

## Approved Official School Board Minutes

Dickinson Public Schools  
Regular Meeting

January 8, 2001; 7:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on January 8, 2001, at the Central Administration Office. Board members present were: Mitzi Swenson, James Hope, Don Staudinger and Dean Rummel. Morton Krieg was absent. Administrators present were: Superintendent Koppelman, Sherry Libis, Becky Meduna, Jill Skarvold, Vince Reep, Perry Braunagel, LeRoy Boespflug, Del Quigley, Mickey Jordan, Ron Steiner, Barb Kady & Lois Myran. Others present were: Donna Wolf, Karen Heidt, Mark Hinrichs, Gary J. Ross & James Spainhower-Dickinson Press.

President Hope called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Staudinger moved to approve the consent agenda consisting of the minutes from the regular meeting, December 11, 2000, special meeting, December 18, 2000; bills for January 2001; financial report for January 2001; pledged assets report for January 2001, as presented; and personnel report accepting the hire of Leslie Wilkie, language arts teacher, DHS. Rummel seconded the motion. The motion carried unanimously.

Superintendent Koppelman reported on the student/staff recognitions.

Superintendent's Report-Superintendent Koppelman reported on the following:

- a. Oil and gas royalties-65% goes to the building fund, 35% goes to the general fund  
Building fund-January 2000-\$40,000      January 2001-over \$79,000  
General fund-January 2000-\$31,500      January 2001-\$54,900
- b. Heating costs-energy costs for heating fuel & motor fuel are up. Heating costs on our larger facilities were up \$1,000 per month in December.
- c. A new financial form was included in the financial report with summary information comparisons from last year's budget and this year's budget.

Superintendent's Report Cont.

- d. A new law passed in the last legislative session returns a percentage of oil & gas royalties from Bureau of Land Management land to the county. The money will be returned to the counties on a 5 year phase-in. Each county commission can decide how to use the money. Superintendents in Stark County have requested that the Stark County commissioners look at a formula similar to the formula implemented in other counties in the State & have requested that local school districts receive a portion of the dollars.

Goals 2000

- a. Continuation Grant-Lois Myran received a Goals 2000 planning grant two years ago for professional development. Additional dollars have been reallocated for Goals 2000. Staudinger moved to approve the Goals 2000 continuation grant for \$24,974 for submittal. Swenson seconded the motion. The motion carried unanimously.
- b. Lewis and Clark Institute-The Center for Innovation in Instruction and Sendit are cosponsoring a Lewis and Clark Institute at Washburn which would allow two of our teachers to participate. Rummel moved to participate in the Goals 2000 Lewis and Clark project sponsored by the Center for Innovation in Instruction and North Dakota Sendit. Staudinger seconded the motion. The motion carried unanimously.

Policy ABD School Year and Calendar-Second Reading-Superintendent

Koppelman had each building survey staff & parents regarding three calendar options (A, B & C). 63% were in favor of calendar option B starting before Labor Day & ending before Memorial Day (276 people responded, 161 voted for option B). Superintendent Koppelman recommended that language referring to: "~~A school month is twenty days and a school week is five days~~" and "~~parent teacher conference days and other schedules of importance to the staff and public~~" be deleted. Also, the references to North Dakota Century code on the bottom of the page be changed to reflect current statutes. Rummel moved to approve for second reading approval and final adoption, policy ABD School Year and Calendar, as presented. Swenson seconded the motion. The motion carried unanimously.

Approval of 2001-2002 School Calendar-The final 2001-02 school calendar as discussed was presented for approval. Swenson moved to approve the 2001-2002 school calendar as presented with a start date of August 28, 2001, and the last day of school May 24, 2002, and Graduation scheduled Sunday, May 26, 2002. Staudinger seconded the motion. The motion carried unanimously.

Destruction of Old Documents-NDCC 21-06-05 and 21-06-06 describes the procedure for retention and destruction of school district documents. Staudinger moved to authorize the business manager to destroy the records presented on the list in accordance with North Dakota Century Code 21-06-05 and 21-06-06. Rummel seconded the motion. The motion carried unanimously.

Girls' Hockey-Perry Braunagel

- a. Lettering-Mr. Braunagel reported on the status of lettering girls in the girls' hockey program. A committee consisting of Board members, coaches, the athletic director, Hagen & DHS principals and parents met previously to begin discussion regarding guidelines for lettering & other areas related to athletics. This committee will be meeting in the next two weeks to continue discussion. They want to have a plan in place with guidelines so they are consistent if they are approached by another group. They will be developing a handbook. Mr. Braunagel anticipates a decision before the end of the hockey season.
- b. Sanction by the North Dakota High School Activities Assoc.  
The Dickinson Hockey Club requested that the school district support the sanctioning of girls' hockey & sanction a State tournament by the North Dakota High School Activities Association. Staudinger moved to urge the NDHSAA to sanction girls' hockey as a high school sport and sponsor a Girls' State Hockey Tournament. Swenson seconded the motion. The motion carried unanimously.

Interactive Television Consortium-Superintendent Koppelman reported on the status of this initiative with area schools, DSU and Consolidated Telecom. The network would link DSU, DHS and area neighboring schools that choose to participate with fiber optic cable. A DSU grant writer is working on possible grants to help fund the project. The network would help in the delivery of curriculum for high school students and adults & the community on evenings, weekends and during the summer. The monthly cost of the network is

Interactive Television Consortium Cont.-

estimated at \$1,385/per school. The upfront cost estimates for schools with existing video equipment was \$41,569.15 and \$58,476.15 for schools without video equipment. DHS has a studio in place. The price was calculated for six schools participating in the network with a 50% discount from E-rate.

Building Projects

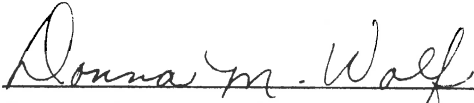
a. Report of Meetings with Architects

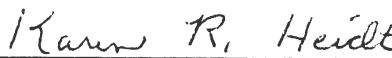
Superintendent Koppelman and LeRoy Boespflug reported on their meetings with local architects, Rick zumBrunnen and Dennis Hulsing. They discussed having one large project or two smaller projects (Jefferson and Berg/Roosevelt). Rates, time lines, etc. were discussed. Both architects anticipate 4-6 months to develop the drawings & specification for the bids. The best time to advertise for bids is in January or February. Superintendent Koppelman said that the legislature may have some impact on mill levy limitations. Discussion followed. Board members want an Attorney General's opinion on the asbestos/ADA/fire marshal levy. This item will be discussed further at the next special Board meeting.

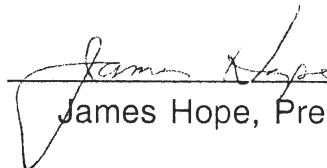
- b. Next Special Meeting Date-Staudinger moved to schedule a special meeting Thursday, February 1 at 7 p.m. to discuss building projects. Swenson seconded the motion. The motion carried unanimously.

Other

At 8:20 p.m., Swenson moved to adjourn. Staudinger seconded the motion. The motion carried unanimously.

  
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Donna M. Wolf, Business Manager

  
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Karen R. Heidt, Secretary

  
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James Hope, President

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

February 12, 2001; 7:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on February 12, 2001, at the Central Administration Office. Board members present were: Mitzi Swenson, James Hope, Don Staudinger, Morton Krieg and Dean Rummel. Administrators present were: Superintendent Koppelman, Sherry Libis, Del Quigley, Becky Meduna, Jill Skarvold, Vince Reep, Perry Braunagel, LeRoy Boespflug, Mickey Jordan, Ron Steiner, Barb Kady, Michael Heilman, & Lois Myran. Others present were: Donna Wolf, Karen Heidt, Daniel Finneman, Mark Hinrichs, Faye Krebs, Leslie Donner, Valerie Grinsteinner & James Spainhower-Dickinson Press.

President Hope called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Staudinger moved to amend the January 8, 2001, Board minutes changing 2000 to 2001 under bills, financial report and pledged assets report in the consent agenda. Krieg seconded the motion. The motion carried unanimously.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, January 8, 2001, as amended; bills for February 2001; financial report for February 2001; pledged assets report for February 2001, as presented; and personnel report accepting the resignation of Diane Lehman-Turck, supervisor, Roosevelt and approve the hires of Lori Evoniuk, supervisor, Roosevelt, Pamela Morris, supervisor, Heart River and Audrey Rhoades, playground supervisor, Jefferson. Rummel seconded the motion. The motion carried unanimously.

Staudinger moved to approve the emergency leave request for three additional emergency leave days for Cindy Welch, Lincoln Elementary. Krieg seconded the motion. The motion carried unanimously.

Superintendent Koppelman reported on the student/staff recognitions.

Superintendent's Report-Superintendent Koppelman reported on the following:

Superintendent's Report

- a. Legislative update on bills related to education  
Bill 1102-increasing the multiplier for Teacher's Fund for Retirement.  
HB 1344-Governor Hoeven's plan to send \$3,500 over 2 years to licensed personnel for salaries. This is the major educational funding package in the session right now. The plan includes a \$10 increase per pupil payment, \$80/pupil for tuition apportionment and a supplemental equity payment.  
SB 2086-the bill would give local school boards the authority to levy for asbestos, ADA/fire marshal & alternative high schools. The 15 year time limit & the number of mills you can levy affect our District directly. The bill was almost killed but has been referred back to the Senate Education Committee. Changes in this bill regarding the 15 year time limit would help us finance our building projects.  
Bill 1466-Nancy Johnson sponsored a bill to give local school board's the authority to levy up to 20 mills in the building fund without a vote of the people. This bill was defeated in the House.
- b. EDIO grant application-The District will be applying for an Energy Development Impact Office grant in March. The deadline is March 23. Additional details will be coming.
- c. Utility bills-heating fuel & motoring fuel prices are up significantly. We spent \$7,000 more on gas/diesel than last year. Our utility bills are up \$33,000 compared to last year in January. We will probably be over budget in these areas at the end of the fiscal year. Mr. Boespflug, buildings & grounds, said that we have some flexibility at DHS because we have interruptible service (MDU natural gas or #2 diesel depending on the best price & which is most economical). Electricity costs are up about \$4,000.

Open Enrollment-Open enrollment applications were filed before the January 31, 2001, deadline to leave the Dickinson school district. Staudinger moved to approve the requests for Cassandra, Cody & Christine Sattler, Tawnya Miller, Megan Kuhn and Jeremy Cook to be admitted to the Richardton/Taylor school district and the request for Tyler Witt to be admitted to the New England school district and the request for Parker Egli to be admitted to the Regent Public School District under the open enrollment policy. Swenson seconded the motion. The motion carried unanimously.

Collaborative Bargaining Recognition Petition from DEA-Two petitions were submitted by the DEA for recognition of an appropriate negotiating unit & recognition of a representative organization. 82% of the certified staff signed the petitions.

Staudinger moved that, pursuant to the provisions of Section 15-38.1-10 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognizes all certified personnel employed, or to be employed, by the Board in positions requiring a certificate issued pursuant to Chapter 15-36-01 of the North Dakota Century Code, except administrators and substitute teachers, as an appropriate negotiating unit for the purpose of 2001-2002 negotiations. He also moved that pursuant to the provisions of Section 15-38.1-11 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognizes the Dickinson Education Association as the exclusive representative of the appropriate negotiating unit for the purpose of the 2001-2002 negotiations. Krieg seconded the motion. The motion carried unanimously.

Administrative Negotiations-The administrators requested to meet formally with Superintendent Koppelman and two Board members to engage in contract discussions. Don Staudinger and Morty Krieg volunteered to serve on the administrative negotiations committee.

Swenson moved that, pursuant to the provisions of Section 15-38.1-10 of the North Dakota Century Code, the School Board of the Dickinson Public School District #1 recognize all certified administrators employed as administrators in the Dickinson District as an appropriate negotiation unit for the purpose of negotiations for the 2001-2002 contract. She also moved that pursuant to the provisions of Section 15-38.1-11 of the North Dakota Century Code, the School Board of Dickinson Public School District #1 recognizes the Dickinson Administrative Council as the exclusive representative of the appropriate negotiation unit for the purpose of negotiations for the 2001-2002 contract. Rummel seconded the motion. The motion carried unanimously.

Superintendent's Contract Negotiations-Superintendent Koppelman's three year contract is finished this year. Don Staudinger and Morty Krieg volunteered to meet with Superintendent Koppelman and bring a recommendation back to a future Board meeting.

DHS Curriculum Committee Report-Mr. Heilman and Mrs. Myran reported on the work of the DHS curriculum committee. Their report included recommended changes for the upcoming school year that resulted from committee discussions and the science curriculum review process. A handout was distributed with proposed DHS curriculum changes. Members of the committee were Mitzi Swenson, Dean Rummel (Board representatives), Mr. Heilman and DHS faculty members. The District science committee recently reviewed State & District standards. They recommended that an additional environmental science class be added as a required science for students in their 9th or 10th year. If implemented, the requirement would begin with freshman in the Fall of 2001. Mr. Heilman reviewed recommended additions and deletions in the curriculum. He reviewed a comparison of area high school curriculums. He said that our curriculum is comparable to schools our size. The block schedule offers increased opportunities for students to take additional courses & earn more credits. The entire business curriculum was revised.

EDIO Reimbursement Claim-Rummel moved to approve the request for reimbursement for \$20,000 from the Energy Development Impact Office for the Hagen Junior High renovation project. Swenson seconded the motion. The motion carried unanimously.

Designation of Girls' Hockey as a DHS Activity-Mr. Braunagel presented information from the extracurricular activities committee on inclusion of girls' hockey as a recognized DHS activity and recommended that the lettering process be available to girls' hockey players attending high school this year. He reviewed some of the recommended procedure and criteria for activity endorsement by the Dickinson Public Schools. The recommendation of the committee was to designate girls' hockey as a high school activity this year with the Dickinson Hockey Club sponsoring and paying for the program. The DHS administration will set criteria and award letters.

Krieg moved to approve girls' hockey as a DHS activity with the Dickinson Hockey Club sponsoring and paying for the program. Staudinger seconded the motion. The motion carried unanimously.



2001-2002 Budget-Superintendent Koppelman and Donna Wolf, business manager, presented preliminary information regarding enrollment and funding for the 2001-02 fiscal year. Financial estimates were based upon proposed legislation. Figures cannot be finalized until after the 2001 legislative session concludes. Governor Hoeven's proposal to give teaching personnel \$2,000 for salaries would generate \$420,000. The \$10 per pupil payment will not help the District much because we expect to see a decline in enrollment (about 100 students) which will cause us to lose money. We are down 73 kids from last year. An \$80 increase per student for tuition apportionment would be paid out based on census for all school age children ages 6 to 17. Tuition apportionment will probably offset the declining enrollment & local payment increase. The school district is capped at 185 mills for the general fund. We will need to find money for increased health insurance & wage increases for classified staff. This item was informational only. No action was requested.

Building Projects-Superintendent Koppelman reported that the administrative recommendation was for the District to address ADA/Fire Marshal and space issues by constructing an addition at Jefferson Elementary of approximately 11,000 sq. feet, install an elevator, remodel the lower level and other minor remodeling at Roosevelt Elementary, install an elevator at Berg and perform the necessary modifications at all our buildings to resolve Fire Marshal issues. The approximate cost of these projects would be \$2,300,000. Mr. Boespflug said that we will continue to work with the fire marshal issues. He is presently exploring other possibilities such as the cost of smoke detectors in these buildings & if they would work with the existing systems. Superintendent Koppelman said that the fire marshal regulations are very strict about conducting classroom sessions in hallways & foyers. They will give us some flexibility until the end of this school year. Next fall classroom activity in hallways & corridors will not be permitted. Supt. Koppelman asked the Board to approve the size & scope of the projects so that the architects could start to work on design plans, gather staff input, talk to principals, etc.

Rummel moved to authorize the administration to contract with local architects, as needed, to develop plans for the following projects:

- 1) an addition to Jefferson Elementary of approximately 11,000 sq. feet to address ADA, Fire Marshal and space issues;
- 2) installation of an elevator and additional remodeling including renovation of the lower level of Roosevelt Elementary to address ADA and Fire Marshal issues;

Building Projects Cont.

- 3) installation of an elevator and other building modifications at Berg Elementary to address ADA and Fire Marshal concerns; and
- 4) address Fire Marshal citations in other buildings, as needed.

Staudinger seconded the motion. The motion carried unanimously.

Architects will begin working on the various projects in order to bid early in 2002 for summer construction. The exact financing methods will be developed after the legislative session.

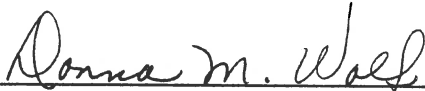
Other

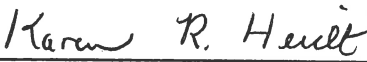
President Hope extended his condolences from the school district to the Sam Fisher family. He also commended and thanked Ms. Libis and her staff for how they handled the situation with the students.

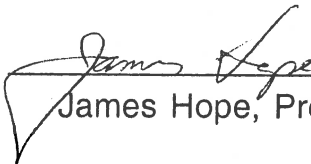
Mr. Staudinger asked building principals to remind their teachers/staff to attend Coffee with the Legislators, Saturday, February 17 at 10 a.m. at the KC Club to show their support for educational bills.

Superintendent Koppelman reported that the NDEA, NDSBA and NDCEL are sponsoring a Legislative Lobby Day, February 18-19 in Bismarck. The event will begin on Sunday, February 18 with a gathering of administrators, teachers and school board members with their Legislators at the Doublewood Inn at 7 p.m. Tuesday, February 19 will be used to make your presence known at the Capital as the legislators meet in committees and during the sessions of the Senate and House of Representatives. The District will be sending a team of representatives of school board members, administrators and teachers.

At 8:30 p.m., Krieg moved to adjourn. Swenson seconded the motion. The motion carried unanimously.

  
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Donna M. Wolf, Business Manager

  
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Karen R. Heidt, Secretary

  
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James Hope, President

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

March 19, 2001; 7:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on March 19, 2001, at the Central Administration Office. Board members present were: Morton Krieg, Mitzi Swenson, James Hope, Don Staudinger and Dean Rummel. Administrators present were: Superintendent Koppelman, Barb Kady, Lois Myran, Vince Reep, Sherry Libis, Becky Meduna, Jill Skarvold, Ron Steiner, Del Quigley, Mickey Jordan, Michael Heilman and Perry Braunagel. Others present were: Donna Wolf, Karen Heidt, Bob Cusic, Brad Fong and James Spainhower-Dickinson Press.

President Hope called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, February 12, 2001, bills for March 2001; financial report for March 2001; pledged assets report for March 2001, as presented; and personnel report accepting the hires of Shonah Kinzel, attendance/student affairs secretary, DHS and the resignations of Amy Herbst, secretary, DHS and Erin Pingel, receptionist, Central Administration Office and approved the request for five additional emergency leave days for Julie Jahner, Early Childhood Center. Krieg seconded the motion. The motion carried unanimously.

Superintendent Koppelman reported on the student/staff recognitions.

**Superintendent's Report**-Superintendent Koppelman reported on the following:

- a. Interactive television consortium-The project is still evolving. The Southwest Rural Economic Area Partnership (REAP) committee recently pledged \$10,000 per school to the consortium. Implementation is expected to take place in January of 2002 or the fall semester of 2002.
- b. Legislative update-Governor Hoeven's bill is in the Senate Education committee. There is some discussion about putting the money into foundation aid. He said that our school district would do better if the money was put into foundation aid (about \$40,000). Superintendent Koppelman is also tracking the bill giving school boards the authority to levy mills for ADA/Fire Marshal issues. The Senate unanimously passed one version. The House passed another version that was the same as the previous law.

**Superintendent's Report Cont.**

- c. Grant writer-He is looking into having a grant writer for the school district. The Cabinet will be discussing this in the future. Our school district could possibly share a grant writer with other school districts or the college, another administrator could be hired to do grant work, or we could contract with someone to write grants. The intent would be for the grant writer to generate their own salary.
- d. The school district has been invited to hold their school board meetings at City Hall and have their meetings broadcast on channel 19.

**Baseball Agreement**-Brad Fong, president of Dickinson Baseball Club, Inc., addressed the Board. He asked Board members to approve a one year agreement and requested that the school district pay for substitute teachers for baseball coaches (estimated cost \$1,250) and travel expenses for the athletic director when he travels for baseball related business (estimated \$400). Superintendent Koppelman indicated that due to the fact that the original Board motion and agreement required the Club to pay all costs, any changes would require Board involvement. Discussion followed. Krieg moved to approve the Memorandum of Understanding between Dickinson Public Schools and Dickinson Baseball Club, Inc., to include substitute teacher compensation & miscellaneous administrative expenses incurred by the athletic director for baseball business with those stated expenses to be paid by Dickinson Public Schools, and the agreement ending June 30, 2001. Swenson seconded the motion. A roll call vote was taken. Aye-Swenson, Krieg, Hope. Naye-Staudinger, Rummel. The motion carried three to two to approve the Memorandum of Understanding, as revised.

**Open Enrollment Applications**-Staudinger moved to approve the requests for Michaela Fuchs, Austin Krank, Aleah Brennan, Kyle Kadrmas and Courtnie Custer to be admitted to the Dickinson Public School District under the open enrollment policy. Rummel seconded the motion. The motion carried unanimously.

**Energy Development Impact Office (EDIO) Grant Application-**

Swenson moved to approve the grant application to the Energy Development Impact Office in the amount of \$480,000 for the Berg and Roosevelt ADA and Jefferson addition projects. Rummel seconded the motion. The motion carried unanimously.

**Report on Kindergarten Registration & Enrollment Projections-**

Vince Reep reported on the kindergarten registration numbers and enrollment projections for the fall of 2001. Mr. Reep projected 2,813 students next fall. The administration is looking very closely before filling positions that resulted from early retirement and resignations.

Superintendent Koppelman said that we need to develop a plan to address declining enrollment. We may need to designate an elementary school with only one section per grade. Another possible option would be to have all the sixth grade students at one school. Board members directed Superintendent Koppelman and the administration to develop strategies on how to address the declining enrollment, gather input from staff & the public, etc. This information will be brought back to the Board at a future meeting. Board members requested a 3 to 5 year plan for enrollment & budgets.

**Extracurricular Committee Meeting Report-**Mr. Reep reported on the extracurricular committee meeting that was held February 26, 2001. The committee received six requests for consideration. The committee recommended granting five requests. He briefly summarized the requests. The fiscal note was \$2,119.

Staudinger moved to change the junior high student council compensation to 2% for each of the four advisors and 2.9% for the coordinator; change junior high basketball and football coaching so that each grade has a head coach with compensation of 9.0% for football and 7.5% for boys' and girls' basketball;

increase the assistant golf coaching compensation from 4.5% to 5.5%; increase the senior high head speech compensation from 6% to 8% and the assistant senior high speech compensation from 3% to 5%; and increase the DHS Math coach compensation from 2% to 4%. Krieg seconded the motion. President Hope noted a conflict. His wife is the assistant DHS speech coach. The other four Board members voted in favor. The motion carried.

Krieg left the meeting at 8:38 p.m.

**Early Retirement Incentive Applications-**Staudinger moved to approve the early retirement incentive applications for Jean Boespflug, Elsie Reichert, Susan Mack, Glenda Seela and Robert Hebert and accept their resignations. Rummel seconded the motion. The motion carried unanimously.

**Early Resignation Notifications**-Staudinger moved to approve the early resignation notifications for Donna Wolf, Dorothy Herold, Nute Haag, Jean Boespflug, Elsie Reichert, Susan Mack, Glenda Seela, Robert Hebert, Marcia Frank, Toni Hostetler and Brandon Lerbakken and accept their resignation. Swenson seconded the motion. The motion carried unanimously.

**Business Manager Position**-Superintendent Koppelman recommended that the Board consider advertising the business manager position internally and that they require an educational administrative credential. He suggested that the Board use the same approach used to hire administrators. Superintendent Koppelman said that he was looking at some administrative restructuring. Discussion followed. Don Staudinger and Dean Rummel volunteered to work with Superintendent Koppelman on developing the qualifications and a process to hire a new business manager. This item will be placed on the April 9 regular meeting agenda.

**Annual School Board Election**-Swenson moved to schedule the Annual School Board Election, Tuesday, June 5, 2001, with the precinct boundaries as presented, with polling places at Jefferson Elementary, Heart River Elementary, Lincoln Elementary and the Gladstone Fire Hall and that the polls open at 8:00 a.m. and close at 7:00 p.m. Staudinger seconded the motion. The motion carried unanimously.

**Division of school district for voting purposes:**

The District, both city and rural, shall be divided by Highway 22 and the Burlington Northern railroad tracks.

**Precinct #1**-Those living north of the Burlington Northern railroad tracks and west of Highway 22 shall vote at Jefferson Elementary School.

**Precinct #2**-Residents living north of the Burlington Northern railway tracks east of Highway 22 to the old Gladstone District shall vote at Lincoln Elementary School.

**Precinct #3**-All residents living south of the Burlington Northern railway tracks and east to the old Gladstone and Garden Districts shall vote at Heart River Elementary School.

**Precinct #4**-All residents of the old Gladstone and Garden School District shall vote at the Gladstone Fire Hall.

**Annual School Board Election Cont.-**

All residents of the old Shipley school district shall vote at the Gladstone Fire Hall or Heart River Elementary, whichever is more convenient.

A June 5, 2001, election would create the following deadlines:

Candidate filing deadline.....May 3, 2001, 4 p.m.  
Ballots printed.....May 16, 2001  
Official Notice of Election.....May 22, 2001  
Election.....June 5, 2001  
Canvas Election Returns.....June 6, 2001, 12 noon  
(must be done within three days of the election)  
Notification of Election Results.....June 15, 2001  
(must be done within 10 days of election)

Don Staudinger and Jim Hope's three year terms expire in June of 2001.

**2001-2002 Budget**-Superintendent Koppelman discussed oil & gas production revenue. He reported that other budget information will need to wait until after the legislative session is over. Superintendent Koppelman stated that we are ahead of last year's oil & gas production revenue and will receive a payment in June.

**Building Projects**

a. Architectural Services Contract

Mr. Boespflug and Superintendent Koppelman were in contact with our two local architects. They were asked to submit three proposed contracts addressing our projects. A copy of the proposed contracts is filed in the March 19, 2001, Board file.

Staudinger moved to approve the contract for architectural services submitted by Hulsing & Associates for the Berg/Roosevelt elevator projects at 8.25% of the project cost and the Jefferson addition project at 6.0% of the project cost. Swenson seconded the motion. The motion carried unanimously.

**Building Projects Cont.**

b. Resolution for Reimbursement Bond Regulation-Cooke Wegner

Reimbursement of District funds from bond proceeds requires a resolution to that effect prior to expending funds.

Rummel moved to adopt the following resolution:

The Dickinson Public School District No. 1, Dickinson, North Dakota, Resolution concerning reimbursement bond regulation, whereas, United States Income Tax Regulations Section 5.150-2 (the "Regulation") has been promulgated concerning reimbursement bond proceeds, which would include certain proceeds of bonds of the Dickinson Public School District No. 1, Dickinson, North Dakota (the "Issuer") used to reimburse certain expenditures paid prior to the time of the issuance of such bonds; and whereas, the Issuer desires to comply with the requirements of the Regulation and to establish certain procedures relating thereto; now therefore, be it hereby resolved by the governing body of the issuer as follows: 1. The business manager of the Issuer, or in the absence of the business manager the acting business manager of the issuer, is hereby authorized and designated to make timely declarations of official intent on behalf of the Issuer as required by the Regulation. Each declaration shall be in substantially the form attached hereto as Attachment 1. The business manager of the Issuer is directed to take such actions (including, but not limited to, recommendations to this governing body) as needed to timely comply or cause timely compliance with the requirements of the Regulation including, but not limited to, the official intent, reimbursement period and original expenditure requirements, and amendments, if any, from time to time made to the Regulation. Dated and adopted this 19th day of March 2001. Swenson seconded the motion. The motion carried unanimously.

**Superintendent's Evaluation**

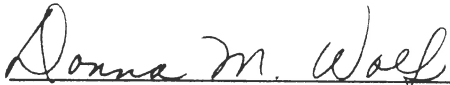
Board members completed a superintendent's evaluation form. President Hope said the evaluations were very positive. He will review the evaluations with Superintendent Koppelman and place them in his file.




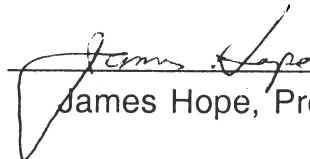
**Superintendent's Contract Negotiations**-Swenson moved to extend a three year contract to Dean U. Koppelman for the position of superintendent of the Dickinson Public Schools with a salary of \$88,500 the first year, \$92,000 the second year and \$95,500 the third year, plus fringe benefits. Swenson seconded the motion. The motion carried unanimously.

**Other**

At 9:15 p.m., Rummel moved to adjourn. Staudinger seconded the motion. The motion carried unanimously.

  
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Donna M. Wolf, Business Manager

  
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Karen R. Heidt, Secretary

  
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James Hope, President

## Official School Board Minutes

Dickinson Public Schools  
Regular Meeting

April 9, 2001; 7:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on April 9, 2001, at the Central Administration Office. Board members present were: Mitzi Swenson, James Hope, Don Staudinger and Dean Rummel. Morton Krieg was absent. Administrators present were: Superintendent Koppelman, Jill Skarvold, Vince Reep, Del Quigley, Becky Meduna, Ron Steiner, Barb Kady, Mickey Jordan, LeRoy Boespflug, Lois Myran and Sherry Libis. Others present were: Donna Wolf, Karen Heidt, and James Spainhower-Dickinson Press.

President Hope called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Rummel moved to approve the consent agenda consisting of the minutes from the regular meeting, March 19, 2001, bills for April 2001; financial report for April 2001; pledged assets report for April 2001, as presented; and personnel report accepting the hire of Naomi Obrugewitch, receptionist, Central Administration Office and the resignation of Myron Zastoupil, custodian, DHS. Swenson seconded the motion. The motion carried unanimously.

Superintendent Koppelman reported on the student/staff recognitions.

Superintendent's Report-Superintendent Koppelman reported on the following:

- a. Legislative update-He reported that the legislature is working on how to reconcile the House & the Senate version of HB #1344 to decide on whether to pay out the money based on certified teacher FTE's or a per pupil payment. We are still tracking SB #2086 which addresses asbestos/ADA/Fire Marshal issues;
- b. Interactive television consortium-The committee is currently looking at equipment needs. They are monitoring the status of legislation to connect schools in the state. Their goal is to start some ITV classes during the fall semester;

Superintendent's Report Cont.

- c. Business manager position-Don Staudinger & Dean Rummel met with Superintendent Koppelman to develop the process used to hire a business manager. Cabinet members discussed the business manager position at their April 9 meeting. Cabinet members were in favor of looking at internal candidates with knowledge of the school district. The committee will bring a final recommendation to the regular May Board meeting; and
- d. Building projects-LeRoy Boespflug & Superintendent Koppelman met with Hulsing & Associates's architects to discuss the building projects. They hope to meet with faculty & parents to begin gathering input on the projects. The protest procedure was briefly discussed.

**Personnel Update**-Vince Reep gave a brief update on personnel and reported on the status of staff vacancies. Certified vacancies include: District-wide hearing impaired teacher, music teacher at Lincoln, math teacher at DHS, learning disability teacher at Hagen, .50 FTE social studies at Hagen, .40 elementary art. Classified openings include: assistant cook at Berg, custodian at Hagen & DHS and library paraprofessional at Jefferson. Also, the business manager position in the Central Office is open. Transfer requests that were granted included: Jim Peters transferring to Hagen science, Phil Moorman transferring to Hagen math & Dean Winczewski transferring to DHS social studies.

**Elementary, Hagen Junior High & DHS Student Handbook Approval**-Barb Kady, Ron Steiner, Del Quigley, Mike Heilman & Mickey Jordan reviewed the recommended changes in the student handbooks. Swenson moved to approve the 2001-2002 elementary, Hagen Junior High & DHS student handbooks, as presented. Staudinger seconded the motion. The motion carried unanimously.

**Report on National School Board Convention**-Mitzi Swenson gave a brief report on the National School Board Convention. Dean Rummel also attended the national convention. A copy of his report was sent to all school board members.

**Budget 2001-2002**-Superintendent Koppelman reported that the information regarding the general fund section of the budget cannot be completed until after the legislative session. He also reported on the following areas of the budget development for 2001-02:

- a. building fund-We are currently reviewing the building fund plus oil royalty money that is placed in the building fund;
- b. food service-They are monitoring the food service program & will determine if an increase is needed next fall after the final numbers are in; and
- c. transportation-He anticipates that transportation expenditures will be higher than the budgeted expenditures because of higher fuel costs. They will determine this summer if an increase in busing fees is needed. The transportation department is trying to reduce our overhead costs. This item was informational only. No action was requested.

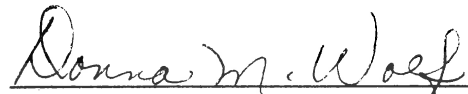
**Declining Enrollment Report**-Vince Reep presented supplemental information regarding birth rates, etc. and potential impact on future enrollments. He also discussed preliminary census information. Critical issues in our declining enrollment are decreasing birth rates & outward migration. We are in a downward trend. The five year average for outward migration is 31 students per year. Superintendent Koppelman reported on the progress of developing a plan to respond to declining enrollment and shared the results of discussion from an elementary principal's meeting on the topic. Several ideas were shared. Committee members are presently researching the different options and will bring their findings to the next meeting. They also discussed how to get input from staff, parents & the community. They will continue to meet & develop a plan to address declining enrollment. No action was requested.

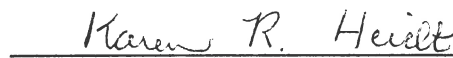
Superintendent Koppelman will be meeting with area superintendents to begin a dialogue on how schools can share & help each other. This item was informational only. No action was requested.

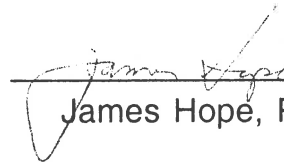
**Certified Elementary Positions**-Based upon the administrative recommendation, Staudinger, moved that a replacement for the current certified elementary vacancy not be hired due to declining enrollment and our inability to sustain current levels of staffing. Swenson seconded the motion. The motion carried unanimously.

### **Other**

At 8:35 p.m., Rummel moved to adjourn. Staudinger seconded the motion.  
The motion carried unanimously.

  
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Donna M. Wolf, Business Manager

  
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Karen R. Heidt, Secretary

  
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James Hope, President

## Official School Board Minutes

Dickinson Public Schools  
Regular Meeting

May 14, 2001; 7:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on May 14, 2001, at the Central Administration Office. Board members present were: Mitzi Swenson, James Hope, Don Staudinger and Dean Rummel. Morty Krieg was absent. Administrators present were: Superintendent Koppelman, Lois Myran, Michael Heilman, Mickey Jordan, LeRoy Boespflug, Sherry Libis, Becky Meduna, Vince Reep, Barb Kady and Jill Skarvold. Others present were: Donna Wolf, Karen Heidt and James Spainhower-Dickinson Press.

President Hope called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, April 9, 2001; bills for May 2001; financial report for May 2001; pledged assets report for May 2001, as presented; and personnel report accepting the hires of Kristy Johnson, music instructor, Lincoln Elementary, James Bren, custodian, Hagen Junior High, Marjorie Brew, custodian, DHS, Calvin Dean, math instructor, DHS, Pam Dean, special education teacher, Hagen Junior High, JoAnn Coates, MR transition teacher, DHS, Michelle Kovash, hearing impaired instructor, District-wide, Scott Obrigewitch, increase of .50 FTE, social studies, Hagen Junior High & Dorothy Klopfer, .40 FTE, District-wide art teacher, the reduction in contract of Louise Zeller from 1.00 FTE to .60 FTE, District-wide art teacher, and the resignations of Jackie Casey, MR transition teacher, DHS and approved the emergency leave request for Judeen Brusseau for four additional emergency leave days due to a family emergency, the emergency leave request for Susan Walz for four additional emergency leave days due to a family emergency, the emergency leave request for four additional emergency leave days for Marlene Brown due to a family emergency, the emergency leave request for three additional emergency leave days for Zona Davis due to a family emergency and the emergency leave request for Melinda Fridrich for two and a half additional emergency leave days due to a family emergency. Rummel seconded the motion. The motion carried unanimously.

Superintendent Koppelman reported on the student/staff recognitions.

Superintendent's Report-Superintendent Koppelman reported on the following:

- a. oil royalty payment to staff-35% of the District's oil royalties go into an account that is divided among staff annually. This year \$67,000 was paid out to District employees. Full time employees received approximately \$180 which was distributed in May;
- b. Board workshop-Board members were asked to start thinking about scheduling a Board workshop or several special meetings to begin long term planning. Superintendent Koppelman said that they should also think about including the administrators in their planning meetings;
- c. meetings with area superintendents, etc.-Superintendent Koppelman has held two meetings with area superintendents, DSU representatives and representatives from Dakota Horizons Youth Center to look at ways they can collaborate such as sharing staff, curriculum development, staff development, etc. Board chairs may be included in future meetings; and
- d. ITV network-they have tabled the initiation of the ITV network until the fall of 2002 because of hardware & technology needs.

Dickinson Public Schools Foundation Report-Superintendent Koppelman and Dean Rummel updated the Board on the activities of the Dickinson Public Schools Foundation, Inc.. The Dickinson Public Schools Foundation, Inc. is a nonprofit organization which provides financial support for unique and innovative projects in the Dickinson Public Schools. During their recent round of grants they received requests for \$36,266. At it's April 26, 2001, they awarded a total of \$20,000 for the following grant requests:

- a. \$14,000 for 10 mobile notebook computers with a wireless network system/interface for science probes to Melanie Kathrein at DHS;
- b. \$4,000 for a CNC embroidery machine to Erv VanVeldhuizen at Hagen Jr. High; and
- c. \$2,000 for eight photo booths for the DHS art dept. to Tod Winter at DHS.

The Foundation will be working with the school district to develop a database to track graduates. They are looking at developing an alumni directory in the future.

**Sale of Oil Royalties**-The school district received a letter from Cobra Petroleum Company offering to purchase the District's mineral interests in the Stadium-Lodgepole Unit. The oil royalties received by the District from July 1, 2000, through April 30, 2001 were \$192,029. Staudinger moved to reject the offer by Cobra Petroleum Company to purchase the Dickinson Public School District oil royalty rights. Rummel seconded the motion. The motion carried unanimously.

**Dickinson Community Partnership Continuation Grant**-Staudinger moved to approve the submittal of a School-to-Career Continuation grant application for \$85,000. Swenson seconded the motion. The motion carried unanimously.

**Business Manager Position**-A committee consisting of Don Staudinger, Dean Rummel and Superintendent Koppelman recommended hiring Vince Reep as the District's business manager with personnel duties included. Other details of the position will be worked out by Superintendent Koppelman. Rummel moved to hire Vince Reep as business manager/personnel director with other duties as assigned by the superintendent with salary and benefits as determined by the administrative negotiated agreement. Staudinger seconded the motion. The motion carried unanimously.

**Policy DBJA Early Retirement Incentive Revision-First Reading**-Swenson moved to approve for first reading approval policy DBJA Early Retirement Incentive, as revised. Rummel seconded the motion. The motion carried unanimously.

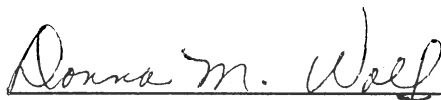
**Legislative Update**-Superintendent Koppelman updated the Board on the legislative session. He shared information regarding House Bill 1344 which deals with teacher compensation. School districts must spend the money on teacher compensation to receive reimbursement from DPI. Teachers would receive \$1,000 in compensation the first year and \$2,000 the second year of the biennium. The bill also requires school district's to have a minimum teacher's salary for next fall of \$18,500 and a minimum salary of \$20,000 in 2002-2003. Other parts of the law include a hold harmless clause, information on a supplemental equity payment, payment for declining enrollment, if money is available at the end of the biennium, and dollars for national teacher certification. This item was informational only.

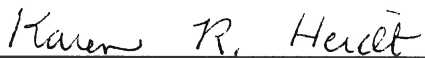


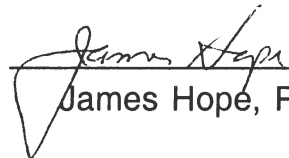
**Budget (2001-2002)**-Superintendent Koppelman & Mrs. Wolf, business manager, reviewed developments in the 2000-2001 budget since the last meeting. The information was shared with the collaborative bargaining team on May 7. The presentation included new State funding information and revenue projections. Information on the hold harmless clause, health insurance costs, savings from early retirement, resignations and not replacing 3.5 FTE's, projected expenditure information, etc. was distributed and reviewed. This item was for discussion only.

**Other**

At 7:50 p.m., Swenson moved to adjourn. Staudinger seconded the motion. The motion carried unanimously.

  
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Donna M. Wolf, Business Manager

  
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Karen R. Heidt, Secretary

  
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James Hope, President

## Official School Board Minutes

Dickinson Public Schools  
Special Meeting

June 6, 2001; 12 Noon  
Board Room, Central Office

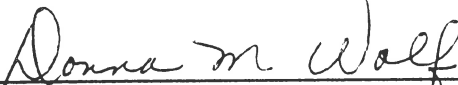
The Dickinson Public school board held a special meeting on June 6, 2001, at the Central Administration Office. Board members present were: Mitzi Swenson, Dean Rummel and James Hope. Don Staudinger and Morty Krieg were absent. Administrators present were: Superintendent Koppelman and Vince Reep. Others present were: Karen Heidt and Donna Wolf.


President Hope called the meeting to order.

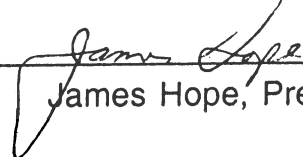
### Canvass Annual Election

Board members reviewed the poll books. Swenson moved to accept the 2001 election results as reported and recognize that Kris Fehr and James Hope have been elected to three-year terms on the Dickinson Public School District #1 Board of Education and to approve publishing the minutes. Rummel seconded the motion. The motion carried unanimously.

At 12:01 p.m., Swenson moved to adjourn. Rummel seconded the motion. The motion carried unanimously.

  
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Donna M. Wolf, Business Manager

  
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Karen R. Heidt, Secretary

  
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James Hope, President

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

June 11, 2001; 7:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on June 11, 2001, at the Central Administration Office. Board members present were: Mitzi Swenson, James Hope, Don Staudinger, Morton Krieg and Dean Rummel. Administrators present were: Superintendent Koppelman, Lois Myran, Sherri Libis, Becky Meduna, Del Quigley, Ron Steiner, Perry Braunagel, Vince Reep, Mike Heilman and Mickey Jordan. Others present were: Donna Wolf, Karen Heidt, Kris Fehr, Deb Kantrud, Rod Landblom and James Spainhower-Dickinson Press.

President Hope called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Staudinger moved to approve the consent agenda consisting of the minutes from the regular meeting, May 14, 2001, special meeting, June 6, 2001; bills for June 2001; financial report for June 2001; pledged assets report for June 2001, as presented; and personnel report accepting the hire of Jolene Erickson, assistant cook, Berg and Sherry Lefor, library paraprofessional, Jefferson and the resignations of Nicole Bichler, speech pathologist, Hagen Jr. High & Heart River Elementary; Loni Evoniuk, supervisor, Roosevelt; Whitney Holst, paraprofessional, Hagen Jr. High; Bonita Kastner, kitchen helper, Berg; Jerry West, supervisor, Berg; Jill Skarvold, Director of Student Services, CAO; Christina Magelky, kitchen helper, Heart River; Donna Bren, kitchen helper, Roosevelt and Sue Owens, kitchen helper, Heart River and the emergency leave requests for one additional emergency leave day for Kathy Jesch and three additional emergency leave days for Marlene Brown due to family emergencies. Krieg seconded the motion. The motion carried unanimously.

Superintendent Koppelman reported on the student/staff recognitions.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. Board workshop-He asked Board members to think about scheduling a Board workshop for indepth planning;
- b. ITV consortium-The committee is still working on the ITV consortium. The target date is the fall of 2002. We may need to approve a joint powers agreement which would come back to the Board at a future meeting; and

Superintendent's Report Cont.

- c. Director of Student Services position-Jill Skarvold, Director of Student Services has resigned. The administration is studying several different options to fill the position. This item will be placed on the July agenda.

City of Dickinson Strategic Plan (Creating our Destiny)-Rod Landblom and Deb Kantrud from the Roosevelt Custer Regional Council for Development reviewed the results of the "Creating Our Destiny" planning efforts with a specific focus on education in the community. Superintendent Koppelman has been on the steering committee since it began. The next step in the process is to ask organizations to endorse the strategic plan vision statement and goals and to take them into consideration when developing a strategic plan for their organization. The consensus was to review the information and discuss it at the July Board meeting.

Extracurricular Activities Report-Perry Braunagel, A.D.-Mr. Braunagel reported on the activities programs for the 2000-2001 school year. He shared numbers of participants for each program and other relevant information. Mr. Braunagel also reflected on completing his first year as Activities Director. Some changes made during the year were in the concessions area, they added a weight room supervisor and changed the Awards ceremony. He is working on the changes required to implement the season change for volleyball and girls' basketball. Next year he will be looking at improving the the elementary boy's and girls' basketball program and finalizing the activity handbook.

Consolidated Grant Application -Lois Myran & Jill Skarvold reviewed the consolidated grant application & allocations. The consolidated grant includes the following federal programs-Title I, Title II, Title IV, Title VI and Class size reduction.

Staudinger moved to approve the Consolidated grant application for Federal grants in the amount of \$ 963,452 which includes Title I, Title II, Title IV, Title VI and Class size reduction. Swenson seconded the motion. The motion carried unanimously.

Policy DBJA Early Retirement Incentive-Second Reading-Swenson moved to approve for second reading approval and final adoption, policy DBJA Early Retirement Incentive, as revised. Rummel seconded the motion. The motion carried unanimously.

Professional Development Plan Evaluation Report-Mrs. Myran reported on the professional development plan evaluation report and our District's professional development plan. The plan includes five goals and several indicators. The professional development plan is based on the NCA target areas. Superintendent Koppelman commended Lois Myron, Jill Skarvold & their team for the excellent evaluation.

#### Budget Discussion

- a. Teacher Salaries-Swenson moved to approve the negotiated agreement that included changes in the salary schedule with a \$19,200 base for the 2001-2002 school year for certified staff members and to approve the changes in the negotiated agreement, as presented. Krieg seconded the motion. The motion carried unanimously.
- b. Classified Salary and Benefit Package-Staudinger moved to approve the Classified Salary and Benefit package with an effective date of July 1, 2001, and to authorize a 4.5% average wage increase for the 2001-2002 school year, as presented. Krieg seconded the motion. The motion carried unanimously.
- c. Administrative Negotiation Agreement-Staudinger moved to approve the administrative negotiation agreement with the Dickinson Public Schools administrators with an effective date of July 1, 2001, and to authorize a 4% increase for the 2001-2002 school year, as presented. Krieg seconded the motion. The motion carried unanimously.
- d. Other Budget Issues-Superintendent Koppelman presented information regarding the 2001-2002 budget. Projected increases in the 2001-2002 budget were: heating costs, motor fuel costs, textbooks, operation maintenance, technology equipment, etc. He will present more detailed information at the July 9, 2001, Board meeting. The budget will be presented for final approval at the regular August Board meeting.

Annual Meeting Date-Swenson moved to schedule the annual Board meeting Monday, July 9, 2001, at 7 p.m. Rummel seconded the motion. The motion carried unanimously.

#### Other

At 8:10 p.m., Krieg moved to adjourn. Staudinger seconded the motion. The motion carried unanimously.

Donna M. Wolf

Donna M. Wolf, Business Manager

Karen R. Heidt

Karen R. Heidt, Secretary

James Hope

James Hope, President

## Approved School Board Minutes

Dickinson Public Schools  
Annual Meeting

July 9, 2001; 7:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its annual meeting on July 9, 2001, at the Central Administration Office. Board members present were: Mitzi Swenson, James Hope, Don Staudinger, Morton Krieg, Dean Rummel and Kris Fehr. Administrators present were: Superintendent Koppelman, Vince Reep, Becky Meduna, Sherry Libis, Lois Myran, Barb Kady, Del Quigley, Ron Steiner, Mickey Jordan, Perry Braunagel and Michael Heilman. Others present were: Karen Heidt, Joe Hoffart, Jon Hoffart and James Spainhower-Dickinson Press.

President Hope called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, June 11, 2001; bills for July 2001; financial report for July 2001; pledged assets report for July 2001, as presented; and personnel report accepting the hire of James Knute Reiersen, principal, Roosevelt Elementary and Martha Dukart, assistant cook, Jefferson and the resignation of Gwen Jilek, assistant cook, Jefferson and Nicole Schommer, speech pathologist, Roosevelt. Krieg seconded the motion. The motion carried unanimously.

There were no student/staff recognitions.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. He recognized Donna Wolf, business manager; for her 31 years of service to the District and Don Staudinger's for his 12 years of service on the school board;
- b. EDIO grant-We received notification from the Energy Development Impact Office that the school district has been awarded \$50,000 for the Jefferson project;
- c. Census-The census report will be given at the August Board meeting. We receive tuition apportionment for children ages 6-17. It looks like we will be down about 270 kids; and
- d. NDHSAA ad hoc committee-Superintendent Koppelman & Jeff Vranna are serving on a NDHSAA ad hoc committee which is making recommendations to the NDHSAA on the change in seasons for girls' volleyball to the fall season and girls' basketball to the winter season.

Revise Board Policy DAGD Sick Leave-First Reading-Rummel moved to approve for first reading approval policy DAGD Sick Leave, as revised. Swenson seconded the motion. The motion carried unanimously.

Endorsement of Creating Our Destiny Strategic Plan-Staudinger moved that the Dickinson Public School District endorse the Dickinson area strategic plan "Creating our Destiny: Blueprint for Success. Rummel seconded the motion. The motion carried unanimously.

Don Staudinger left the table and Kris Fehr, new Board member, & Vince Reep, new business manager, joined the table.

Administer the Oath of Office to James Hope & Kris Fehr-Dean Rummel, vice president, administered the oath of office to James Hope & Kris Fehr.

Personnel Update-Vince Reep reported on the status of the unfilled teacher, administrative and classified vacancies. We currently have two speech pathology openings, a .50 FTE class size reduction teacher and the Director of Student Services position plus miscellaneous classified openings.

Election of Officers-Jim Hope conducted the election of a new president. Swenson nominated Dean Rummel for president of the Dickinson Public School District. No other nominations were received. Dean Rummel was declared president by unanimous ballot. Dean Rummel conducted the election for vice-president. Krieg nominated Mitzi Swenson for vice president of the Dickinson Public School District. No other nominations were received. Mitzi Swenson was declared vice president by unanimous ballot.

Meeting Day and Time-Swenson moved that the regular meeting of the Dickinson Public School District be set for the second Monday of each month beginning at 5 p.m. Krieg seconded the motion. The motion carried unanimously.

School Board Authorized Representative-Hope moved that Superintendent Dean U. Koppelman be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. Also, Superintendent Koppelman shall be the authorized representative for the District for all federal programs, including but not limited to: all school lunch, special education and



School Board Authorized Representative Cont.

vocational programs, the Energy Impact Office, Title I, Title II Professional Development, Title IV Safe and Drug Free Schools, Class Size Reduction, Title VI Innovative Education Program Strategies, Headstart, E-rate and Job Service programs. Swenson seconded the motion. The motion carried unanimously.

Designate Official Newspaper-Swenson moved to designate the Dickinson Press as the official newspaper of the Dickinson Public School District #1. Fehr seconded the motion. The motion carried unanimously.

Bank Depository Designation-Hope moved that American State Bank & Trust be designated as the official depository for the school district checking account and other investments and further moved that Wells Fargo Bank and Community First National Bank be designated as depositories for investments for the 2001-2002 fiscal year. Krieg seconded the motion. The motion carried unanimously.

Existing Policies Reinstatement-Swenson moved that the existing policies of the Dickinson Public School Board be reinstated for the 2001-2002 fiscal year. Fehr seconded the motion. The motion carried unanimously.

Committee Assignments-Board member volunteered to serve on the following committees.

Professional Development-Kris Fehr

Safe & Drug Free Schools & Communities-Kris Fehr

NCA Steering Committee-Mitzi Swenson

Extracurricular Activity Committee-Jim Hope & Morty Krieg

Collaborative bargaining (2 Board representatives) -Mitzi Swenson & Dean Rummel

Health insurance committee-Morty Krieg & Jim Hope

Administrative negotiations-Dean Rummel & Mort Krieg

Technology-Dean Rummel

Hope moved to designate Mitzi Swenson and Dean Rummel as the Board representatives on the collaborative bargaining team for the 2001-2002 school year. Krieg seconded the motion. The motion carried unanimously.

Board Workshop-Swenson moved to schedule a Board workshop Tuesday, August 21 at 8 a.m. to be held in the Board room of the Central Administration Office. Krieg seconded the motion. The motion carried unanimously.

Budget-Superintendent Koppelman reviewed the final 2000-2001 budget and the projected 2001-2002 budget.

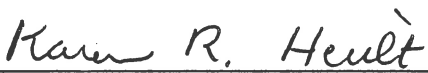
- a. The 2000-2001 budget closed out as follows:  
Revenue: \$16,047,637.32 (1.3 % over budget)  
Expenditures: \$ 76,987.18 (0.5 % under budget)  
Revenue exceeded expenditures by: \$110,925.50
- b. He reviewed the interim fund history. The interim fund is at 10.9%.
- c. Superintendent Koppelman reviewed the 2001-2002 budget revenue & expenditures and the estimated mill levy. The request will be for 185 mills in the general fund, 6.0 mills for asbestos, 10 mills for the building fund, .82 mills for special assessments & 9.06 mills for the sinking & interest fund. A total of 210.88 mills.


No action was taken. The proposed 2001-2002 budget will be brought to the Board for approval at the August 13 Board meeting.

Other

At 8 p.m., Hope moved to adjourn. Swenson seconded the motion. The motion carried unanimously.

  
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Vince Reep, Business Manager

  
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Karen R. Heidt, Secretary

  
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Dean Rummel, President

## Approved School Board Minutes

Dickinson Public Schools  
Special Meeting

July 16, 2001; 7:30 a.m.  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on July 16, 2001, at the Central Administration Office. Board members present were: Mitzi Swenson, James Hope, Dean Rummel and Kris Fehr. Absent: Morty Krieg. Administrators present were: Superintendent Koppelman. Others present were: Karen Heidt and Bev Kinnischtzke.

President Rummel called the meeting to order.

Personnel-Director of Student Services-The selection committee recommended that Dorothy Martinson be hired as the new Director of Student Services replacing Jill Skarvold. Mitzi Swenson and Kris Fehr served as Board representatives on the committee.

Swenson moved to hire Dorothy Martinson as the Director of Student Services. Fehr seconded the motion. The motion carried unanimously.

School Construction Loan Application-The District can save money on interest rates for the Roosevelt, Berg and Jefferson construction project by receiving a loan from the State School Construction Loan Fund. The interest rate charged for this program must be 2% below the current market rate. Discussion followed. Board members discussed the time line for passing a resolution, the 60 day protest period, advertising for bids and selling the bonds, etc.. Hope said that he would like to have meaningful public participation so that the public is involved and informed in the process. Swenson moved to have the Dickinson School District submit an application for a State School Construction Loan for the Jefferson Elementary, Roosevelt Elementary and Berg Elementary construction projects. Hope seconded the motion. The motion carried unanimously.

At 7:52 a.m., Hope moved to adjourn. Swenson seconded the motion. The motion carried unanimously.

*Dean Rummel*

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Dean Rummel, President

*Vince Reep*

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Vince Reep, Business Manager

*Karen R. Heidt*

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Karen R. Heidt, Secretary

DICKINSON PUBLIC SCHOOL DISTRICT NO. 1  
DICKINSON, NORTH DAKOTA

**INITIAL RESOLUTION AUTHORIZING THE  
ISSUANCE AND SALE OF \$1,300,000  
GENERAL OBLIGATION BUILDING FUND LEVY BONDS**

WHEREAS, the Dickinson Public School District No. 1, of Stark and Dunn Counties, North Dakota (the "**District**"), a North Dakota public school district organized pursuant to and existing under the provision of North Dakota Century Code (the "**NDCC**") Title 15 EDUCATION, now determines that it is in the best interest of the District to issue and sell its General Obligation Building Fund Levy Bonds, in the amount of not to exceed \$1,300,000 (the "**Bonds**") for the purpose of financing the cost of the improvements hereinafter described and to pledge a portion of the School Building Fund to the payment of the principal and interest on the Bonds; and

WHEREAS, the District, by a vote of the qualified electors of the District, has been authorized to levy an annual tax for a school building fund of up to 10 mills (the "**School Building Fund**").

BE IT RESOLVED as follows:

*SECTION 1  
FINDINGS AND AUTHORIZATION*

1.01. Findings. In order to issue the Bonds pursuant to NDCC Chapter 21-03 to finance the cost of the hereinafter described Project, the following findings are made:

- (a) The maximum amount of Bonds proposed to be issued is \$1,300,000.
- (b) The purpose for which the Bonds are proposed to be issued is to finance the cost of completing renovation and new construction of additional classroom space, Americans with Disabilities Act and Fire Marshall mandated remodeling at Jefferson, Berg and Roosevelt Elementary schools, and to pay costs incidental to such work and bond issuance (the "**Project**").
- (c) The assessed valuation of all taxable property in the District, as defined in NDCC §57-02-01, is \$250,122,869.
- (d) The total amount of bonded indebtedness of the District is \$1,640,000.
- (e) The amount of outstanding bonds of the District issued for a similar purpose is \$1,640,000.

1.02. Authorization. A series of general obligation building fund levy bonds of the District to be designated as "Dickinson Public School District No. 1, General

Obligation Building Fund Levy Bonds" is hereby established and authorized to be issued in the aggregate principal amount of not to exceed \$1,300,000.

*SECTION 2  
DEDICATION OF SCHOOL BUILDING FUND TAX LEVIES*

2.01. Dedication. The District hereby dedicates such an amount as is necessary to provide for the payment of the principal at maturity and the interest when due on the Bonds on a parity with any other bonds issued or to be issued in accordance with and pursuant to the authority granted to the District by NDCC §21-03-07(7), from the School Building Fund levy of the District established and levied pursuant to the provisions of NDCC §57-15-16, which dedication shall continue in affect and may not be discontinued by the District until the principal and any accrued interest on the Bonds has been paid in full or defeased in accordance with the provisions of the resolution authorizing the issuance of the Bonds.

*SECTION 3  
PUBLICATION OF RESOLUTION; OPPORTUNITY FOR PROTEST*

3.01. Publication. The Business Manager is hereby directed to cause a copy of this Resolution to be published in the official newspaper of the District.

3.02. Opportunity for Protest. Any owner of taxable property within the District may, within sixty (60) days after publication of this Resolution, file with the Business Manager of the District a protest against the adoption of this Resolution. Protests must be in writing and must describe the property which is the subject of the protest. If the Board finds such protests to have been signed by the owners of taxable property having an assessed valuation equal to five percent (5%) or more of the assessed valuation of all taxable property within the District, as theretofore last finally equalized, all further proceedings under this Resolution are barred.

Dated at Dickinson, North Dakota, this 13<sup>th</sup> day of August, 2001.

**DICKINSON PUBLIC SCHOOL DISTRICT NO. 1**

  
\_\_\_\_\_  
President, School Board

**ATTEST:**  
  
\_\_\_\_\_  
Business Manager

(S E A L)

The governing body of the District acted on the foregoing resolution on August 13, 2001, as follows:

Adoption moved by Hope.  
Krieg

Seconded by

Roll Call Vote (List Last Names)

"Aye"

Fehr, Hope, Krieg, Rummel

"Nay"

Absent

Swenson

Abstain

After the vote the presiding officer declared the resolution adopted.

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

August 13, 2001; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on August 13, 2001, at the Central Administration Office. Board members present were: James Hope, Morton Krieg, Dean Rummel and Kris Fehr. Mitzi Swenson was absent. Administrators present were: Superintendent Koppelman, Vince Reep, Barb Kady, Becky Meduna, Knute Reiersen, Sherry Libis, Dorothy Martinson, Perry Braunagel, Mickey Jordan, Michael Heilman, Ronald Steiner, Lois Myran, LeRoy Boespflug, Bev Kinnischtzke and Jan Prchal. Others present were: Karen Heidt and James Spainhower-Dickinson Press.

The Board asked Superintendent Koppelman to look at the public participation form and considering adding it to the end of the agenda so that the public has time to come after work and complete the form.

President Rummel called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Hope moved to add the new hires and resignations to the consent agenda. Krieg seconded the motion. The motion carried unanimously.

Hope moved to approve the consent agenda consisting of the minutes from the regular meeting, July 9, 2001, special meeting, July 16, 2001; bills for August 2001; financial report for August 2001; pledged assets report for August 2001, as presented; and personnel report accepting the hire of Diane Bobb, kitchen helper, Roosevelt; Patricia Wetzal, kitchen helper, Berg; Wanda Schweiger, kitchen helper, Heart River; Deborah Anderson, LD paraprofessional, Hagen; Peggy Brown, ED paraprofessional, Hagen; Leah Campbell, paraprofessional, Lincoln; Dana Price, speech pathologist assistant, Hagen; Marilyn Oster, supervisor, Roosevelt; Jessica Woodbury, paraprofessional, DHS, Jolene Dukart, paraprofessional, Hagen; Kathy Wendel, speech pathologist, Roosevelt Elementary and Kristal Fields, social studies teacher, Hagen; and the resignations of Nicole Johnsrud, youth worker, Sunrise Youth Bureau; Sandy Koppinger, youth worker, Sunrise Youth Bureau; Jennifer Heth, social studies, Hagen; Joanne Winterroth, grade 1 paraprofessional, Heart River; Marlene Kilzer, paraprofessional, Lincoln; Laura Brown, paraprofessional, Hagen Junior High; Mary Ellen Kimble, paraprofessional, DHS and Wanda Schweiger, kitchen helper, Heart River. Fehr seconded the motion. The motion carried unanimously.

There were no student/staff recognitions.

Superintendent's Report-Superintendent Koppelman reported on the following topics:

- a. he Introduced Dorothy Martinson, new Student Services Director, and Knute Reiersen, new Roosevelt Elementary principal;
- b. DPI approved our school construction loan for the Berg Elementary, Roosevelt Elementary and Jefferson Elementary building projects. We are eligible to borrow up to 1/3 of the total cost (\$833,333) 2 points below the current market interest rate (3.36%); and
- c. DPI received notification of federal funding that may be available for school renovation and construction projects. More information such as the criteria for eligibility will be coming as it becomes available. This may provide an opportunity to help fund the projects.

Revise Board Policy DAGD Sick Leave-Second Reading-Fehr moved to approve for second reading approval & final adoption, policy DAGD Sick Leave, as revised. Krieg seconded the motion. The motion carried unanimously.

Personnel Update-Vince Reep reported on the status of the various unfilled teacher, administrative and classified vacancies. A summary sheet listing all of the personnel changes for the 2001-2002 school year with new updates was distributed. There currently is an opening for a .5 FTE class size reduction teacher at Heart River Elementary, kitchen helpers and playground supervisors. We were able to hire a speech pathologist and a speech pathologist assistant.

Board Workshop-The Board workshop has been scheduled for Tuesday, August 21 at 8 a.m. Board members & administrators will be attending the workshop to make short term and long term plans for the school district. The topics at this point are: strategic planning, declining enrollment, facility use, administrative structure, elementary principal assignments, building projects, buying locally, advertising, alternative high school, alternative funding sources, open meeting - open records issues and conflict of interest. Board members were asked to contact Superintendent Koppelman with additional topics. No decisions will be made during the workshop but topics discussed could become future Board meeting agenda items.

Census Report-The 2001 census showed a total of 4,352 children in the school district between the ages of 0-17 inclusive. The 1999 census total was 4,653. In 1999 there were 3,617 school age children ages 6-17. This year we have 3,349 children ages 6-17. This is a drop of 268 kids.



Department of Public Instruction Certificate of Compliance-The certificate is submitted to DPI. Hope moved to approve the Certificate of Compliance for the 2001-2002 school year. Krieg seconded the motion. The motion carried unanimously.

Budget and Tax Levy-Superintendent Koppelman reviewed the revenue and expenditure projections for 2001-2002. Projected revenue increases for the 2001-2002 budget were \$595,308 and the net change in expenditures was \$924,616. The projected ending balance change for June 30, 2002, was a projected deficit of \$138,308. Superintendent Koppelman reviewed the Budget Appropriations Summary. The revenue summary included \$5,228,184 local tax revenue, \$520,000 county revenue, \$8,545,766 state revenue, \$2,182,772.14 federal revenue and \$131,660 other revenue. The total local, county, state, federal and other revenue was \$16,608,382.14. The mill levy for 2001-2002 was reviewed. Board members were given a copy of the 2001-2002 budget.

The Certificate of Levy is due in the auditor's office August 15. It can be amended until October 10 and the rest of the budget can be changed at any time by Board action.

Hope moved to approve the general fund budget for the 2001-2002 school term with revenues of \$16,608,382.14 and expenditures of \$16,746,690.93. Fehr seconded the motion. The motion carried unanimously.

Hope moved to approve the Certificate of Levy for \$5,349,000 for the fiscal year ending June 30, 2002. Krieg seconded the motion. The motion carried unanimously.

Annual Financial Report-Vince Reep, business manager, reviewed the Annual Financial Report. The report is a summary of 2000-2001 expenditures and revenue in DPI format. Fehr moved to approve the Annual Financial Report for the fiscal year beginning July 1, 2000, and ending June 30, 2001. Hope seconded the motion. The motion carried unanimously.

#### Joint Powers Agreements

- a. General Information -Superintendent Koppelman discussed the basic elements of NDCC 54-40.3. He said that governmental entities such as school districts, etc. can join together & perform functions that they may not be able to do individually.

Joint Powers Agreements Cont.

- b. Interactive Television Network (SPICE-Southwest Pipeline of Information for Communities and Education)-Superintendent Koppelman presented additional information regarding a joint powers agreement for the SPICE interactive television network. Each school board and DSU need to approve the joint powers agreement to move forward. Krieg moved to approve the joint powers agreement to participate in the SPICE project, as presented. Fehr seconded the motion. Discussion followed. Hope stated that he would like to see the constitution, articles of corporation, operating agreement, bylaws, rights of constituent members, etc. before approving the joint powers agreement. Hope moved to table the motion until the next meeting. Krieg seconded the motion. The motion carried unanimously. Superintendent Koppelman will get more information and answers to questions and bring it to the next meeting.
- c. Collaboration Initiatives -Superintendent Koppelman and President Rummel reported on the recent meeting with area superintendents and school board presidents on other collaboration opportunities in Southwest North Dakota. Another meeting has been scheduled. They may decide to use a joint powers agreement. President Rummel reported that there are opportunities for collaboration such as sharing a grant writer with the schools, regional alternative high school, curriculum, professional development, school to work issue, vocational technology, purchasing, etc.. The school district could also form a joint powers agreement with the City of Dickinson, the Park District, county, etc..

Building Projects-Jan Prchal from Hulsing & Associates reviewed the preliminary design and cost estimates for the Roosevelt, Berg and Jefferson projects. The addition to Jefferson Elementary would replace the portable classrooms located west of Jefferson, provide space for some special services rooms (break out rooms/multipurpose room), the music room and the library/media center/computer lab, restrooms. The Berg design included an addition off the west entrance of the school for an elevator and stair tower. The addition would eliminate some existing egress problems and dead end corridors, plus make the upper and lower levels handicap accessible. Ms. Prchal also reviewed the design for the new ramp located at the north end of the building which would make it meet ADA codes. The Roosevelt design includes adding an elevator in the center of the building to service the different levels. Plans also included remodeling the downstairs level to make

Building Projects Cont.- it more efficient and safe. Superintendent Koppelman reviewed a tentative timeline. The plan is to bid the project in November in order to get the best bids. Construction would begin immediately after schools ends (spring of 2002). The intent is to bid Berg & Roosevelt as one project and the Jefferson addition and minor remodeling as a separate project. The building projects will be discussed at the Board workshop.

Protest Resolution for Dedication of Building Fund Levy-North Dakota law allows school districts to dedicate a tax levy and to issue general obligation bonds if the school board passes a resolution by a 2/3 majority. There is a protest procedure which requires that the school board publish the intent to dedicate a portion of the building fund levy and allows 60 days for any owner of taxable property in the school district to file a written protest. Protests amounting to 5% of the District's assessed valuation would bar further proceedings to dedicate the building fund levy. The changes would affect next year's budget. We plan on dedicating 5 mills of our current building fund for 15 years to help finance the projects. Discussion followed.

Hope moved to approve the Initial Resolution Authorizing the Issuance and Sale of up to \$1,300,000 General Obligation Building Fund Levy Bonds, as presented. Krieg seconded the motion.

Roll call vote-Aye-Fehr, Hope, Krieg, Rummel. Naye-none. Absent-Swenson. The motion carried unanimously.

Hope moved that Kris Fehr & Superintendent Koppelman develop an ad for the Dickinson Press to inform the public. Krieg seconded the motion. The motion carried unanimously.

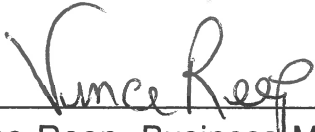
#### Back to School Report

Superintendent Koppelman reported on the 2001-2002 Back to School plans.

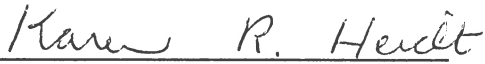
#### Other

Fehr attended the new Board member orientation sponsored by the North Dakota School Board Association.

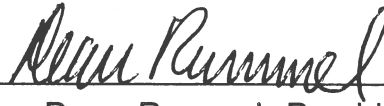
At 7:15 p.m., Hope moved to adjourn. Krieg seconded the motion. The motion carried unanimously.



\_\_\_\_\_  
Vince Reep, Business Manager



\_\_\_\_\_  
Karen R. Heidt, Secretary



\_\_\_\_\_  
Dean Rummel, President

## Approved School Board Minutes

Dickinson Public Schools  
Board Workshop

August 21, 2001; 8:00 a.m.  
Board Room, Central Office

The Dickinson Public School Board met on August 21, 2001, at the Central Administration Office for a Board Workshop. Board members present were: Mitzi Swenson, Dean Rummel and Kris Fehr. Morty Krieg and Jim Hope were absent. Administrators present were: Superintendent Dean U. Koppelman, Lois Myran, Sherry Libis, LeRoy Boespflug, Dorothy Martinson, Ron Steiner, Knute Reiersen, Del Quigley, Barb Kady, Becky Meduna, Vince Reep, Mike Heilman and Perry Braunagel. Others present were: Karen Heidt, Margaret Olheiser, Kathleen Schou and Paula Loegering.

President Rummel called the meeting to order.

### Board Workshop

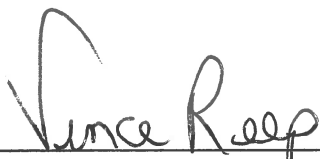
Topics for discussion included:

1. Planning issues
  - a. Strategic planning
  - b. Declining enrollment
  - c. Facility use
  - d. Administrative structure
    1. Central office assignments
    2. Elementary principal assignments
2. Alternative funding sources
  - a. Advertising on buses, in buildings, etc.
  - b. Other
3. Joint powers agreements
  - a. SPICE
  - b. Collaboration initiatives
4. Alternative high school program
5. Transportation
  - a. Rural
  - b. In city
  - c. Activity
6. Public input/protest process on building projects
7. School board issues
  - a. Board policies
  - b. Board meeting locations
  - c. Conflict of interest procedures
  - d. Open meetings-open records

The meeting was adjourned at 3:30 p.m.

Dickinson Public Schools  
Board Workshop

August 21, 2001; 8:00 a.m.  
Board Room, Central Office



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Vince Reep, Business Manager



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Karen R. Heidt, Secretary



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Dean Rummel, President

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

September 10, 2001; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on September 10, 2001, at the Central Administration Office. Board members present were: James Hope, Morton Krieg, Dean Rummel, Kris Fehr and Mitzi Swenson. Administrators present were: Superintendent Koppelman, Ron Steiner, Dorothy Martinson, Perry Braunagel, Knute Reiersen, Lois Myran, Del Quigley, Becky Meduna, LeRoy Boespflug and Barb Kady. Others present were: Karen Heidt and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, August 13, 2001, Board workshop, August 21, 2001; bills for September 2001; financial report for September 2001; pledged assets report for September 2001, as presented; and personnel report accepting the hire of Tamra Kjos, kitchen helper, Heart River; Laurel Hanson, paraprofessional, Lincoln; Cindy Decker, supervisor, Heart River; Roberta Schwindt, kitchen helper, Berg and Nancy Wanner, paraprofessional, Jefferson and the resignations of Tammy Galipeau, paraprofessional, Lincoln; Stacy Ludwig, paraprofessional, Jefferson; Brenda Schmidt, supervisor, Jefferson; Bonnie Frederick, Director of Sunrise Youth Bureau and Bonnie Kostelecky, payroll clerk/bookkeeper, Central Administration Office. Krieg seconded the motion. The motion carried unanimously.

Superintendent Koppelman recognized the student/staff recognitions.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. collaboration initiatives-Area school districts, DSU & the Southwest Multicounty Correction Center administrators have been meeting with Larry Spears from the Consensus Council to discuss areas of collaboration. Possible areas being discussed for collaboration are: staff development, curriculum development, purchasing, textbook support, etc. There seems to be potential and interest in moving forward. The group may agree to form a joint powers agreement in the future; and
- b. public participation-Since Board meetings start at 5 p.m. Board members have requested that Superintendent Koppelman revise the public participation policy so that people can request public

**Superintendent's Report Cont.**

participation during the meeting & that public participation be scheduled at the end of the meeting. Currently, the policy states that the public participation form must be completed 10 minutes before the meeting starts.

**School Opening Report**-Superintendent Koppelman reported on the 2001 school opening and gave the fall enrollment numbers. We decreased by 130 students since last fall. There has been a drop of 46 students. This is mostly due to a large graduating class leaving and a small kindergarten class entering the system. The decrease in enrollment is mainly in grades 1-6. The enrollment in grades 7-12 (Hagen Junior High and Dickinson High School) increased from last spring about 50 students.

**Census and Enrollment Analysis**-Vince Reep, business manager, presented an analysis comparing enrollment figures to census data for 1993-2001. During the 1999 census there were 2,036 children ages 0 to 17, inclusive. This year there were 2,293 children. There is a definite trend for out migration and lower birth rates.

**Certified Staff Replacement Rates and Costs**-Vince Reep, business manager, presented information on certified staff turnover rates and costs to hire replacements. The District will have 107 teachers & administrators eligible for retirement in the next ten years (47%).

**Board Workshop Report**-Superintendent Koppelman gave a brief report on the August 21, 2001, Board workshop. Board members identified the following topics to be discussed at future Board meetings:

- a. **strategic plan**-Superintendent Koppelman will organize a committee to develop a request for proposals & select a strategic planning consultant. A strategic plan would address declining enrollment, facility use and the City of Dickinson's strategic plan;
- b. **alternative funding sources**-Superintendent Koppelman will organize a committee to look at alternative funding sources for advertising on buses, student planners, registration guides, faculty handbooks, etc. Possible committee members include: Mike Heilman, Perry Braunagel, Kris Fehr and LeRoy Boespflug;



**Board Workshop Report Cont.**

- c. transportation-The District's policy to charge rural residents and activity groups for transportation will be studied later this year for consideration in the next budget cycle. Superintendent Koppelman will convene a committee to address this issue & make a recommendation to the Board;
- d. alternative high school program-Superintendent Koppelman will establish a committee to create a plan for an alternative high school program. The timeline will be for the next budget cycle. We will use this year to plan. A recommendation will be brought to the Board in February or March. Fehr and Swenson volunteered to serve as Board members on the committee. Other committee members include: Mike Heilman, Dorothy Martinson and others. Superintendent Koppelman reported that the area schools have been discussing a regional alternative high school program.
- e. policy governance-Policy governance will be on a future Board meeting agenda for discussion during the 2001-02 year. Board members and administrators will be gathering more information. The Fargo School District is currently using policy governance; and
- f. Board meeting locations-The pros and cons of having regular Board meetings at a site other than the Central Administration Office were discussed. This agenda item will be placed on the October Board meeting agenda for discussion.

Other items that were discussed at the Board workshop were conflict of interest & joint powers agreement.

**Conflict of Interest**-President Rummel asked if Board members had additional conflicts of interest to declare since filing for the school board election.

Rummel said to add Rummel's Auto Wrecking as a potential conflict. Hope moved to allow Dean Rummel to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Swenson seconded the motion. Roll call vote-Aye-Hope, Fehr, Swenson, Krieg. Naye-none. Rummel abstained. The motion carried.

Swenson said to add St. Joseph's Hospital & Health Center as a possible conflict. Hope moved to allow Mitzi Swenson to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Fehr seconded the motion. Roll call vote-Aye-Hope, Fehr, Rummel, Krieg. Naye-none. Swenson abstained. The motion carried.

**Conflict of Interest Cont.-**

Swenson moved to allow Jim Hope to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Krieg seconded the motion. Roll call vote-Aye-Rummel, Fehr, Swenson, Krieg. Naye-none. Hope abstained. The motion carried.

Krieg said that Southwest Dental Assoc, P.C. should be changed to Krieg Family Dental. Hope moved to allow Morty Krieg to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Fehr seconded the motion. Roll call vote-Aye-Hope, Fehr, Swenson, Rummel. Naye-none. Krieg abstained. The motion carried.

Fehr said to add AK Investments as a potential conflict. Hope moved to allow Kris Fehr to participate and vote on the identified potential conflicts in accordance with NDCC 15.1-07-17. Swenson seconded the motion. Roll call vote-Aye-Hope, Rummel, Swenson, Krieg. Naye-none. Fehr abstained. The motion carried.

Copies of the Conflict of Interest forms are attached to the September 10, 2001, Board meeting folder.

**Joint Powers Agreement (SPICE-Southwest Pipeline of Information for Communities and Education)**

The signing date for the joint powers agreement is October 4. Hope moved to take from the table the motion to approve the joint powers agreement to participate in the SPICE project, as presented. Krieg seconded the motion. The motion carried unanimously.

Original motion: Krieg moved to approve the joint powers agreement to participate in the SPICE project, as presented. Fehr seconded the motion. Board members voted on the original motion. The motion carried unanimously.

**Building Projects**-Superintendent Koppelman reviewed the plan to inform the public of the proposed building projects. A copy of the informational brochure was distributed. An ad will be placed in the September 16 and 26 Dickinson Press informing the public of the informational meeting scheduled Wednesday, September 26 at 7:30 p.m. at Jefferson Elementary.

Superintendent Koppelman will develop the program. Jan Prchal from Hulsing & Associates, Terry Wehner, Dickinson Fire Department and LeRoy Boespflug will be present at the meeting to present information. A new drawing of the addition at Jefferson was distributed. The revision is 1,977 sq. feet smaller than the original drawing and the estimate is lower. An informational brochure will be mailed to all school district families and employees on September 17.

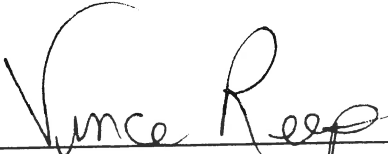
**Fuel Bids**-Bids were received from Farmers Union Oil and G.A. Sadowsky & Son, Inc. The bid will be for one year beginning September 15, 2001. Swenson moved that the Board accept the low bid for #1 and #2 diesel fuel for \$.052/gallon below the posted cash price and the low bid for unleaded gasoline for \$.0695/gallon below the posted cash price by G.A. Sadowsky & Son, Inc., effective Sept. 15, 2001. Hope seconded the motion. The motion carried unanimously.

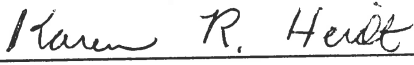
**Board Policy GBDBB/GEG Displays Including Religious Objects or Documents-First Reading**-The Legislature passed a law (NDCC 15.1-06-17.1) that requires school boards to develop a policy regarding the display of religious documents or objects. Hope moved to approve for first reading approval, policy GBDBB/GEG Displays Including Religious Objects or Documents, as presented. Fehr seconded the motion. The motion carried unanimously.


**Other**

- a. November Board meeting-Board members agreed by consensus to change the Monday, November 12 meeting to Tuesday, November 13 at 5 p.m. because November 12 is a holiday.
- b. Superintendent Koppelman and Kris Fehr are registered to attend the Depopulation Symposium scheduled September 13 & 14 at DSU.

At 6:03 p.m., Swenson moved to adjourn. Hope seconded the motion. The motion carried unanimously.

  
\_\_\_\_\_  
Vince Reep, Business Manager

  
\_\_\_\_\_  
Karen R. Heidt, Secretary

  
\_\_\_\_\_  
Dean Rummel, President

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

October 8, 2001; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public school board held its regular meeting on October 8, 2001, at the Central Administration Office. Board members present were: James Hope, Morton Krieg, Dean Rummel, Kris Fehr and Mitzi Swenson. Administrators present were: Superintendent Koppelman, Barb Kady, Lois Myran, Becky Meduna, Knute Reiersen, Ron Steiner, Michael Heilman and LeRoy Boespflug. Others present were: Karen Heidt, Elisabeth Spainhower, April Kitzan, Sandy Bertelsen and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, September 10, 2001; bills for October 2001; financial report for October 2001; pledged assets report for October 2001, as presented; and personnel report accepting the hire of Heidi Snow, supervisor, Hagen Jr. High; Nathan Halvorson, supervisor, Hagen Jr. High; Susan Roemmich, kitchen helper, Berg; Susan Dauwen, bookkeeper/payroll clerk, Central Office and the resignations of Patricia Wetzel, kitchen helper, Berg and Roberta Schwindt, kitchen helper, Berg. There were no student/staff recognitions. Fehr seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topic:

- a. Board workshop follow up-committees and meetings are being organized to address the issues identified at the Board workshop.

**Extracurricular Cooperative Agreement Renewals**-Hope moved to approve the renewal of the extracurricular cooperative agreement with Williston & Trinity Christian in boys' and girls' swimming and with South Heart in boys' and girls' cross country. Krieg seconded the motion. The motion carried unanimously.

**Open Enrollment Applications**-Krieg moved to approve the request for Jessica, Linsey and Austin Jilek to attend school in the Dickinson Public school district under the open enrollment policy. Hope seconded the motion. The motion carried unanimously.

### **North Dakota School Board Convention Delegates & Resolutions-**

Hope moved that Mitzi Swenson, Dean Rummel and Kris Fehr be named delegates from the Dickinson Public Schools for the North Dakota School Board Convention. Krieg seconded the motion. The motion carried unanimously.

### **Board Policies**

- a. Board Policy GBDBB/GEG Displays Including Religious Objects or Documents-Second Reading & Final Adoption-Hope moved to approve for second reading approval and final adoption, policy GBDBB/GEG Displays Including Religious Objects or Documents, as presented. Swenson seconded the motion. The motion carried unanimously.
- b. Policy DBF/KAG Public Participation at Board Meetings-First Reading-Since Board meetings were moved to 5 p.m. Board members requested that policy DBF/KAG Public Participation at Board Meetings be revised so that the public could complete a request for public participation during the meeting. Discussion followed. Superintendent Koppelman will do some revisions and bring the policy back to the November meeting.

**Children's Internet Protection Act**-The Children's Internet Protection Act (CIPA) was passed in December of 2000 and went into effect on July 1, 2001. One of the requirements is that there be public notification of our acceptable use policy, filtering practices, etc. A copy of the District's acceptable use policy for the internet and an information sheet on CIPA was distributed. Board members discussed the Children's Internet Protection Act, acceptable use policy, filtering practices, etc.. A committee is currently revising the District's acceptable use policy. Language will be changed to meet current laws.

### **Building Projects Update**

- a. Construction Plans-Mr. Boespflug and Superintendent Koppelman updated the Board on the status of the building project construction plans and costs. They will be bidding air conditioning as an alternate for the Berg and Jefferson projects. The administration is considering converting Roosevelt to hot water heat in order to be more efficient, get more air movement and create more space. Air conditioning would then become part of the bid. The final recommendation will depend on the cost estimate. This decision may come back to the Board at a future Board meeting.

### **Building Projects Update Cont.**

- b. Protest Procedure -The process to conclude the protest procedure requires the business manager to file a certificate of insufficiency of protest signifying that the 5% level was not reached and that the dedication of the building fund levy was not barred. The protest deadline is October 16. No protests have been received thus far. Board action was not required.
- c. Bidding Process and Timeline  
Mr. Boespflug and Superintendent Koppelman reviewed the tentative plans and timeline for the bidding process. The architects are currently working on the codes. Plans are to bid the projects in November to allow time for developing the financing package, ordering materials, etc.. The Roosevelt project would start immediately after school lets out & would need to be completed when school started in the Fall of 2002. The Berg project would probably start when school lets out & could be fenced off if needed during the Fall of 2002. The Jefferson project would be started as soon as the materials & the weather allow the contractor to start.

### **Joint Powers Agreements**

- a. SPICE-Mr. Rummel and Superintendent Koppelman attended the signing meeting on October 4 for the SPICE joint powers agreement. They reported on the status of the project. Swenson moved to appoint Dean U. Koppelman, superintendent, to represent the Dickinson Public School District on the SPICE governing board and Mike Heilman, DHS principal, as the alternate representative. Krieg seconded the motion. The motion carried unanimously.
- b. Area Schools Collaboration-The next meeting for the area collaboration initiative that may lead to an additional joint powers agreement with a larger group of schools will be held November 19. President Rummel and Superintendent Koppelman will attend and keep the Board informed as to the progress of the effort.

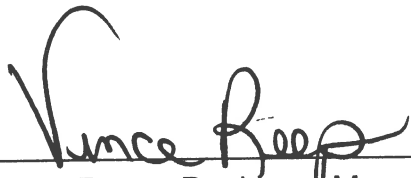
### **Other**

The November Board meeting has been moved to Tuesday, November 13 at 5 p.m. Krieg reported that he is working with Perry Braunagel, athletic director, on a DHS Sports Hall of Fame.

At 5:50 p.m., Swenson moved to adjourn. Krieg seconded the motion. The motion carried unanimously.

Dickinson Public Schools  
Regular Meeting

October 8, 2001; 5:00 p.m.  
Board Room, Central Office



Vince Reep, Business Manager



Karen R. Heidt, Secretary



Dean Rummel, President

## Approved School Board Minutes

Dickinson Public Schools  
Special Meeting

October 26, 2001; 1:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on October 24, 2001, at the Central Administration Office. Board members present were: James Hope, Dean Rummel, Kris Fehr and Mitzi Swenson. Morton Krieg was absent. Administrators present were: Superintendent Koppelman, LeRoy Boespflug, Lois Myran, Barb Kady, LeRoy Boespflug and Vince Reep. Others present were: Karen Heidt, Lon Drevecky (Prairie Engineering), Janet Prchal and Dennis Hulsing (Hulsing & Associates) and James Spainhower (Dickinson Press).

President Rummel called the meeting to order.

Building Projects-Lon Drevecky, Prairie Engineering, presented preliminary cost estimates for air conditioning Jefferson, Roosevelt and Berg Elementary schools. The previous cost estimates did not include air conditioning. The cost estimate to air condition Jefferson Elementary was \$164,650. The cost estimate to convert the heating system and add air conditioning to Roosevelt Elementary was \$200,450. The cost estimate to add air conditioning to Berg Elementary was \$381,800. Discussion followed. Mr. Drevecky said that air conditioning could be done at a later date at Jefferson and Berg with no added cost. It is more cost effective to include air conditioning at Roosevelt in the base bid rather than adding it later.

Swenson moved to include converting the heating system and adding air conditioning to the base bid at Roosevelt Elementary and to advertise for air conditioning as an alternate bid on the Jefferson Elementary project. Fehr seconded the motion. The motion carried unanimously.

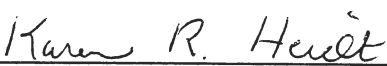
Jim Hope left the meeting at 1:30 p.m.

Janet Prchal, Hulsing & Associates, reviewed the architectural drawings for the Berg Elementary, Roosevelt Elementary and Jefferson Elementary building projects.

At 1:45 p.m., Swenson moved to adjourn. Fehr seconded the motion. The motion carried unanimously.

  
\_\_\_\_\_  
Vince Reep, Business Manager

  
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Dean Rummel, President

  
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Karen R. Heidt, Secretary



## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

November 13, 2001; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on November 13, 2001, at the Central Administration Office. Board members present were: James Hope, Dean Rummel, Kris Fehr, Mitzi Swenson and Morton Krieg. Administrators present were: Superintendent Koppelman, Dorothy Martinson, Lois Myran, Mickey Jordan, Perry Braunagel, Sherry Libis, Barb Kady, Ron Steiner, LeRoy Boespflug, Michael Heilman, Becky Meduna and Vince Reep. Others present were: Karen Heidt, Jerry Myers (Dickinson Hockey Club), Karen Thompson, Pat Hardy, Dave Pearce, Susan Jacobsen, Kelly Koppinger and James Spainhower (Dickinson Press).

President Rummel called the meeting to order.

There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, October 8, 2001; special meeting, October 26, 2001; bills for November 2001; financial report for November 2001; pledged assets report for November 2001, as presented; and personnel report accepting the hire of Doreen Anderson, kitchen helper/supervisor, Roosevelt; Ashley Pickar, supervisor, Jefferson; Heidi Kalisiak, supervisor, Jefferson; Lindsey Matthew, supervisor, Jefferson; Bonita Ellis, kitchen helper, Berg; Nicol Kitzan, Media Center secretary, Central Office and the resignations of Diana Bobb, kitchen helper, Roosevelt and Melissa Watson, supervisor, Hagen. The student/staff recognitions were also approved. Fehr seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. Building projects-We hope to advertise for bids in November or early December and to look at the bids before Christmas. A special board meeting may be required;
- b. Stark County Job Authority-Don Staudinger's term on the Stark County Job Authority committee will be expiring soon. Board members were asked to contact Superintendent Koppelman if interested in serving on the committee. If interested, their name will be recommended to the county commission;
- c. Spice interactive television update-They are in the process of developing a schedule for next fall, determining the courses to be

**Superintendent's Report Cont.-**

- taught, equipment to be purchased, etc. and;
- d. American Education Week-November 11-17 is American Education Week. Several activities are planned. Governor John Hoeven visited Dickinson on November 13 on his "Excellence in Education Tour." He visited Hagen Junior High, Heart River Elementary, Dickinson High School and DSU. Superintendent Koppelman, representing the Dickinson Chamber Education Committee, will be delivering donated children's books to St. Joseph's Hospital and Health Center and gift bags for new babies and moms. KDIX and KLTC are sponsoring radio talk shows during American Education Week.

**Strategic Planning**-Dave Pearce, a consultant with the North Dakota LEAD Center, discussed his approach to facilitating the strategic planning process for the Dickinson school district. He also answered questions regarding the process. He reviewed his ten commandments for a great discussion, gave an overview of the strategic planning process, reviewed a timeline, budget, etc. He emphasized the importance of working with all the stakeholders. The projected cost is \$2,500 to \$5,000. The written plan will include identifying perceptions and realities, identifying goals, strategies, timelines and accountability. The goal is to complete the strategic plan by May of 2002.

**Policy BDF/KAG Public Participation at Board Meetings-First**

**Reading**-At the October Board meeting Board members discussed the revision of policy BDF/KAG Public Participation at Board meetings. Board members agreed to keep Public Participation at the beginning of the meeting. Minor revisions were suggested to improve the policy language. The public participation form was also revised. People wishing to apply for public participation must address an item that is on the agenda. If someone wants to speak to the Board about something that is not on the agenda, they must talk to the Board chair or the superintendent. They will decide if it should be placed on the agenda. Board members may add something to the agenda. Swenson moved to approve for first reading approval policy BDF/KAG Public Participation at Board Meetings, as presented and revised. Fehr seconded the motion. The motion carried unanimously.

**Open Enrollment Applications**-Fehr moved to approve the request for Kayla Ullman and Ashley and Austin Hutzenbiler to attend school in the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

Fehr moved to approve the request for Kayla Kolar, Alex Kolar and Tyler Bartholomew to be admitted to the South Heart School District under the open enrollment policy. Swenson seconded the motion. The motion carried unanimously.

**DHS Boys' Hockey Agreement**-The agreement with the Dickinson Public Schools and the Dickinson Hockey Club, Inc. is due for renewal. Perry Braunagel, District wide athletic director, met with Jerry Myers, representing the Dickinson Hockey Club, to review the Memorandum of Understanding. The agreement is the same as last year except the dates. There were no requests for changes from either party.

Swenson moved to approve the Memorandum of Understanding between the Dickinson Public Schools and the Dickinson Hockey Club, Inc. for the 2001-2002 school year. Krieg seconded the motion. The motion carried unanimously.

**Report on District Testing**-Barb Kady & Sue Jacobsen presented information on District testing. Their report included information on CTBS testing, ACT, etc. Mrs. Kady reported that Dickinson Public Schools students, in nearly all areas that were tested, rank above the national and state averages on the CTBS test.

Dickinson grade 6, 8 and 10 students ranked above the national and state percentile average on the total score battery. Dickinson Public Schools fourth graders scored at the 64th percentile, one percentile below the state average but 14 percentile points above the national average. Grades 6, 8 and 10 generally scored highest in reading and science and lowest in spelling. Dickinson Public Schools students scored above the national average in spelling at all grade levels. Grade 4 scored highest in science and lowest in mathematics.

Mrs. Jacobsen worked at the state level writing standards for English and language arts, etc.

The 2000 state mathematics and reading standard test results were not yet available.

The NAEP achievement tests are scored by states. No individual or school results are given. North Dakota and Maine were tied with the highest scores in the nation.

**Report on District Testing Cont.-**

**2000-2001 ACT scores**-Average ACT scores reflect higher order thinking skills required to do successful work during the freshman year of college. Average ACT scores by level of academic preparation are listed for students who reported that they completed recommended core college prep curriculum (core) and those who had not (ncore/less). Dickinson Public Schools ACT scores for the total group (core and ncore/less) are above the national and state scores in all subjects. All scores for the total group are slightly higher than last year.

**High School Diplomas for World War II Veterans**-The 2001 session of the North Dakota legislature passed HB 1374 as a way of honoring World War II veterans who dropped out of high school to join the service. This bill allows for the awarding of honorary high school diplomas to those veterans whose education was interrupted by the war. The law allows the diplomas to be made available to the veterans who entered the armed forces between September 16, 1940, and December 31, 1946, prior to completing the necessary high school graduation requirements, and who were honorably discharged from the United States armed forces. The veteran or a representative of the veteran must complete an application on a form prescribed by DPI. After verification, the Superintendent of Public Instruction will forward the application to the school district in which the veteran last attended school before induction. If a veteran is deceased, a family member may apply for and be awarded the veteran's honorary diploma, posthumously. No action was requested. This agenda item was information only.

**North Dakota School Board Convention Report**-Dean Rummel, Mitzi Swenson and Kris Fehr gave a brief report on the North Dakota School Board Convention.

**North Dakota School Board Association Legal Seminar Report**-Superintendent Koppelman gave a brief report on the North Dakota School Board Association Legal Seminar.

**Superintendent's Evaluation**-President Rummel reviewed the changes made in the North Dakota Century Code for the superintendent's evaluation. The Board agreed to have President Rummel and Superintendent Koppelman select four to five areas to evaluate and to develop the indicators for each area. Superintendent Koppelman will complete his part and send the forms

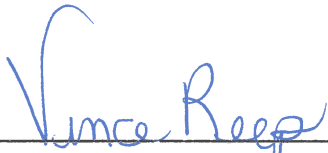
**Superintendent's Evaluation Cont.-**

to Board members. The superintendent's evaluation will be reviewed at the December 10 Board meeting. Board members will review each area and give a satisfactory or an unsatisfactory rating. The March 15 evaluation process is slightly different for the second evaluation and will be discussed in more detail prior to that deadline. The Board will also revise Board policy CBBB Superintendent Evaluation to meet the ND Century Code.

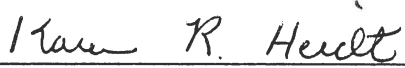
Swenson moved to adopt the new superintendent evaluation process, as presented, and to authorize the Board president to finalize the required forms. Fehr seconded the motion. The motion carried unanimously.

**Other**-Krieg invited Board members to a Dickinson High School Hall of Fame meeting to be held following the Board meeting at 7 p.m.

At 6:31 p.m., Fehr moved to adjourn. Swenson seconded the motion. The motion carried unanimously.



Vince Reep, Business Manager



Karen R. Heidt, Secretary



Dean Rummel, President

## Approved School Board Minutes

Dickinson Public Schools  
Special Meeting

December 19, 2001; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held a special meeting on December 19, 2001, at the Central Administration Office. Board members present were: James Hope, Dean Rummel, Kris Fehr and Mitzi Swenson. Absent: Morton Krieg. Administrators present were: Superintendent Koppelman, Vince Reep, LeRoy Boespflug, Barb Kady, Becky Meduna and Michael Heilman. Others present were: Karen Heidt, Kim Kolling, Scott Kolling, Doug Sarsland, Len Lindbo, Dennis Hulsing, Jan Prchal and James Spainhower-Dickinson Press.

President Rummel called the meeting to order.

There was a request for public participation from Scott Kolling of Kolling & Kolling, Inc. regarding the school bids. Mr. Kolling stated that he visited with his legal counsel, Mike Maus. Mr. Maus advised him that the combination bid form does not conform with the advertisement for bids because it was issued as an addendum rather than as an advertisement for bids.

**Building Projects Bids**-Superintendent Koppelman stated that the bid opening was held on December 18 at 1:30 p.m. He said that Mr. Kolling's concern may affect how the school board proceeds. Dennis Hulsing from Hulsing & Associates said that the issue is how the project was advertised. He said that there were two advertisements on the project. One was an advertisement for the Berg/Roosevelt project and another advertisement for the Jefferson school project. An addendum was later advertised stating that a contractor could combine the projects as one prime bid for all of the projects or bid them separately. It was issued as an addendum, not an advertisement for bids. Mr. Hulsing stated that it is a legal question involving interpretation of the North Dakota Century Code. Mr. Hulsing said the three options for the school district were: award the combined bid as it was advertised and the addendum written; reject the combined bid; or to reject all of the bids and readvertise the projects. Mr. Hulsing's recommendation was to reject the bids and readvertise the project.

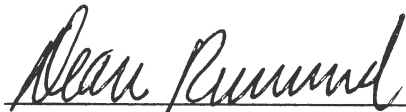
**Building Projects Bids Cont.-**

Swenson moved to reject all bids for the Jefferson and Roosevelt/Berg projects and to readvertise the bids immediately. Fehr seconded the motion. Discussion followed. Hope stated that since the school district did not have legal counsel to make a recommendation he would prefer to adjourn the meeting and get an opinion from the school district's attorney, Mr. Thune, before proceeding. Hope said that he hopes the school board is not setting a precedence if they reject the bids.

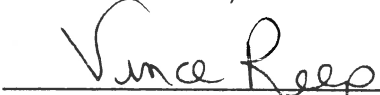
Fehr called for the question. The original motion was read. "Swenson moved to reject all bids for the Jefferson and Roosevelt/Berg projects and to readvertise the bids immediately."

President Rummel called for a roll call vote. Aye-Fehr, Swenson, Rummel. Naye-Hope. Krieg was absent. The motion carried.

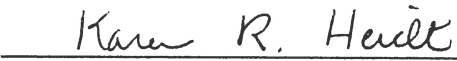
At 6:37 p.m., Fehr moved to adjourn. Swenson seconded the motion. The motion carried unanimously.



Dean Rummel, President



Vince Reep, Business Manager



Karen R. Heidt, Secretary

## Approved School Board Minutes

Dickinson Public Schools  
Regular Meeting

December 10, 2001; 5:00 p.m.  
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on December 10, 2001, at the Central Administration Office. Board members present were: James Hope, Morton Krieg, Dean Rummel, Kris Fehr and Mitzi Swenson. Administrators present were: Superintendent Koppelman, Perry Braunagel, Dorothy Martinson, Lois Myran, Knute Reiersen, LeRoy Boespflug, Michael Heilman, Ron Steiner, Becky Meduna and Sherry Libis. Others present were: Karen Heidt, Linda Steve, Bev Kinnischtzke, Wayne Schatz and James Spainhower-Dickinson Press.

President Rummel called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, November 13, 2001; bills for December 2001; financial report for December 2001; pledged assets report for December 2001, as presented; personnel report accepting the resignation of Rodney Polanchek, computer network analyst, Districtwide; and the student/staff recognitions. Krieg seconded the motion. The motion carried unanimously.

**Superintendent's Report**-Superintendent Koppelman reported on the following topics:

- a. Alumni directory-The school district and the Dickinson Public Schools Foundation, Inc. are collecting information on DHS graduates. Harris Publishing will be making an alumni directory.
- b. DHS schedule change-Dickinson High School adjusted their schedule beginning in October. They shortened the breaks between classes to make the noon hour longer and finish school a few minutes earlier. The response has been positive. The new revised schedule will continue the remainder of the school year.
- c. Central Administration Office hours-The Central Office and the IMC will be changing their office hours from 7:30 a.m. to 4:30 p.m., effective immediately.
- d. Roughrider Education Services Partnership (RESP)-The area schools that have been meeting the past few months to discuss areas of collaboration have selected a name for their organization, Roughrider Education Services Partnership. They will continue to meet to explore areas of collaboration such as professional development, purchasing, etc.. There may be a joint powers agreement in the future.



**Audit Report**-Linda Steve from the firm of Linda M. Steve, PC presented the annual audit report and answered questions. There were no issues of major concern. Ms. Steve said that the administration did a good job on the budget. President Rummel stated that Linda M. Steve, PC did an excellent job the last three years and that we will be asking for proposals next year. Action was requested.

Swenson moved to approve the annual audit report for the year ending June 30, 2001. Fehr seconded the motion. The motion carried unanimously.

**DPI School Renovation, IDEA and Technology Grants**

a. Dickinson Public - We are submitting a grant request of \$741,390 for school renovation, IDEA and technology. The grant includes \$676,484 for school renovation, \$62,718 for technology and \$2,188 for IDEA. The grant would help fund the work at Jefferson, Berg and Roosevelt. Action was requested.

Swenson moved to authorize the superintendent to apply for the DPI School Renovation, IDEA and Technology grant in the amount of \$741,390. Fehr seconded the motion. The motion carried unanimously.

b. SPICE - Dickinson Public is the fiscal agent for SPICE. SPICE is applying for a DPI grant to help defray the initial costs of establishing the network. The amount of the grant request is \$233,000. Action was requested.

Hope moved to authorize the superintendent, acting as the SPICE fiscal agent, to apply for the DPI School Renovation, IDEA and Technology grant in the amount of \$233,000. Krieg seconded the motion. The motion carried unanimously.

**Budget and Mill Levy Information**-Superintendent Koppelman reported on the final 2001-2002 budget and mill levy information formulated by the Stark County auditor. The school district is capped at 185 mills in the general fund. The total mill levy for 2001-2002 was 210.78. No action was required.

**Strategic Planning Update**-Superintendent Koppelman reported on the status of our strategic planning arrangements with Dave Pearce. They plan to look at short range and long range goals. The plan may include how to address declining enrollment, facilities, etc. Future decisions would be based on the strategic plan. Superintendent Koppelman said that the process to

**Strategic Planning Update Cont.**-develop a strategic plan is as important as the end product. It will help the school district identify which issues are priorities. This item was informational only. No action was requested.

### **School Board Policies**

- a. **Policy BDF/KAG Public Participation at Board Meetings-Second Reading**-Fehr moved to approve for second reading approval and final adoption, policy BDF/KAG Public Participation at Board Meetings, as presented. Swenson seconded the motion. The motion carried unanimously.
- b. **Policy CBBB Superintendent Evaluation-First Reading**  
The legislature changed the law regarding superintendent evaluation so changes are required in Board policy CBBB Superintendent Evaluation. The administrative recommendation was to approve the new language. Discussion followed.  
Hope moved to delete the third sentence in paragraph three. Swenson seconded the motion. The motion carried unanimously.  
Fehr moved to approve for first reading approval, policy CBBB Superintendent Evaluation, as revised. Krieg seconded the motion. The motion carried unanimously.

### **Building Projects Update**

- a. **Bond Issue**-Superintendent Koppelman reported on the latest information from Nodak Bonds regarding the funding of our building projects. He said that the State school construction loan has a 3.36% interest rate. We will use the building fund levy to repay the State construction loan. We can bond up to \$1.3 million from the building fund. The balance will be funded by the ADA/Fire Marshal levy of five mills. We should have approximately \$2.4 million available to fund the projects. The bonding company markets the bonds after the Board accepts the bids. This item was informational only. No action was requested.
- b. **Bids**-Bids for the building projects will be opened on December 18 at 1:30 MST in the Board Room of the Central Administration Office. The architects will handle the bid opening. This process is open to the public. Board members were encouraged to attend. This item was informational only. No action was requested.

- c. Special Board Meeting-A special board meeting in December will be scheduled to accept or reject the bids. The architects will need to take the bids under advisement for a few days. The architects will make a recommendation on awarding the projects as one package or two separate packages. Action was requested.  
Hope moved to schedule a special board meeting on December 19 at 5 p.m.. Krieg seconded the motion. The motion carried unanimously.

**Ad Hoc Committees Update**-Superintendent Koppelman reported on the status of the various ad hoc committees that have been working on the issues identified at the August Board workshop. The committee looking at alternative funding sources recommended that we sell advertising in the student planners. Committee members are currently doing more research and will continue to explore other options. A committee also met to study transportation. No major changes are expected at this time. They will look at this again when planning the 2002-2003 budget. Discussion followed. Superintendent Koppelman asked if Board members had any objections to looking at ads in student planners. There were no objections. He said that other committees resulting from the Board workshop discussion are continuing to meet and will bring back recommendations to the Board in the future. This item was informational only. No action was requested.

**Superintendent's Evaluation**-President Rummel selected the three areas to be evaluated and prepared the indicators for each area. The areas included: Board relationship, general administration/financial management and community/public relations. President Rummel reported that he had reviewed the superintendent evaluations with Superintendent Koppelman as required by the North Dakota Century Code. All areas evaluated were satisfactory. He summarized additional information from the evaluation. The evaluation documents and President Rummel's summary will be placed in his personnel file. President Rummel thanked Superintendent Koppelman and stated that he was doing an excellent job. Board members expressed a high level of satisfaction with his performance. Superintendent Koppelman said that he appreciated the positive feedback, support and working relationship. Action was requested.

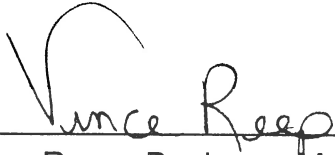
Swenson moved to approve Superintendent Koppelman's evaluation, as presented. Krieg seconded the motion. The motion carried unanimously.

### **Other**

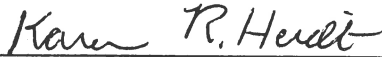
Dickinson Public Schools  
Regular Meeting

December 10, 2001; 5:00 p.m.  
Board Room, Central Office

At 6:10 p.m., Swenson moved to adjourn. Fehr seconded the motion. The motion carried unanimously.



Vince Reep, Business Manager



Karen R. Heidt, Secretary



Dean Rummel, President