.

Swenson requested that the administration review the classified package with the Board at the Board workshop.

Board Policy BCA School Board Elections-Second Reading-Board

members and administrators did not receive any negative feedback regarding changing the school board terms from three year to four year terms.

Terms would be staggered according to state law. There will be a transition period until all five Board members reach the four year term rotation.

Eventually, elections will be scheduled with the city/county elections every two years.

Krieg moved to approve for second reading approval and final adoption, Board policy BCA School Board Elections, as revised. Swenson seconded the motion. The motion carried unanimously.

2002-2003 Budget Update-Mr. Reep and Superintendent Koppelman gave an update on the 2002-2003 budget. They reported on various aspects of the budget development for 2002-2003. A copy of the building and activity allocations was distributed. Superintendent Koppelman shared the school board and cabinet members budget input form results. This agenda item was informational only. No action was requested.

Roughrider Educational Services Partnership (RESP) Joint Powers Agreement

Superintendent Koppelman reported on the development of the joint powers agreement for area schools called the Roughrider Educational Services Partnership (RESP). A copy of the proposed joint powers agreement was distributed. The projected signing date is May 29 (assuming all school boards approve). They intend to have the joint powers agreement on the May Board agenda for approval. Superintendent Koppelman answered questions. No action was requested. This item was informational only.

North Dakota School Study Council (NDSSC) Legislative Agenda

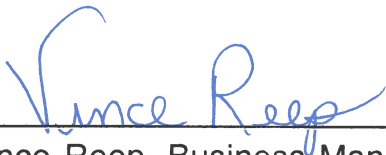
Superintendent Koppelman reported on the North Dakota School Study Council's legislative agenda. Their legislative agenda contains legislative priorities they can all support. A copy of the document produced by the group was distributed. No action was requested. Board input was recommended. This item was informational only.

Report on National School Board Convention-Dean Rummel, Mitzi Swenson, Kris Fehr, Dean U. Koppelman, Supt.


-They gave brief comments on the session highlights and distributed written reports from the National School Board Convention sessions which they recently attended. This item was informational only. No action was requested.

Other

At 7:50 p.m., Swenson moved to adjourn. Krieg seconded the motion. The motion carried unanimously.



Vince Reep, Business Manager



Karen R. Heidt, Secretary



Dean Rummel, President

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

May 13, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on May 13, 2002, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, Morty Krieg, James Hope and Mitzi Swenson.

Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Perry Braunagel, Mickey Jordan, Dorothy Martinson, Knute Reiersen, Sherry Libis, Barb Kady, Ron Steiner, Becky Meduna, LeRoy Boespflug and Mike Heilman. Others present were: Karen Heidt, Sandy Bertelsen, Leonard Bjerklie and Alan J. Reed-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There were no additions to the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the April 15, 2002, regular meeting; bills for May 2002; financial report for May 2002; pledged assets report for May 2002; and accepted the personnel report consisting of the hires of Scott Schmidt, construction technology teacher, .92 FTE, DHS; Christy Beck, social studies teacher, DHS; CaraLee Heiser, science teacher, Hagen Jr. High; Brenda Loney, business teacher, DHS; Amber Wyman, music teacher, Lincoln; Joanne Kessel, head cook, Heart River Elementary; Belinda Thomas, assistant cook, Hagen Jr. High; Paulette Farber, head cook, Hagen Jr. High and Helen Rummel, secretary, DHS; the resignations of Kathy Engling, paraprofessional, Berg; Connie Armstrong, grade one class size reduction teacher, Roosevelt; Nicole Nosbusch, .50 FTE class size reduction teacher, Lincoln; Melodie Knaup, supervisor, Berg; Renee Wilson, technology education teacher, DHS and Sheila Hlibichuk, social studies teacher, Hagen Jr. High and the student/staff recognitions, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. computer donations-Sykes of Bismarck donated \$15,000 worth of used computers to the school district;
- b. technology plan-He distributed a copy of the Dickinson Public Schools 2002-2005 Technology Plan;

Superintendent's Report Cont.

- c. Dickinson Parks & Rec. lease agreement-The 30 year lease agreement with the Dickinson Park and Recreation Department for the land located southwest of the high school expires July 1, 2002. He has been meeting with Dickinson Park and Recreation and representatives of Dickinson Baseball Club, Inc. DBC, Inc. has a request to build a full size baseball field on the east softball diamonds. They hope to have a recommendation for the June school board meeting; and
- d. strategic planning-Dave Pearce will meet with the school board at their June Board meeting. Phase two of the strategic planning process will begin this fall. It will include establishing short term goals to address declining enrollment and the structure of our elementary buildings.

Roughrider Educational Services Partnership (RESP) Joint

Powers Agreement-The joint powers agreement will allow us to begin to deliver educational services collaboratively in southwest North Dakota. A copy of the proposed agreement was distributed. Participating school districts will pay a basic membership fee of \$500 to participate and participating schools will pay a fee for the services they use. The RESP group will submit the documents to attorney Gary Thune to review. There are two Boards involved with this joint powers agreement. A governing Board comprised of school board representatives from participating schools will set policies and provide governance. The administrative Board will be comprised of superintendents from the participating schools. They will develop programs to implement the policies and services. A signing of the joint powers agreement will be held on May 29 for participating school districts. The superintendent and the Board chair will sign the final joint powers agreement.

Hope submitted some questions regarding the joint powers agreement. A copy of his questions are enclosed in the May 13, 2002, school board file. Superintendent Koppelman will review the questions with the Consensus Council and attorney Gary Thune.

Hope moved to authorize participation in the Roughrider Educational Services Partnership (RESP) joint powers agreement, as determined to be appropriate by Dean Rummel, school board president, and Dean U. Koppelman, superintendent. Swenson seconded the motion. The motion carried unanimously.

Hope moved that Dean U. Koppelman, superintendent, serve as the school district's administrator on the administrative governing board. Fehr seconded the motion. The motion carried unanimously.

Roughrider Educational Services Partnership (RESP) Joint

Powers Agreement cont.-Hope nominated Dean Rummel to serve as the school board representative on the RESP governing Board. Fehr seconded the motion. The motion carried unanimously.

Director of Curriculum and Professional Development Position-The increase in federal funding for educational programs and the opportunity to deliver educational services collaboratively through RESP creates a window of opportunity for the District to create a position for the Director of Curriculum and Professional Development. This position would be funded jointly by RESP members and the Dickinson Public Schools. We would be able to create a full time position that would address the "No Child Left Behind" legislation and also the new State standards and accreditation issues. The administrative recommendation was to assign these duties to Lois Myran, our current Director of Curriculum and Professional Development. Discussion followed.

Hope moved to change the Director of Curriculum and Professional Development position to full time and to utilize participation in RESP to assist in funding. Swenson seconded the motion. Discussion followed.

Hope moved to amend the motion by adding the words "under the condition that there is significant participation by RESP member schools." The motion with the amendment read "to change the Director of Curriculum and Professional Development position to full time under the condition that there is significant participation by RESP member schools and to utilize participation in RESP to assist in funding." The amendment carried unanimously.

Board members voted on the motion, as amended, which read "Hope moved to change the Director of Curriculum and Professional Development position to full time under the condition that there is significant participation by RESP member schools and to utilize participation in RESP to assist in funding." Swenson seconded the motion. The motion, as amended, carried unanimously.

Building Projects/DPI School Renovation Grant-Mr. Boespflug, Mr. Reep and Superintendent Koppelman presented a detailed report on how they plan to address the building projects in the District. Their report explained how the various funding sources would be utilized, including the DPI School Renovation Grant funds and the State School Construction Loan Fund. The DPI grant allowed the school district to consider additional projects. They

Building Projects/DPI School Renovation Grant Cont.-recommended that we replace the portable classroom attached to Lincoln with a small addition of approximately 3,500 feet. The estimated cost of the addition and some other modifications was \$442,000. Other modifications include: discontinuing the stage as a classroom and adding air conditioning. This project can be completed within the scope of the financing available by using the total amount of money available through the school construction loan. Other areas to be addressed include: a new fire/smoke detection system at Lincoln, metal lockers at Lincoln, metal lockers at Heart River, new ceiling tiles and a new fire alarm/smoke detection system at Hagen and a new fire alarm/smoke detection system at DHS.

Hope moved to authorize the administration to begin planning for an addition to Lincoln Elementary to replace the portable classroom and to access the full amount of funding available through the State School Construction Loan Fund. Krieg seconded the motion. The motion carried unanimously.

Personnel Update-Vince Reep gave a brief update on personnel and reported on the status of staff vacancies. Transfers include: Pete Dobitz from Hagen science to DHS science, Dawn Sipma from Hagen special education to grade one at Roosevelt, Ruth McCabe from class size reduction teacher to grade one at Lincoln, Donna Abrahamson from class size reduction teacher at Jefferson/Roosevelt to grade one at Roosevelt and some shifts between departments at DHS. Certified openings include: technology education at DHS, .5 FTE language arts at Hagen, speech pathologist at Hagen/Heart River, class size reduction teacher at Lincoln and a special education teacher at Hagen. Classified openings include: group II paraprofessional/playground supervisor at Berg, kitchen helpers at Hagen and Lincoln and a kitchen helper/playground supervisor at Berg. This item was informational only. No action was requested.

Enrollment Update-Vince Reep presented up-to-date information on kindergarten registration and projected grade level enrollments for next fall. A fall enrollment projection was distributed. We have 147 kindergarten students registered. Enrollment seems to be stabilizing around 180 students per grade level.

Student Handbooks-The elementary, Hagen Junior High and Dickinson High School student handbooks will include changes in the Annual Notification Regarding Parent's Right of Access to Student Records (directory information), Student Access to Internet and Computer Network policy and

Student Handbooks Cont.-Children's Internet Protection Act (CIPA). A summary of the proposed changes for the elementary and high school handbooks was distributed. The DHS handbook included changes in the attendance policy. There were no significant changes in the elementary and the junior high student handbooks.

Krieg left the meeting at 6:30 p.m.

Hope moved to approve the 2002-2003 DHS student handbook, as presented. Fehr seconded the motion. The motion carried unanimously.

Hope moved to approve the 2002-2003 Hagen Jr. High student handbook, as presented. Swenson seconded the motion. The motion carried unanimously.

Hope moved to approve the 2002-2003 elementary student handbook, as presented. Fehr seconded the motion. The motion carried unanimously.

Renewal of Baseball Extracurricular Agreements-Hope moved to approve the renewal of the extracurricular cooperative agreements with Trinity High School, New England High School, Scranton High School and Richardton High School in baseball. Swenson seconded the motion. The motion carried unanimously.


Hope left the meeting at 7:45 p.m.

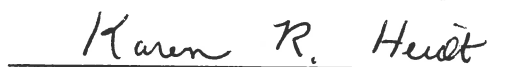
2002-2003 Budget Update -Superintendent Koppelman and Vince Reep, business manager, reviewed developments in the 2002-2003 budget since the last meeting. The projected general fund revenue was \$17,058,031 and the projected general fund expenditures was \$17,106,203 with a projected deficit of -\$48,172. Input from the Board was requested.

Other

At 7:55 p.m., Swenson moved to adjourn. Fehr seconded the motion. The motion carried unanimously.


Dean Rummel, President


Vince Reep, Business Manager


Karen R. Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Special Meeting

June 4, 2002; 8:30 p.m.
Board Room, Central Office

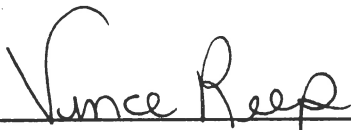
The Dickinson Public School Board held a special meeting on June 4, 2002, at the Central Administration Office. Board members present were: Mitzi Swenson, Morty Krieg, Kris Fehr and James Hope. Dean Rummel was absent. Administrators present were: Vince Reep. Others present were: Karen Heidt.

Vice president Swenson called the meeting to order.

Canvass Annual Election

Board members reviewed the poll books. Fehr moved to accept the 2002 election results as reported and recognize that Morty Krieg and Dean Rummel have been elected to four-year terms on the Dickinson Public School District #1 Board of Education. Hope seconded the motion. The motion carried unanimously.

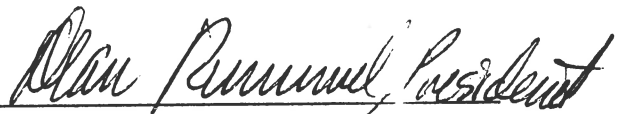
At 8:31 p.m., Hope moved to adjourn. Fehr seconded the motion. The motion carried unanimously.



Vince Reep, Business Manager



Karen R. Heidt, Secretary



Dean Rummel, President

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

June 10, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on June 10, 2002, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, James Hope and Mitzi Swenson. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Becky Meduna, Knute Reiersen, Sherry Libis, Dorothy Martinson, Barb Kady, Michael Heilman, Ron Steiner, Lois Myran and LeRoy Boespflug. Others present were: Karen Heidt, Dave Pearce and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. Vince Reep requested that the hire of Gayle Pavlicek, .5 FTE Title I, Roosevelt be added to the personnel report of the consent agenda.

Fehr moved to approve the consent agenda consisting of the minutes from the May 13, 2002, regular meeting, June 4, 2002, special meeting; bills for June 2002; financial report for June 2002; pledged assets report for June 2002; the personnel report consisting of the hires of Ellen Baird, speech pathologist, Hagen and Heart River; Laura Tescher, special education teacher, Hagen; Carolyn Carter, .5 FTE class size reduction teacher, Lincoln and Gayle Pavlicek, .5 FTE Title I teacher, Roosevelt, and the resignations of Darren Czapiewski, computer network analyst and Shay Maxwell, .5 FTE class size reduction teacher, Heart River and the student/staff recognitions, as presented. Swenson seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. Student/staff recognitions-He informed Board members that the administrators are responsible for sending student/staff recognitions for the consent agenda;
- b. Update on SPICE-The SPICE interactive television consortium is moving forward. They were recently awarded a \$20,000 grant from the Educational Technology Council. Consolidated Telephone is paying for the initial equipment for each school (\$60,000). Each school will make a five year lease payment to Consolidated to pay for the equipment. No payment will be required until August 2003. The initial cost to upgrade the studio at Dickinson High School is about \$10,000. SPICE will use a \$10,000 grant from REAP to pay for scheduling software. He said that there are no significant budget items for next

Superintendent's Report Cont.

- year. The cost per month for line charges is \$2,700;
- c. Lincoln addition-They are moving forward with the addition at Lincoln Elementary. We received approval from the Department of Public Instruction. Proposals were received from area architects. zumBrunnen Architect, P.C. will serve as the architectural firm for the project; and
- d. Curriculum and staff development position/Lincoln principal position- Superintendent Koppelman reported that they received significant participation from Roughrider Educational Services Program (RESP) schools. Nineteen school districts have signed the joint powers agreement. School districts will pay a fee per teacher to participate in staff development and curriculum development. There are currently 325 teachers (including Dickinson) participating in the professional development component and an additional 77 teachers registered for the curriculum development component. Additional schools may choose to participate in the future. RESP fees will pay for approximately half of the curriculum and staff development position. Superintendent Koppelman suggested that we look inhouse to fill the Lincoln principal position since we haven't finalized our strategic plan yet. He said that he is considering Del Quigley to fill the Lincoln principal position for one year. They are still working on a plan to cover transportation, school-to-career, etc. He asked the Board if it was a reasonable approach. There were no comments or questions.

Strategic Planning Update-Dave Pearce presented a summary and analysis of the input he has received from the various groups and organizations that he met with during the strategic planning process. He reported that he saw two strategic themes evolve from the meetings:

- 1) customized, individualized education-Mr. Pearce heard people stating that they would like a tailor made education for every student;
- 2) increased parental involvement-He felt that parents wanted more parental and community involvement.

Mr. Pearce reviewed his Executive Summary. He reported that stake holders want effective, efficient teaching plus learning; a well balanced educational curriculum; a better balance between academics and athletics; a world class education; affordable taxes and efficient use of tax dollars to supply an effective education; communication to obtain results; and he stated that individualized educational prescriptions that maximize professional teaching and learning must dominate all systems, structures, policies and procedures

Strategic Planning Update Cont.

that govern this District. His recommendations included setting measurable results; setting time limits; creating Creative Research and Design (CRD) teams to develop recommendations, strategies, resources, tasks, timelines and consequences; and creating Communicate for Understanding (CFU) teams to help clarify and bridge communication among stake holders. Discussion followed. Board members requested a copy of strategic plans from other school districts to review. The next step is for the Board to study the strategic planning progress report and to gather input from the public. At the August Board workshop they will discuss Mr. Pearce's analysis, define their target goals (short term, medium and long range goals), determine how they will measure the results/progress to see if we are making progress/accountability, look at possible committee framework and establish a timeline, etc. Mr. Pearce will attend the August Board workshop. President Rummel directed Superintendent Koppelman to form a list of the committee structure for the August Board workshop. In Phase two they will need to determine how they plan to deliver K-6 education in the future. Superintendent Koppelman said that the enrollment numbers may drive some short term goals. He said that they must be proactive in order to be prepared for declining enrollment. He said that community and neighborhood input will be very important. This item was informational only. No action was requested.

Lease with Dickinson Parks and Recreation-The 30 year lease with Dickinson Parks and Recreation for the land located southwest of Dickinson High School expires on July 1, 2002. The land was developed into a softball complex by Parks and Recreation. The administrative recommendation was to extend the original lease with Dickinson Parks and Recreation for the land located southwest of Dickinson High School for a 60 day period beginning July 1, 2002, and ending August 29, 2002. They will review the lease agreement prior to the end of the 60 day period. A copy of the previous lease agreement was distributed. Action was requested.

Hope moved to extend the lease with Dickinson Parks and Recreation for the Dickinson High School property softball facility for a 60 day period beginning July 1, 2002, and ending August 29, 2002. Swenson seconded the motion. The motion carried unanimously.

Roughrider Educational Services Program (RESP) Update-RESP had the proposed joint powers agreement reviewed by Attorney Gary Thune. The suggested changes were incorporated prior to the May 29 signing date. The signing meeting was held on May 29 and 18 school districts became parties to the joint powers agreement. Dickinson State University, the Southwest Multicounty Correction Center and the NDSU Extension Service signed on as supporters of the agreement. Several public officials signed the agreement to show support and acknowledge the joint powers agreement effort. Copies of the final version of the RESP joint powers agreement, the bylaws and policies which were reviewed and recommended by Attorney Gary Thune, were distributed. Dean Rummel will serve as the chairman of the Governing Board. Superintendent Koppelman will serve as the lead administrator of the Administrative Board. They were elected to two year terms. This item was informational only. No action was requested.

Consolidated Grant Application -Lois Myran, Dorothy Martinson and Becky Meduna -The District's total allocation for Federal programs is \$1,244,126.00 (Title I-\$704,943.00, Title IIa-\$403,750.00, Title II-d-\$36,715.00, Title IV-\$50,279.00 and Title V-\$48,439.00).

A public informational meeting was held to meet the requirement of the The No Child Left Behind Act Public Law 107-110. The public was invited to attend the informational meeting. Lois Myran gave an overview of the grant. She reviewed the six goals that have to be addressed by the grant. She said that there is more accountability, more flexibility, more parental choice, more money and it is based on research. The consolidated grant managers presented a short synopsis of their grant area. Dorothy Martinson reviewed Title I, Lois Myran reviewed Title IIa, II-d and Title V and Becky Meduna reviewed Title IV. Their work will be included in the content of the consolidated grant application. The Board is required to approve the grant application annually prior to submittal. Action was requested.

Hope left the meeting at 6:30 p.m.

Swenson moved to approve the consolidated grant application for Federal grants in the amount of \$1,244,126 which includes Title I, Title IIa, Title II-d, Title IV and Title V. Fehr seconded the motion. The motion carried unanimously.

Personnel Update-Vince Reep updated the Board regarding the status of vacant positions. There were four certified positions left to fill (.50 FTE language arts at Hagen, 1 FTE class size reduction teacher at Lincoln, a position at Berg and a DHS technology teacher). There are various classified positions to be filled including a District computer network analyst. Superintendent Koppelman stated that if Mr. Quigley is transferred to the Lincoln principal position, we may need a 1.0 FTE in English language arts at Hagen. He reported that all of the teacher contracts for 2002-2003 are in.

Open Enrollment-Fehr moved to approve the requests for Celeste, Cameron and Michael Miller to be admitted to the Dickinson Public School District under the open enrollment policy. Swenson seconded the motion. The motion carried unanimously.

Budget Update-Vince Reep and Superintendent Koppelman presented information regarding the 02-03 budget with specific reference to changes in revenue and expenditures. Mr. Reep reviewed the Summary Board report in the Board packet with the new column for next year's 02-03 projected budget. He hopes to have more detailed information at the July meeting. The 02-03 budget will be presented for final approval at the regular August Board meeting.

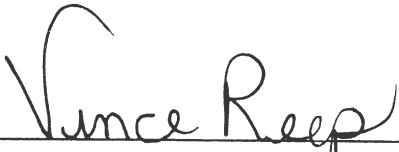
Date for August Board Workshop-Board members were asked to review their calendars to find a date for a Board workshop in August or September. The suggestion was to schedule one day, two morning or afternoon sessions or two evening sessions. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items. Suggested topics for the August Board workshop include: extracurricular study report by Perry Braunagel, review the classified benefit package, transportation, strategic planning (declining enrollment, school structure and administrative structure) and policy governance. Board members were asked to contact Superintendent Koppelman with additional topics for the Board workshop. Discussion followed.

Annual Meeting Date-Swenson moved to schedule the annual school board meeting Monday, July 8, 2002, at 5 p.m. Fehr seconded the motion. The motion carried unanimously.

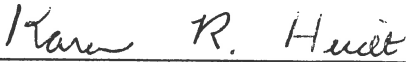
Other

Swenson extended congratulations to Dean Rummel and Morty Krieg on their reelection to the school board.

At 7:05, Fehr moved to adjourn. Swenson seconded the motion. The motion carried unanimously.



Vince Reep, Business Manager



Karen R. Heidt, Secretary



Dean Rummel, President

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

July 8, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on July 8, 2002, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, James Hope, Morty Krieg and Mitzi Swenson.

Administrators present were: Superintendent Koppelman, Lois Myran, Dorothy Martinson, Ron Steiner, Perry Braunagel, Mike Heilman, Del Quigley and Barb Kady. Others present were: Karen Heidt, Bev Kinnischtzke and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There was a request to add the additional hires of Laura Leiss, 1 FTE ED instructor at Roosevelt and Berg and Katie Wright, 7 hrs/day, paraprofessional, ED program at DHS. There were no deletions to the agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the June 10, 2002, regular meeting; bills for July 2002; financial report for July 2002; pledged assets report for July 2002; the personnel report consisting of the hires of Tammy Meschke, .50 FTE Title I instructor and .50 FTE paraprofessional, Berg; Melanie Hickel, 1 FTE instructor, Heart River; Tamra Klok, 1 FTE LD instructor, Heart River; Lucas Steier, 1 FTE class size reduction instructor, Lincoln; Wilbert Mayer, bus driver; Dale Miller, bus driver; Lisa Stoltz, paraprofessional, Berg; Laura Leiss, 1 FTE ED instructor, Roosevelt and Berg; Katie Wright, 7 hrs/day, paraprofessional, ED program, DHS, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. alternative high school update- We are in the process of registering students and taking applications for the alternative high school. The plan is to hire a coordinator and a secretary and to expand, as needed. They are looking at several options in terms of course delivery such as online classes, the division of independent study, etc. The lease at TRex Mall begins August 1, 2002. We will be making some building modifications and bringing in furniture. The classes may start later than the DHS classes. A copy of the alternative high school brochure was distributed. More information will be provided in August;

- b. District-wide report card-We just received the federal requirements for the District-wide report card and will be beginning the process. It will be discussed at the Board workshop or the August agenda. The emphasis is on "No Child Left Behind;"
- c. criminal background checks-We are moving in the direction of criminal background checks for new hires. Applicants will be asked to sign a form giving permission to perform a criminal background check;
- d. building projects-Mr. Boespflug will update the Board on the building projects at the August Board meeting. They are working on the Lincoln project so that it can move forward. They have a preliminary design and will solicit staff and parent input on the new addition; and
- e. Roughrider Educational Services Program (RESP) and Southwest Pipeline of Information for Communities and Education (SPICE)- Superintendent Koppelman updated the Board on RESP and SPICE.

Administer the Oath of Office to Dean Rummel & Morty Krieg-Mitzi Swenson, vice president, administered the oath of office to newly elected Board members, Dean Rummel and Morty Krieg.

Election of Officers-President Rummel conducted the election of a new president.

Hope nominated Dean Rummel for president of the Dickinson Public School District. Fehr seconded the nomination. No other nominations were received. Hope moved that nominations cease and to cast a unanimous ballot for Dean Rummel. The motion carried unanimously. Dean Rummel was declared elected president of the Dickinson Public Schools school board. President Rummel conducted the election of the vice president. Hope nominated Mitzi Swenson for vice president of the Dickinson Public School District. Krieg seconded the nomination. No other nominations were received. Hope moved that nominations cease and to cast a unanimous ballot for Mitzi Swenson. The motion carried unanimously. Mitzi Swenson was declared elected vice president of the Dickinson Public Schools school board.

Personnel Update-Mr. Reep reported on the status of the various unfilled teacher, administrative and classified vacancies. He distributed a personnel summary for the year. Positions still unfilled include a technology instructor at DHS, paraprofessional at DHS, school resource officer at Hagen, District-wide computer network analyst, paraprofessional at Hagen, .25 family and consumer science instructor at DHS and director of transportation.

Hagen Junior High Assistant Principal Position-Accreditation

standards no longer require an assistant principal position at Hagen Junior High due to declining enrollment. Additional support to the Hagen administration can be provided through a classified staff position. Superintendent Koppelman reassigned Del Quigley to the principal position at Lincoln Elementary to reduce administrative costs and to position the District for the future. He recommended that we eliminate the assistant principal position at Hagen Junior High. Discussion followed. Swenson moved to eliminate the assistant principal position at Hagen Junior High. Fehr seconded the motion. The motion carried unanimously.

Budget

- a. 2001-2002 Budget Statistics-The 2001-2002 budget closed out with revenue 1.9% under budget (\$ 16,299,189.08) and expenditures 3.8% under budget (\$ 16,105,274.00). Revenue exceeded expenditures by \$ 193,915.08. The interim fund carryover was \$2,025,502.30 or 11.7%. Superintendent Koppelman reviewed additional details from the 2001-2002 budget.
- b. 2002-2003 Budget Information-Superintendent Koppelman reviewed 2002-2003 budget information including revenue increase changes of +\$913,748, revenue decrease changes of \$405,993, expenditure increases of \$693,678 and expenditure decreases of \$198,246. 2002-2003 projected revenue increases were \$507,755 and expenditure increases were \$495,432. The projected ending balance change on June 30, 2003, was -\$126,101. He also reviewed the projected mill levy for 02-03. The projected 02-03 mill levy was 208.82 mills which includes 185 mills for the general fund, 5 mills for ADA/Fire marshal, 10 mills for the building fund, .56 mills for special assessments and 8.26 mills for the sinking and interest fund. The projected mill levy is -1.96 mills less than 2001. Superintendent Koppelman asked Board members to contact him or Mr. Reep if they have questions regarding the budget. Discussion followed. Board members requested additional information including: long term debt, health insurance costs, social security taxes, term life insurance, utilities services, property and liability insurance refund from the North Dakota Insurance Reserve Fund, contingency reserve and out-of-district tuition. If anyone has questions regarding the budget, they were asked to contact Vince Reep or Superintendent Koppelman.

Board Workshop Date-Suggested topics for the Board workshop include strategic planning (short term planning for declining enrollment, school structure and the administrative structure), extracurricular study report by Perry Braunagel, review the classified benefit package and policy governance. Superintendent Koppelman suggested that all District administrators attend the strategic planning session and other times when the topic pertains to their area of responsibility. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items. Board members were asked to contact Superintendent Koppelman with additional topics for the Board workshop. Hope moved to schedule a Board workshop Monday, August 12 following the regular meeting in the Board room of the Central Administration Office. Krieg seconded the motion. The motion carried unanimously. An additional session will be scheduled in September.

Meeting Day and Time-Hope moved that the regular meeting of the Dickinson Public School District be scheduled for the second Monday of each month beginning at 5 p.m. Krieg seconded the motion. The motion carried unanimously.

School Board Authorized Representative-Hope moved that Superintendent Dean U. Koppelman be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. Also, Superintendent Koppelman shall be the authorized representative for the District for all federal programs, including but not limited to: all school lunch, special education and vocational programs, the Energy Impact Office, Title I, Title IIa, Title II d, Title IV, Title V Headstart, E-rate and Job Service programs. Krieg seconded the motion. The motion carried unanimously.

Designate Official Newspaper-Fehr moved to designate the Dickinson Press as the official newspaper of the Dickinson Public School District #1. Hope seconded the motion. The motion carried unanimously.

Bank Depository Designation-Swenson moved that American State Bank & Trust be designated as the official depository for the school district checking account and other investments and that Wells Fargo Bank and Community First National Bank be designated as depositories for investments for the 2002-2003 fiscal year. Krieg seconded the motion. The motion carried unanimously.

Existing Policies Reinstatement-Fehr moved to reinstate the existing policies of the Dickinson Public School Board for the 2002-2003 fiscal year. Swenson seconded the motion. The motion carried unanimously.

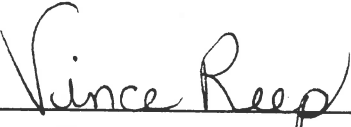
Committee Assignments-President Rummel distributed a list of assigned committee assignments for 02-03.

Krieg moved to designate Mitzi Swenson and Dean Rummel as Board representatives for 02-03 on the collaborative bargaining team and Dean Rummel and Jim Hope as Board representatives for 02-03 administrative negotiations. Fehr seconded the motion. The motion carried unanimously.

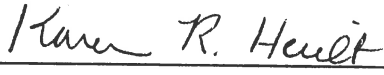
Board Meeting Information-Board members discussed what information they would like to receive and in what format for the school board meeting. Superintendent Koppelman reminded them that there are legal requirements in terms of what the Board must review periodically. The consensus was to email the bills and the budget report with a hard copy available at the meeting for reference, add a monthly enrollment report and to eliminate the black budget binder. They agreed that they do not need Board policy manuals. If they have a question they will contact the Central Office. They discussed putting the policy manual on the web and policy governance. This item will be discussed at the Board workshop.

Other

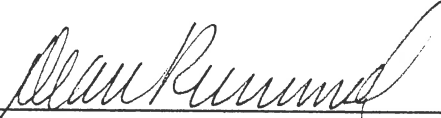
At 6:35 p.m., Swenson moved to adjourn. Fehr seconded the motion. The motion carried unanimously.



Vince Reep, Business Manager



Karen R. Heidt, Secretary



Dean Rummel, President

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

August 12, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on August 12, 2002, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, James Hope, Morty Krieg and Mitzi Swenson. Administrators present were: Superintendent Koppelman, Mickey Jordan, Lois Myran, Becky Meduna, Sherry Libis, Barb Kady, Del Quigley, Ron Steiner, Perry Braunagel, Knute Reiersen and Mike Heilman. Others present were: Karen Heidt, Beverly Kinnischtzke, Sandy Bertelsen and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There was a request to add the additional hires of Philip Quast, technology specialist, Districtwide and Harvey Obritsch, bus driver to the consent agenda personnel report. There were no deletions to the agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the July 8, 2002, annual meeting; bills for August 2002; financial report for August 2002; pledged assets report for August 2002; the personnel report consisting of the hires of Susan Haider, technology education instructor, DHS; James Porter, school resource officer, Hagen; Glenda Crain, kitchen helper, Hagen; Sharon Dockter, paraprofessional, DHS; Jennifer Hanson, kitchen helper, Lincoln; Philip Quast, technology specialist, Districtwide and Harvey Obritsch, bus driver and the resignations of Sharon Tabert, paraprofessional, Heart River and Candace Odegaard, grade 2 instructor, Roosevelt and the student/staff recognitions, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. Board meeting materials-Board packets were reduced to save paper as requested by Board members at the July meeting;
- b. student/staff recognitions-We will continue to ask building administrators to submit student/staff recognitions prior to the Board meeting. Board members were asked to contact Superintendent Koppelman if they wanted to change the student/staff recognitions;
- c. District indebtedness-A summary of the District indebtedness was sent out in the Board packet;
- d. update on SPICE-They are finalizing the SPICE schedule. There will be some growing pains the first year until everything is working properly;

Superintendent's Report Cont.

- e. Roughrider Educational Services Program (RESP)-A meeting schedule for the RESP governing board and the RESP administrative board has been established. Lois Myran has started working with participating schools on the curriculum and staff development. They will be working on other areas for collaboration;
- f. transportation-The charter bus which was purchased about six years ago has experienced several mechanical problems and may not be cost effective to keep repairing. He said that the school district has invested alot of money into the bus. They are looking at partnering with the DHS Athletic Booster Club on the purchase of a new bus. He reported that there are also new regulations regarding the use of vans for transporting students. These regulations may affect our activities transportation. Superintendent Koppelman will be supervising the transportation department since LeRoy Boespflug's retirement; and
- g. kindergarten enrollment-We currently have 168 kindergarten students enrolled for the fall of 2002. Our projected kindergarten enrollment number is 168 students. Last year we had 192 kindergarten students enrolled.

Budget and Tax Levy-Superintendent Koppelman reviewed the revenue and expenditure projections for 2002-2003. Two budget options were presented. The projected revenue for option 1 was \$17,190,797 and the projected expenditures were \$17,283,473. The projected deficit for option 1 was \$92,676. Budget option 2 would increase building allocations to schools for technology and library/media materials. The increase in building allocations would directly benefit students. An additional \$15,000 would be allocated to each elementary school, \$22,500 to Hagen and \$45,000 to DHS. The total expenditure increase for option 2 would be \$142,500. The projected deficit for option 2 was \$235,176. This expenditure increase could result in lowering the interim fund. He distributed a handout which reflected the updates. Superintendent Koppelman said that we do not need to continue to increase the interim fund. The increased expenditure allocation would not affect the levy request. The administrative recommendation was to approve option 2. Discussion followed.

The Certificate of Levy is due in the county auditors office August 15. It can be amended until October 10 and the rest of the budget can be changed at any time by Board action. The 2003 Certificate of Levy was reviewed.

Budget and Tax Levy Cont.-The administrative recommendation was to levy for \$5,531,500 with \$4,925,000 for the general fund. Action was requested.

Hope moved to approve the Certificate of Levy for \$5,337,500 for the fiscal year ending June 30, 2003. Fehr seconded the motion. A roll call vote was taken. Aye-Swenson, Fehr, Hope, Rummel Naye-Krieg The motion carried. Action was requested to approve the revenue and expenditure levels for 2002-2003.

Hope moved to approve the general fund budget for the 2002-2003 school term with revenues of \$17,190,797 and expenditures of \$17,283,473. Hope withdrew his motion.

Swenson moved to approve the general fund budget for the 2002-2003 school term with revenues of \$16,996,797 and expenditures of \$17,283,473. Hope seconded the motion. The motion carried unanimously.

Annual Financial Report-A copy of the annual financial report was distributed. Vince Reep, business manager, reviewed portions of the report. The report was a summary of 2001-2002 expenditures and revenue in DPI format. Action was requested.

Hope moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2001, and ending June 30, 2002. Swenson seconded the motion. The motion carried unanimously.

Building Projects Update-LeRoy Boespflug updated the Board on the building project progress. They plan to advertise for bids for the Lincoln project in September. The projected budget for the Lincoln building project was \$442,000. The projected estimate is \$562,000. They have received permission to add the Lincoln project to the school construction loan fund. Air conditioning is an alternate for the Lincoln project.

Jefferson Elementary-They have completed most of the interior work at Jefferson. Work on the exterior addition will be continuing during school. The targeted completion date is January or February of 2003.

Roosevelt Elementary & Berg Elementary-The equipment and materials on the Berg playground will be moved to a fenced area on the playground. The Berg schedule is projected to be on schedule. They need to complete the exterior elevator addition. Roosevelt is projected to be on schedule for substantial completion.

Boespflug said that we advertised for bids on the portables at Jefferson. The cost to move the portables is about \$4,000 to \$5,000.

Fuel Bids-We advertised for bids for fuel (diesel and gasoline) for the transportation department for this school year. The bids were due on August 8. Bids were received from Farmers Union Oil Co. and G.A. Sadowsky.

Farmers Union Oil Co.

#1 diesel at bidders' pump-\$.053/gallon below the posted cash price
#2 diesel at bidders' pump-\$.053/gallon below the posted cash price
Unleaded gasoline at the bidders' pump-\$.076/gallon below the posted cash price

G.A. Sadowsky & Son, Inc.

#1 diesel at bidders' pump-\$.0615/gallon below the posted cash price
#2 diesel at bidders' pump-\$.0615/gallon below the posted cash price
Unleaded gasoline at the bidders' pump-\$.0755/gallon below the posted cash price.

Swenson moved that the Board accept the low bid for #1 and #2 diesel fuel for \$.0615/gallon below the posted cash price and the bid for unleaded gasoline for \$.0755/gallon below the posted cash price by G.A. Sadowsky & Son, Inc. Krieg seconded the motion. The motion carried unanimously.

Board Workshop-Date and Agenda for Session II-Session I of the Board workshop will follow the Board meeting. Perry Braunagel will present the extracurricular study report. The consensus was to schedule session II of the Board workshop on Monday, September 23 or Tuesday, September 24 at 5 p.m. Superintendent Koppelman will check with Dave Pearce. The strategic plan will be the agenda topic for Session II of the Board Workshop. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items.

Alternative High School Update-Perry Braunagel updated the Board on the alternative high school. A copy of his report is available in the August 12, 2002, Board file. Eileen Rowe has transferred to the lead teacher position at the alternative high school. They will be hiring a secretary/paraprofessional. They may hire additional teachers later depending on the enrollment numbers. Eight people have preregistered for the alternative high school thus far. There is a process to go through to be eligible and accepted in the alternative high school. They are currently developing their curriculum packets. Early September is a possible start date.

Open Enrollment Applications-Swenson moved to approve the request for Seth Keator and Jade and Sabrina Praus to attend school in the Dickinson Public School District under the open enrollment policy. Fehr seconded the motion. The motion carried unanimously.

Fehr moved to approve the request for Nicole and Christopher Okland and Tucker and Jesse Pavlicek to attend school in the South Heart Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

Department of Public Instruction Certificate of Compliance-Hope moved to approve the Certificate of Compliance for the 2002-2003 school year. Fehr seconded the motion. The motion carried unanimously.

Back to School Report-Lois Myran reported on the 2002-2003 Back to School plans. A copy of the schedule was distributed. The first day of school is scheduled Wednesday, August 28.

Other

President Rummel indicated that since LeRoy Boespflug's retirement, his duties were apportioned out to other administrators. Superintendent Koppelman will assume the transportation portfolio. He requested that an additional \$4,000 be added to Superintendent Koppelman's contract. His contract would increase from \$92,000 to \$96,000.

Hope moved to reopen Mr. Koppelman's contract and to add an additional \$4,000 in compensation for July 2002-2003 with a final total salary of \$96,000. Krieg seconded the motion. The motion carried unanimously.

President Rummel congratulated Superintendent Koppelman on his appointment to the North Dakota Educational Practices Board.

At 6:45 p.m., Swenson moved to adjourn. Krieg seconded the motion. The motion carried unanimously.

Dean Rummel

Dean Rummel, President

Vince Reep

Vince Reep, Business Manager

Karen R. Heidt

Karen R. Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Board Workshop

August 12, 2002; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board met on August 12, 2002, at the Central Administration Office for a Board Workshop. Board members present were: Mitzi Swenson, Dean Rummel, Morty Krieg, Jim Hope and Kris Fehr. Administrators present were: Superintendent Dean U. Koppelman, Vince Reep, Michael Heilman, Knute Reiersen, Ron Steiner and Lois Myran. Others present were: Karen Heidt.

President Rummel called the meeting to order.

Board Workshop

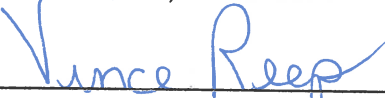
Topics for discussion included:

1. Extracurricular Study Report by Perry Braunagel, Activities Director

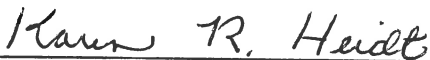
The meeting was adjourned at 9 p.m..



Dean Rummel, President



Vince Reep, Business Manager



Karen R. Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

September 9, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on September 9, 2002, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, James Hope, Morty Krieg and Mitzi Swenson. Administrators present were: Superintendent Koppelman, Michael Heilman, Ron Steiner, LeRoy Boespflug, Becky Meduna, Lois Myran, Mickey Jordan, Knute Reiersen, Dorothy Martinson and Del Quigley. Others present were: Karen Heidt, Beverly Kinnischtzke and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. A revised financial report was distributed. There were no additions or deletions to the agenda.

Hope moved to approve the consent agenda consisting of the minutes from the August 12, 2002, regular meeting; August 12, 2002, Board workshop; bills for September 2002; financial report for September 2002; pledged assets report for September 2002; the personnel report consisting of the hires of Gail Wallace, paraprofessional, Hagen; Tammy Kjos, paraprofessional, DHS; Susan Schaefer, paraprofessional, DHS; Tremaine Badinger, paraprofessional, Berg; Tammy Meschke, grade 2 teacher, Roosevelt; Yvonne Seifert, language arts teacher, DHS; Judy Johnson, family consumer science teacher, DHS; and Denise Adams, Title I teacher and paraprofessional, Berg and the resignations of Philip Quast, technology specialist and the student/staff recognitions, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. **DHS property lease agreement**-He has been meeting with Dickinson Park & Rec., DSU and the Dickinson Baseball Club, Inc. regarding the development of a practice baseball field. They plan to bring the lease for the softball complex land located southwest of DHS to the October or November Board meeting. He said that they are looking at a similar lease but probably a shorter time period;
- b. **District report card**-The federal government is requiring that school districts produce a District report card. The State will produce the first report card. We are waiting to see what is mandated and then he will ask the Board what additional items they would like added to the report card;

- c. legislative issues-Areas the school board wants to emphasize to the legislature will be discussed at a future Board meeting;
- d. school construction loan-The school construction loan will be on the October agenda. It is the final piece of the financing package; and
- e. self-funded health insurance-The District health insurance committee has been studying self-funded insurance the last few years. The committee decided to move forward with self-funded insurance. The Dickinson Education Association will vote on it October 9. This item will come to the school board in October. Informational meetings are being scheduled with staff in buildings. One of the reasons to change to self-funded insurance is to hold the cost of premiums down and possibly increase benefits. Records indicate that NDPERS collected \$829,000 more in premiums than what they paid out in benefits over a three year period.

Budget Update-The tax levy request of \$5,337,000 approved at the August 12 Board meeting appears to result in a 17.8 mill reduction. The \$4,731,000 general fund request would require 171.05 mills. The school district has the levying authority to levy up to 185 mills in the general fund. Superintendent Koppelman recommended that the levy be amended to an 8 or 9 mill reduction and that the additional funds be used for supplemental building allocations for technology. A list of the technology needs in each building submitted by building principals was distributed. Forty-five percent (45%) of the District's computers are over five years old and need to be replaced. Action was requested. Discussion followed.

Hope moved to amend the Certificate of Levy for the building fund to \$276,581. Krieg seconded the motion. The motion carried unanimously. Hope moved to establish a line item in the budget of \$82,974.30 for technology replacement under the condition that the money not be spent until the Board approves the technology replacement plan. Swenson seconded the motion.

Discussion followed.

The consensus was that technology replacement does not mean just technology that is available today. It could include future needs so that it would not be too restrictive.

Board members voted on the original motion to establish a line item in the budget of \$82,974.30 for technology replacement and that the money not be spent until the school board approves the technology replacement plan. Aye-none. Naye-Swenson, Fehr, Hope, Krieg & Rummel. The motion was defeated.

Budget Update Cont.-

Hope moved that the District establish a technology replacement and enhancement plan. Krieg seconded the motion. The motion carried unanimously.

Hope moved that the expenditures related to the technology and replacement plan be a separate item in the budget. Fehr seconded the motion. The motion carried unanimously.

Hope moved that \$82,974.30 be budgeted for the technology replacement and enhancement plan. Krieg seconded the motion. The motion carried unanimously.

Hope moved that the school board approve the technology replacement and enhancement plan before expenditures in this line item of the budget are expended. Krieg seconded the motion. The motion carried unanimously.

Hope moved to amend the Certificate of Levy to \$5,430,855 with a general fund of \$4,813,974 and \$276,581 in the building fund. Fehr seconded the motion. The motion carried unanimously.

Transportation Report-Superintendent Koppelman reported on the age and condition of our vehicle fleet. A vehicle data sheet and the 2001-02 transportation balance sheets were distributed. He reported that the greatest need is to replace the 1980 MCI activities bus. It has become expensive to maintain and it's reliability is very questionable. The administrative recommendation was to replace the MCI activities bus. Action was requested.

Swenson moved to authorize the administration to purchase an activity bus utilizing our budget for replacement of vehicles and a lease purchase option to finance the unit. Krieg seconded the motion. The motion carried unanimously.

School Opening Report-Superintendent Koppelman reported on the 2002 school opening and gave the fall enrollment numbers. Enrollment is down 31 students from last fall. A enrollment report was distributed. The total students enrolled was 2,752 which included the alternative high school students. We projected 168 kindergarten students and have 166 registered. This item was informational only. No action was requested.

Open Enrollment Applications-Swenson moved to approve the request for Steven and Derek Thomas to attend school in the Richardton/Taylor Public School District under the open enrollment policy. Fehr seconded the motion. The motion carried unanimously.

Conflict of Interest-Copies of the Statement of Interest forms which Board members completed when they filed for the school board election were distributed.

Swenson had no updates. Hope moved to allow Swenson to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. Aye-Fehr, Hope, Krieg, Rummel. Swenson abstained. The motion carried.

Fehr had no updates. Hope moved to allow Fehr to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. Aye-Swenson, Hope, Krieg, Rummel. Fehr abstained. The motion carried.

Krieg had no updates. Hope moved to allow Krieg to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Fehr seconded the motion. Aye-Swenson, Fehr, Hope, Rummel. Krieg abstained. The motion carried.

Hope had no updates. Krieg moved to allow Hope to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Swenson seconded the motion. Aye-Swenson, Fehr, Krieg, Rummel. Hope abstained. The motion carried.

Rummel had no updates. Hope moved to allow Rummel to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. Aye-Swenson, Fehr, Hope, Krieg. Rummel abstained. The motion carried.

November Board Meeting Date-Swenson moved to schedule the November regular Board meeting Tuesday, November 12 at 5 p.m. Fehr seconded the motion. The motion carried unanimously.

Board Workshop-Session II-Session II of the Board Workshop is scheduled Monday, September 23 at 5 p.m.. The strategic plan will be the agenda topic. Dave Pearce will facilitate the meeting. Superintendent Koppelman asked the Board to study his interpretation of the public input received last spring prior to the September 23 meeting. The second phase of the strategic planning will relate to declining enrollment and elementary school restructuring issues. A Cabinet subcommittee has been meeting to begin work on phase II. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items.

Building and Grounds Update-LeRoy Boespflug reported on the status of the various building projects recently completed or in progress in the school district. Fire marshal issues are being addressed in the buildings. Metal lockers and smoke detection systems are being installed in the buildings. He reviewed the projects completed in the buildings this summer such as roofing, etc. This item was informational only. No action was requested.

Other

Rummel asked Board members to track how much time they serve on committees.

Superintendent Koppelman said that the collaborative bargaining team will be meeting and will be discussing the RIF language, etc..

At 6:30 p.m., Swenson moved to adjourn. Krieg seconded the motion. The motion carried unanimously.

Board Workshop-Session II-Session II of the Board Workshop is scheduled Monday, September 23 at 5 p.m.. The strategic plan will be the agenda topic. Dave Pearce will facilitate the meeting. Superintendent Koppelman asked the Board to study his interpretation of the public input received last spring prior to the September 23 meeting. The second phase of the strategic planning will relate to declining enrollment and elementary school restructuring issues. A Cabinet subcommittee has been meeting to begin work on phase II. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items.

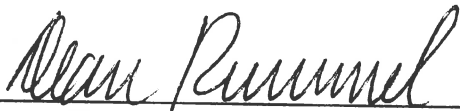
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Other

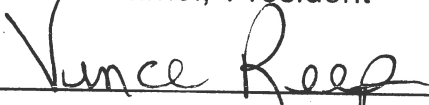
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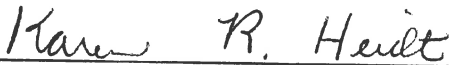
At 6:30 p.m., Swenson moved to adjourn. Krieg seconded the motion. The motion carried unanimously.



Dean Rummel, President



Vince Reep, Business Manager



Karen R. Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Board Workshop

September 23, 2002; 5 p.m.
Board Room, Central Office

The Dickinson Public School Board met on September 23, 2002, at the Central Administration Office for a Board Workshop. Board members present were: Mitzi Swenson, Dean Rummel, Jim Hope and Kris Fehr. Mort Krieg was absent. Administrators present were: Superintendent Dean U. Koppelman, Vince Reep, Sherry Libis, Dorothy Martinson, Michael Heilman, Ron Steiner, Becky Meduna, Del Quigley, Barb Kady, Knute Reiersen and Lois Myran. Others present were: Karen Heidt, Dave Pearce, Sharon A. Hansen and Sandy Bertelsen.

President Rummel called the meeting to order.

Board Workshop

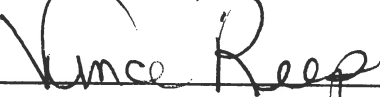
Topics for discussion included:

1. Strategic Planning-Dave Pearce, Facilitator
 - a. Enrollment-history, actual and projected
 - b. Elementary school attendance areas
 - c. Information from stake holder meetings
 - d. Identified alternatives for addressing declining enrollment and facility utilization
 - e. Transition plans
 - f. Continuation of strategic planning-timeline, goals and reports


The meeting was adjourned at 8:15 p.m..



Dean Rummel, President



Vince Reep, Business Manager



Karen R. Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

October 14, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on October 14, 2002, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, James Hope, Morty Krieg and Mitzi Swenson. Administrators present were: Superintendent Koppelman, Barb Kady, Del Quigley, Becky Meduna, Sherry Libis, Perry Braunagel, Dorothy Martinson, Mickey Jordan, Mike Heilman, Knute Reiersen and Lois Myran. Others present were: Karen Heidt, Scott Wegner, Beverly Kinnischtzke, Sandy Bertelsen, Barbara Ulicki and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There were no additions or deletions to the consent agenda. There was a request to add Kacy Schaper's name to open enroll into Dickinson.

Swenson moved to approve the consent agenda consisting of the minutes from the September 9, 2002, regular meeting; September 23, 2002, Board workshop; bills for October 2002; financial report for October 2002; pledged assets report for October 2002; the personnel report consisting of the hires of Christina Siewert, playground supervisor, Jefferson; Israel Lujan, playground supervisor, Hagen; Michaela Schmidt, playground supervisor, Berg; Mary Bohl, playground supervisor, Hagen; Alex Lindell, playground supervisor, Hagen and Marty Doll, playground supervisor, Jefferson; the resignation of Audrey Ternes, secretary/paraprofessional, Southwest Community High School and the student/staff recognitions, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. superintendent's evaluation-A subcommittee of Jim Hope and Morty Krieg volunteered to revise the superintendent's job description and organize the questions for the December superintendent's evaluation;
- b. Lincoln bids and special meeting date-A special meeting was scheduled Friday, October 18 at 12:15 p.m. in the Board room of the Central Office to review the Lincoln Elementary project bids; and
- c. North Dakota School Study Council session at the North Dakota School Board Association meeting-Board members were asked to identify their top five topics to be discussed at the session.

School Construction Loan-Scott Wegner, bond counsel, presented the resolutions and documents to complete the School Construction Loan process. The loan is for a 15 year period with a 3.36% fixed interest rate. The school district will be using it's building fund levy dollars to repay the loan.

Swenson moved to approve the resolution authorizing the sale of \$833,300 general obligation building fund levy bonds of 2002, Series B, as presented. Fehr seconded the motion. A roll call vote was taken. Aye-Swenson, Hope, Krieg, Fehr and Rummel. Naye-none. Abstained-none. Absent-none. The motion carried unanimously.

Legislative Issues-Superintendent Koppelman asked Board members for input regarding issues to be addressed by our legislators at the legislative session. He stated that the focus has shifted from equity to adequacy. Discussion followed. Board members requested that legislators be contacted for their feedback. There was interest in involving the RESP schools and their legislators. Board members would like to meet with legislators. They expressed an interest to work with RESP, the Dickinson Education Association, North Dakota School Study Council, North Dakota School Board Association, etc.. Superintendent Koppelman suggested that they target four to five specific issues that impact the school district. This item was for discussion only. No action was requested.

Technology Replacement and Enhancement Plan-The Board approved \$82,974.30 at the September 9 Board meeting for a technology replacement and enhancement plan. Sandy Bertelsen, technology coordinator, presented the proposed plan. The plan would allow the purchase of 169 new computers with 200-400 MHz for teacher/administrative work stations that will be required to run the new PowerSchool school-wide information management program, Curriculum Mapping, etc.. The PowerSchool program will be used to track student information to address the new No Child Left Behind requirements. The computers will be purchased using a two year budget period. The plan includes a five year replacement plan for computers and a three year replacement plan for file servers. We will continue to use District-wide funds to continue to update software and software licensing. Schools would be allocated dollars for technology replacement and enhancement based on a formula and they would also be asked to use 15% of their building allocations.

Technology Replacement and Enhancement Plan Cont.-

Discussion followed. Bertelsen stated that every instructional classroom in the school district is wired and has internet access. Each school is networked. Action was requested.

Swenson moved to approve the Technology Replacement and Enhancement Plan, as presented. Krieg seconded the motion. The motion carried unanimously.

Strategic Planning Update-A copy of the newsletter regarding strategic planning (declining enrollment and facility utilization) was distributed and reviewed. The newsletter contained an explanation, options, timeline and meeting dates with staff, parents and the general public. A meeting is scheduled Monday, October 28 at 4 p.m. in the Hagen Junior High multipurpose room for staff. Parents and the public are invited to a meeting at 7 p.m. on Monday, October 28 in the Hagen Junior High multipurpose room. The newsletter will be mailed to all parents and staff in the school district informing them of the suggested reorganizational options and asking them for their input. Dave Pearce will facilitate the meetings with parents and staff. The steering committee will meet with Dave Pearce to prepare the agenda. The main purpose of the October 28 meeting is to inform and get input. Discussion followed. Board members suggested that another public meeting be scheduled to receive public input on the specific recommendations. This item was informational only. No action was requested.

Self-funded Health Insurance-The District health insurance committee has been meeting the past year to research self-funded health insurance. Informational meetings were held in every building in the District to explain self-funded insurance and answer questions. The reaction by employees was favorable. The DEA voted to approve the change to self-funded insurance at their October 9 meeting.

Hope moved to approve changing to a Blue Cross Blue Shield self-funded health insurance plan beginning January 1, 2003. Krieg seconded the motion. The motion carried unanimously.

EDIO Reimbursement Claim-Hope moved to approve the request for reimbursement for \$50,000 from the Energy Development Impact Office. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment Application-Swenson moved to approve the requests for Steven, Amber and Cory Hall and Kacy Schaper to attend school in the Dickinson Public School District and for Eric Turner to attend school in the Killdeer school district under the open enrollment policy. Fehr seconded the motion. The motion carried unanimously.

North Dakota School Board Convention

- a. **Delegates**-Hope moved that Dean Rummel, Mitzi Swenson and Kris Fehr be named delegates from the Dickinson Public Schools for the North Dakota School Board Convention. Krieg seconded the motion. The motion carried unanimously.
- b. **Resolutions**-Input was requested regarding the 2002 resolutions proposed by the NDSBA.
- c. **NDSSC program**-The North Dakota Study Council Schools will hold a session for Board members from our group at the NDSBA Conference. Board members were asked to identify their topic choices. A list of the possible topics included: legislative issues, changes in demographics, special education issues, funding equity/adequacy, No Child Left Behind, facility planning, teacher relations, extracurricular activities, superintendent/Board relationships and state school board resolutions.

Hockey Agreements-Perry Braunagel-Hope moved to approve the Memorandums of Understanding between the Dickinson Public Schools and the Dickinson Hockey Club, Inc. for boys and girls hockey for the 2002-2003 school year. Krieg seconded the motion. The motion carried unanimously.

Extracurricular Study Update-Perry Braunagel, athletic director, reported on the extracurricular study information requested at the Board workshop. A handout was distributed. A copy is attached to the October 14, 2002, Board file.

Other

Supt. Koppelman stated that Kathy Kessel was named a Milken Foundation winner. She will receive Board recognition in November. He said that it is an honor for the District and for Mrs. Kessel.

The November school board meeting is scheduled Tuesday, November 12 at 5 p.m..

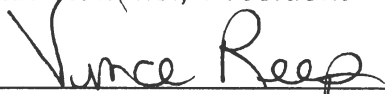
The meeting was adjourned at 6:50 p.m.

Dickinson Public Schools
Regular Meeting

October 14, 2002; 5:00 p.m.
Board Room, Central Office



Dean Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Special Meeting

October 18, 2002; 12:15 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on October 18, 2002, at the Central Administration Office. Board members present were: Kris Fehr, James Hope, Morty Krieg and Mitzi Swenson. Dean Rummel was absent. Administrators present were: Superintendent Koppelman, Vince Reep, LeRoy Boespflug and Del Quigley. Others present were: Karen Heidt and Rick zumBrunnen.

Vice president Swenson called the meeting to order.

Building Projects Bids

Rick zumBrunnen summarized the bidding process. A copy of the bid tabulation and zumBrunnen's letter was distributed. The total cost for the project was estimated at \$569,325. The architect and administration made a recommendation regarding the apparent low bidders from the October 16 bid opening. The total of the apparent low bidders was \$530,325, including the alternates. Superintendent Koppelman reported that the project amount is within our financing capacity. Vince Reep reviewed a handout with building renovation project revenue and expenditures. The administrative recommendation was to approve the apparent low bids including the alternates identified. Action was requested. Discussion followed.

Fehr moved to accept the apparent low bids for the Lincoln Elementary project, as follows:

Zeller Construction, Inc. as the general contractor in the amount of \$319,400 which includes alternate G-1 and alternate G-2.

Central Mechanical as the mechanical contractor in the amount of \$145,500 which includes alternates M-1 and M-2.

Electric Sales & Service as the electrical contractor in the amount of \$65,425 which includes alternates E-1 and E-2.

Krieg seconded the motion. The motion carried unanimously.

At 12:30 p.m., Krieg moved to adjourn. Fehr seconded the motion. The motion carried unanimously.

Dickinson Public Schools
Special Meeting

October 18, 2002; 12:15 p.m.
Board Room, Central Office

Dean Rummel

Dean Rummel, President

Vince Reep

Vince Reep, Business Manager

Karen R. Heidt

Karen R. Heidt, Secretary

Approved Official School Board Minutes

Dickinson Public Schools
Regular Meeting

November 12, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on November 12, 2002, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, James Hope and Mitzi Swenson. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Barb Kady, Dorothy Martinson, Sherry Libis, Lois Myran, Perry Braunagel, Mickey Jordan, Del Quigley, Ron Steiner, Michael Heilman and Becky Meduna. Others present were: Karen Heidt, Sandy Bertelsen and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There was a request to add a extracurricular cooperative agreement with Williston in gymnastics to the agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the October 14, 2002, regular meeting; October 18, 2002, special meeting; bills for November 2002; financial report for November 2002; pledged assets report for November 2002; the personnel report consisting of the hires of Shawn Leiss, teacher, Southwest Community High School; the resignation of James Porter, school resource officer, Hagen and the student/staff recognitions, as presented. Fehr seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. vans-Two states have disallowed the use of vans for transporting students under age 18. We will be exploring other options to replace our two 14 passenger vans;
- b. collaborative bargaining training-We are looking for possible dates to train DEA collaborative bargaining team members and Board members in the collaborative bargaining process;
RIF committee member-Jim Hope will serve as the Board representative and Superintendent Koppelman, Vince Reep and Dorothy Martinson will serve as administrative representatives on the RIF committee which will be reviewing the District's Reduction in Force (RIF) policy. The committee also consists of three teachers appointed by the DEA. The policy has some gray areas;
- c. Board information-Board members were asked if they were satisfied with the distribution of school board meeting materials; and

Superintendent's Report Cont.

- d. school board election-Jim Hope will study combining the June 2004 school board election with the city/county election.

Strategic Planning-A definite course of action did not evolve from the staff and public meetings. Superintendent Koppelman stated that they need more discussion and planning to address issues identified at the meetings. Neighborhood schools, special education at Heart River, transportation and "No Child Left Behind" are a few major concerns. A summary report of the staff and parent meetings by Dave Pearce was distributed and discussed. Superintendent Koppelman asked Board members for input. Discussion followed. Board members asked for a recommendation on class size/student ratio (NCA and DPI guidelines); staffing information; the cost savings from each option; how much space programs such as ECC/Headstart, the Adult Learning Center, etc. would need if moved into another facility; the cost to relocate; information on transportation; a possible option of including all grade 6-8 students at Hagen sometime in the future; and information on extended day programs, etc. No action was requested.

Legislative Issues and Meeting with Area Legislators-Board members were asked to give input on the legislative issues which school board members would like addressed by the legislature. A dinner meeting with Southwest North Dakota area legislators is scheduled Tuesday, November 26 at 5:30 p.m. at the Elks. The RESP and SPICE groups will be responsible for the agenda from 6:15 p.m. until 7:00 p.m. The Dickinson Public School District will meet with District 36 and 37 legislators from 7:00 p.m. until 8:00 p.m. Discussion followed. No action was requested.

Equity Lawsuit-Several school districts are investigating the feasibility of an equity lawsuit. There is a cost to be involved in the study. Board members discussed their level of interest in an equity lawsuit. The administrative recommendation was to wait since there are too many variables related to fiscal equity that have changed since the last lawsuit. Superintendent Koppelman recommended that we analyze our status more carefully before participating in the study. He reported that the school district has the option to join later if it is in our best interest. No action was requested. This item was informational only.

Northside Property -The District owns approximately 10 acres north of I-94. A property location map was distributed. A realtor has inquired about purchasing the property. According to the realtor, the property has an approximate value of \$10,000. The administrative recommendation was to keep the property. Board members agreed by consensus to keep the property at this time. No action was taken.

Extracurricular Cooperative Agreements-New England has requested to participate in an extracurricular cooperative agreement with the Dickinson Public Schools in boys hockey, girls hockey, boys tennis, girls tennis, wrestling and gymnastics. There are participants for wrestling, boys hockey and girls hockey but not for the other three sports. Perry Braunagel, activities director, recommended approval of the cooperative agreements for the activities that have participants. He did not recommend approving the other activities. Williston Public Schools requested to participate in an extracurricular cooperative agreement with the Dickinson Public Schools in gymnastics. They have one girl that is interested in gymnastics. Perry Braunagel, activities director, recommended approval of the cooperative agreement. Action was requested.

Swenson moved to approve the extracurricular cooperative agreements with New England in boys hockey, girls hockey and wrestling and with Williston in gymnastics. Fehr seconded the motion. The motion carried unanimously.

Self-funded Health Insurance-The health insurance committee's recommendation was to set the stop-loss coverage limit at \$50,000. Swenson moved to set the stop-loss coverage limit at \$50,000 for our self-funded health insurance plan. Hope seconded the motion. The motion carried unanimously.

North Dakota School Board Convention

- a. **Convention Report**-Dean Rummel, Mitzi Swenson and Kris Fehr distributed a brief report on the North Dakota School Board Association Convention.
- b. **Legal Seminar Report**-Vince Reep, Jim Hope and Superintendent Koppelman gave a brief report on the Legal Seminar.

Superintendent's Job Description-Jim Hope and Morty Krieg served as Board representatives on a committee which revised the superintendent's job description. The job description is an exhibit in our policy book and does not require Board approval. It is the same as recommended by the North Dakota School Board Association. A copy was distributed. This item was informational only. No action was requested.

Superintendent Evaluation

Jim Hope and Morty Krieg, Board representatives, met with Superintendent Koppelman on October 29 to prepare the superintendent's evaluation. They selected the following items from the superintendent's job description to be addressed on the superintendent's evaluation: relationship with students and parents, educational leadership and effective records management. The superintendent's topics and indicators were reviewed. The superintendent's evaluation is due December 15. No action was requested. This item was informational only.

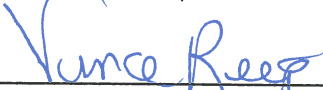
Other

Open houses will be scheduled at Berg, Roosevelt and Jefferson after the projects are finalized.

At 6:15 p.m., Swenson moved to adjourn. Fehr seconded the motion. The meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen R. Heidt, Secretary

Approved Official School Board Minutes

Dickinson Public Schools
Special Meeting

November 26, 2002; 5:30 p.m.
Dickinson Elks Club

The Dickinson Public School Board and Roughrider Educational Services Program (RESP) member schools held a legislative issues meeting on November 26, 2002, at the Dickinson Elks Club. Board members present were: Dean Rummel, Kris Fehr and Mitzi Swenson. Morton Krieg and Jim Hope were absent. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Dorothy Martinson and Knute Reiersen. Legislators present were: Representative Frank Wald (District 37), Senator Rich Wardner (District 37), Senator Herb Urlacher (District 37) and Representative Dave Drovdaahl (District 39). Others present were: Karen Heidt (Dickinson), Sandy Bertelsen (Dickinson), Roger Thompson (Bowman), Daniel Peterson (Bowman), Ida Kelner (Scranton), Jerry Messer (Richardton/Taylor), Norbert Sickler (Southwest Multi Correction Center), Robert Brooke (Rhame), Doug Jilek (South Heart), Don Chorne (South Heart), Dave Kubas (South Heart), Jim Perdaems (South Heart), Loren Mathson (South Heart), Alice Karn (DEA), Ed Sahlstrom (DEA), Maxine Svihl (DEA), Marilyn Hauck (DEA), Jim Bobb (Richardton/Taylor), LaDean Moen (Hettinger), John Campbell (Hettinger), Ellen Elder (Hettinger), Loren Luckow (Hettinger), Chris Walstad (Glen Ullin), Pat Feist (Glen Ullin), Pam Fisher (Bowman), Jack Stibbins (Bowman), Darrel Remington (Belfield) and Janel Spaeth (Billings County).

Dean U. Koppelman, Dickinson Public Schools superintendent and RESP administrative chair called the meeting to order. Introductions were made.

Dinner was served.


Legislative issues presentation by RESP and SPICE-Dean U. Koppelman (Dickinson Public Schools superintendent) presented an overview of the Southwest Pipeline of Information for Communities and Education (SPICE). Gary Engebretson (Killdeer superintendent), Gary Quintus (Richardton superintendent), Loren Mathson (South Heart superintendent), Dean U. Koppelman (Dickinson superintendent) presented an overview of the Roughrider Educational Services Program (RESP) joint powers agreement. Lois Myran (RESP curriculum and staff development director) reported on the curriculum and staff development that is being done by participating RESP schools.

Legislative issues presentation by Dickinson Public Schools to District 36 and 37 legislators-Dean U. Koppelman, Dickinson Public Schools superintendent, presented an overview of the 2002-2003 Legislative Issues. Dorothy Martinson, Director of Student Services, presented information on special education. A booklet was distributed and a powerpoint presentation was given. The Legislative issues booklet is filed in the official school board file.

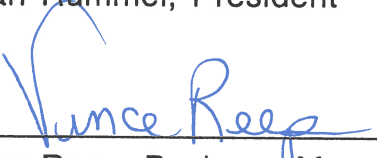
Areas reviewed included:

- 1) Directories
- 2) General Background
- 3) Tax and Revenue Information
- 4) Expenditures
- 5) Adequacy/Equity
- 6) Special Education
- 7) Open Enrollment
- 8) The Agenda
 - a. State support for education
 - b. Building fund
 - c. Adequacy/equity
 - d. Tuition apportionment
 - e. School year
 - f. Open enrollment
 - g. Special education
 - h. Technology
 - i. General fund levy
 - j. Educator salaries
 - k. Vouchers or tuition tax credits

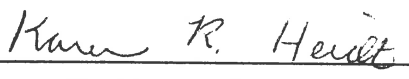
At 8 p.m., the meeting was adjourned.



Dean Rummel, President



Vince Reep, Business Manager



Karen R. Heidt, Secretary

Approved School Board Minutes

Dickinson Public Schools
Regular Meeting

December 9, 2002; 5:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on December 9, 2002, at the Central Administration Office. Board members present were: Dean Rummel, Kris Fehr, James Hope, Mitzi Swenson and Morty Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, Sherry Libis, Becky Meduna, Ron Steiner, Michael Heilman, Perry Braunagel, Mickey Jordan, Lois Myran, Knute Reiersen and Barb Kady. Others present were: Karen Heidt, Beverly Kinnischtzke, Ruthmary Unruh, Lois Christensen, Faith Simonieg, Stacy Kilwein and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There were no additions or deletions to the agenda or the consent agenda.

Swenson moved to approve the consent agenda consisting of the minutes from the November 12, 2002, regular meeting; November 26, 2002, special meeting; bills for December 2002; financial report for December 2002; and the pledged assets report for December 2002, as presented. Krieg seconded the motion. The motion carried unanimously.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. school district audit-The audit may be completed by January 2003. He said that there are no significant issues;
- b. RESP joint powers agreement strategic plan working draft-A handout was distributed. He asked Board members to give him input;
- c. Board room table and chairs-Consolidated Telephone donated a new table for the Board room, TMI donated the table pedestals. New chairs were purchased;
- d. vans/buses update-The school district has two vans that we use for transportation. There have been some accidents involving vans across the country resulting in legal action. School districts may be required to replace these units. The cost to replace the vans with a smaller bus is about \$35,000 to \$40,000 per unit. They may outlaw vans and school buses pulling trailers in the future;
- e. standardized test scores-Our test scores are lost in the mail. He said that we will do an analysis of test scores after we receive them; and
- f. audio system for the Board room-They are exploring low cost audio options for the Board room.

Strategic Planning Update-The strategic planning steering committee met twice and developed responses to the questions the Board had asked regarding reorganizing elementary education in the District. A fact sheet and a set of recommendations were distributed for review and discussion. The strategic planning steering committee recommendation was:

- K-1 - a maximum of 20 students
- Grades 2-3-a maximum of 22 students
- Grades 4-6-a maximum of 25 students
- Grades 7-8-a maximum of 27 students
- Grades 9-12-a maximum of 30 students

Board members agreed by consensus with the class size/student/teacher ratio recommendations. Their report also contained information regarding cost savings from relocating programs; the cost to move programs; space needed per program; staffing patterns; full day kindergarten information; and transportation costs.

The steering committee recommended the following options:

Option 1 - Reorganize the elementary schools as follows: Begin to reduce Berg Elementary to one section per grade level beginning with kindergarten and possibly first grade by next fall. Continue to reduce one section per grade level until Berg has one section for all grade levels. When sufficient classroom space is available, move all six grade students in the District into Berg Elementary. All other elementary schools would have two sections per grade level K - 5 until the enrollment decreases to allow for an additional section per grade to be eliminated. The sections eliminated at that time would be determined by enrollment per grade level by building. Eventually, each building other than Berg could have grade levels with only one section at that level. The option of moving six grade students into Hagen could be considered as space became available. Other programs in the District could be moved into elementary or other buildings as space becomes available.

Option 2 - Do not specifically identify a school to be downsized. Assign licensed staff to each building based upon the number of students in each building. The decision on how to utilize professional staff would be made at the building level. Other programs in the District could be moved into elementary or other buildings as space becomes available.

Superintendent Koppelman reviewed the pros and cons of each option. Discussion followed. Board members requested that the steering committee look at more detail such as naming a second school for section reductions and documenting the estimated number of FTE's for the coming years. They would like to hold more staff meetings and a public meeting in late January.

Strategic Planning Update Cont.-Superintendent Koppelman stated that the committee did not envision eliminating a building. They would move other programs into the elementary buildings. The time frame was acceptable to Board members. No action was requested. This item was for input, review and discussion only.

Mill Levy Report-Superintendent Koppelman reported on the final 2002-2003 budget and mill levy information formulated by the Stark County auditor. We levied 176.51 mills in the general fund, 10 mills in the building fund, .55 mills for special assessments, 7.05 mills for sinking and interest and 4.88 mills for the remodeling bond for a total of 198.99 mills (\$5,427,007.98). Our mill levy is down 11.79 mills from last year. A copy of the information was distributed. No action was requested.

No Child Left Behind Update-

- a. **Highly qualified staff**-Superintendent Koppelman reported on the latest information regarding the highly qualified provisions in the No Child Left Behind legislation. Highly qualified means: state certification/licensing and bachelor's degree and rigorous test for new elementary teachers and rigorous test or major/coursework for new middle/secondary teachers and rigorous test, major/coursework or state evaluation for "not new" teachers. Junior high/senior high teachers must teach in their major area or pass a content area test. The State is working on a portfolio assessment also. The highly qualified criteria must be met by 2006.
- b. **Adequate yearly progress**-Lois Myran reported on the requirements for adequate yearly progress and the implications for school districts. A handout was distributed. Adequate yearly progress is the minimum level of improvement school districts and schools must achieve every year. It refers to the growth rate in the percentage of students who achieve the state's definition of academic proficiency. Each state is required to define the level of proficiency students must achieve in math, reading or language arts and science. The goal is 100% proficiency by the year 2014. Consequences for not meeting adequate yearly progress were reviewed. Progress would need to be reported to the public through a District report card. Both items were informational only. No action was requested.

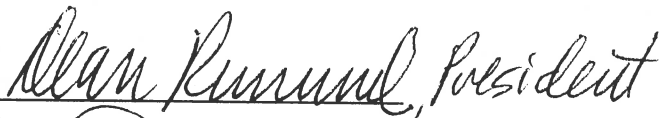
Curriculum Mapping Initiative-Mrs. Myran updated the Board on our curriculum mapping initiative and the relationship to the No Child Left Behind requirements. She showed Board members the web site and sample maps. Over 256 teachers from Dickinson and the outlining area have been trained since the end of August. In addition, 75 teachers are involved in curriculum mapping study groups for graduate credit. No action was requested.

Superintendent's Evaluation-Jim Hope and Morty Krieg selected the three areas to be evaluated and prepared the indicators for each area. Areas evaluated were relationship with students and parents, educational leadership and effective records management. President Rummel reviewed the evaluations with Superintendent Koppelman. He reported that Superintendent Koppelman had satisfactory performance in all areas. The evaluation documents will be placed in his personnel file. Superintendent Koppelman thanked the Board for their support and the good working relationship.

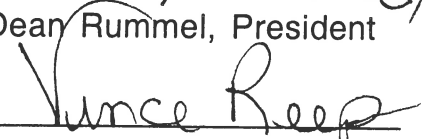
Swenson moved to approve Superintendent Koppelman's evaluation, as presented. Krieg seconded the motion. The motion carried unanimously.

Other

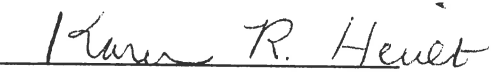
At 7:09 p.m., Swenson moved to adjourn. Fehr seconded the motion. The meeting was adjourned.



Alan Rummel, President



Vince Reep, Business Manager



Karen Heidt, Secretary