

Official Minutes

Dickinson Public Schools
Regular Meeting

January 20, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their regular meeting on January 20, 1998, at the Central Administration Office. Board members present were: Don Staudinger, Jim Ciavarella, Morton Krieg, Nancy Johnson and Mitzi Swenson. Administrators present were: Superintendent Haas, Vince Reep, Jill Skarvold, LeRoy Boespflug, Lois Myran, Barb Kady, Bruce Jessen, Perry Braunagel and Mike Heilman. Others present were: Donna Wolf, Karen Heidt and Laurie Baranko-Dickinson Press.

President Staudinger called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Ciavarella moved to approve the consent agenda consisting of the minutes from the December 16, 1997, regular meeting; bills for January 1998; financial report for January 1998; pledged assets report for January 1998, as presented; and personnel report accepting the resignations of Doris J. Steinolfson, paraprofessional, Hagen, effective the end of the 97-98 school year and Arnold Quale, bus driver; approved the hires of Amy Sandquist, EMH paraprofessional, Lincoln, Annette Schroeder, general paraprofessional, Jefferson, Laurie Summerfield, general paraprofessional, Berg and Lincoln, Jeri Braunagel, instructor, Adult Resource Center, Leonard Lindbo, bus driver & maintenance, district-wide, Kristina O'Keeffe, supervisor, Jefferson and Kent Mischel, general custodian, DHS. Krieg seconded the motion. The motion carried unanimously.

Student/Staff Recognitions-Several student and staff members were recognized for their accomplishments.

Superintendent's Report-Superintendent Haas reported on the proposed parking lot at DHS to complete the new addition. In order to get a better bid, it will be bid with other city projects. The bid will be advertised with one alternate bid for lighting fixtures. It will be paid for from next year's building fund budget. A final blueprint with bid specifications will be brought to the February Board meeting.

Collaborative Bargaining Report-Focus Groups-During the collaborative bargaining process the team requested that focus groups be formed to discuss the following problem statement.

Collaborative Bargaining Report-Focus Groups Cont.-

"The complex emotional, educational, social and physical needs of our diverse student population create an increased demand on staff resources. Let's develop multiple, appropriate and cost-effective means to best address this problem."

The focus groups discussed problems and solutions. Nancy Johnson gave a summary report with possible solutions that were developed by the focus groups. At the next Collaborative Bargaining meeting the team will try to prioritize and make a recommendation to the Board.

The Board gave consensus approval to pursue collaborative bargaining training for new Board members, teachers and administrators in our District sometime in the future.

Open Enrollment-Johnson moved to approve the request for Elisha Maychrzak to attend the Dickinson Public Schools under the open enrollment policy. Swenson seconded the motion. The motion carried unanimously.

Ciavarella moved to approve the request for Jamie and Christine Hetzel to attend school in the Richardton/Taylor school district under the open enrollment policy. Johnson seconded the motion. The motion carried unanimously.

Johnson moved to approve the request for Kellie Scholl to attend school in the Dickinson Public School District under the open enrollment policy. Swenson seconded the motion. The motion carried unanimously.

Budget 1998-1999-Superintendent Haas reviewed revenue projections for 98-99 and presented a first draft of the expenditures.

Board Policies-First Reading & Second Reading-Swenson moved to give first reading approval to policy ABD School Year and Calendar, policy DAGFB Political Leave, policy EB Board Negotiating Agents, policy EC Superintendent's Role in Negotiations, policy GAA Instructional Goals, policy GABA Priorities of the Basic Instructional Program, policy GBA Curriculum Development and Adoption, policy GBEB Health Education, policy GBEBD Significant Contagious Diseases, policy GBEIA Programs for Gifted and Talented, policy GBEIB Services for Students with Disabilities, policy GBF Selection and Adoption of Instructional Materials, policy GC Graduation Requirements, policy GCAC Grading Systems, policy GD Goals and Objectives of Co-Curricular Offerings and policy GFA School Calendar, as presented. Krieg seconded the motion. The motion carried unanimously.

Board Policies-First Reading & Second Reading Cont.-

Ciavarella moved to give second reading approval to policy DABA/AAC Equal Employment and Educational Opportunities, policy DABC Significant Infectious Diseases Employee Policy, policy DADB Political Activities, policy DAE Personnel Records, policy DAFD Holidays, policy DAG Leaves and Absences, policy DAGD Sick Leave, policy DAHB/FCAAA/JBFBB Significant Contagious Diseases Education, policy DBAC Work Load/Scheduling, policy DBACA Determining the Necessity for Paraprofessionals, policy DBBA Certification, policy DBC Transfer & Reassignment, policy DBG Professional Growth, policy DBGA Professional Leave, policy DBHA/DCEB Employment Release-Assistance Provided to Affected Personnel, policy DBIB/DCEC Early Resignation Notification policy and policy DBK Substitute Teachers, as presented and revised for adoption. Krieg seconded the motion. The motion carried unanimously. Ciavarella moved to approve for second reading approval and final adoption, policy DADC Conflict of Interest, as presented. Krieg seconded the motion. The motion carried unanimously.

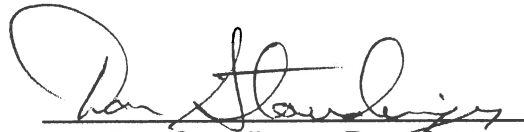
Superintendent Search-President Staudinger updated the Board on the status of applicants. The following individuals have submitted complete applications.

Chuck Dunlop	Glenburn, ND
Lewis Gellert	Rushville, NE
Doug Johnson	Bismarck, ND
Dean Koppelman	Bottineau, ND
Albert Peterson	Thompson, ND
Vince Reep	Dickinson, ND
Hy C.J. Schlieve	Oconto Falls, WS
Andrew (Bud) Veis	Wilton, ND

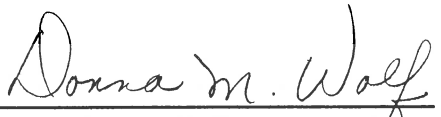
The next meetings of the superintendent search committee are scheduled Monday, January 26, 1998, at 5:30 p.m. and Thursday, January 29, 1998, at 7 p.m..

Other

At 8:10 p.m., Krieg moved to adjourn. Johnson seconded the motion. The motion carried unanimously.



Don Staudinger, President



Donna M. Wolf, Business Manager



Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Special Meeting

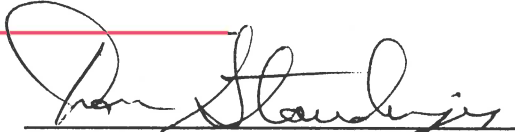
February 5, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board met in special session on February 5, 1998, at the Central Administration Office. Board members present were: Nancy Johnson, Mitzi Swenson, Jim Ciavarella, Morty Krieg and Don Staudinger. Administrators present were: Lois Myran, Rich Wardner and LeRoy Boespflug. Others present were: Donna Wolf, Karen Heidt, Deb Kantrud, Alan J. Reed and Sister Elizabeth Rose Muscha.

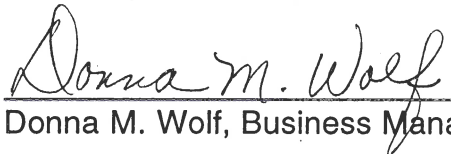
President Staudinger called the meeting to order.

Charles Dunlop, superintendent candidate, was interviewed.

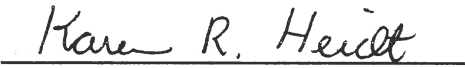
At 8:04 p.m., the meeting was adjourned.



Don Staudinger, President



Donna M. Wolf, Business Manager



Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Special Meeting

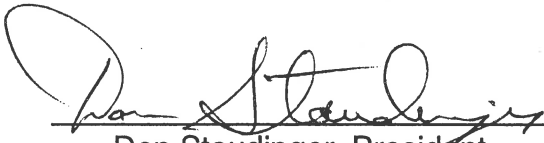
February 10, 1998; 7:00 p.m.
Board Room, Central Office

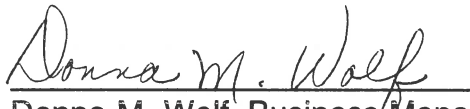
The Dickinson Public School Board met in special session on February 10, 1998, at the Central Administration Office. Board members present were: Nancy Johnson, Mitzi Swenson, Jim Ciavarella, and Don Staudinger. Morty Krieg was absent. Administrators present were: Lois Myran, Michael Heilman, Jill Skarvold, Vince Reep and LeRoy Boespflug. Others present were: Donna Wolf, Karen Heidt, Sister Elizabeth Rose Muscha and Deb Kantrud.

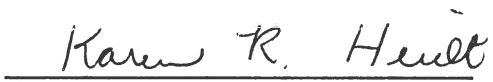
President Staudinger called the meeting to order.

Douglas Johnson, superintendent candidate, was interviewed.

At 8:22 p.m., the meeting was adjourned.


Don Staudinger, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Special Meeting

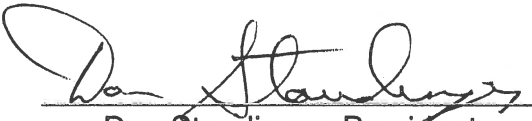
February 12, 1998; 7:00 p.m.
Board Room, Central Office

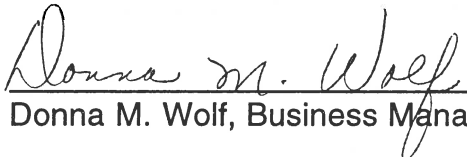
The Dickinson Public School Board met in special session on February 12, 1998, at the Central Administration Office. Board members present were: Nancy Johnson, Mitzi Swenson, Jim Ciavarella, Morty Krieg and Don Staudinger. Administrators present were: Lois Myran, Vince Reep, Rich Wardner, LeRoy Boespflug and Jill Skarvold. Others present were: Donna Wolf, Karen Heidt, Sister Elizabeth Rose Muscha, Clint Greer and Deb Kantrud.


President Staudinger called the meeting to order.

Dean Koppelman, superintendent candidate, was interviewed.

At 8:08 p.m., the meeting was adjourned.


Don Staudinger, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Regular Meeting

February 17, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their regular meeting on February 17, 1998, at the Central Administration Office. Board members present were: Don Staudinger, Jim Ciavarella, Morton Krieg, Nancy Johnson and Mitzi Swenson. Administrators present were: Superintendent Haas, Perry Braunagel, Jill Skarvold, Lois Myran, Ron Steiner, Michael Heilman, Vince Reep and Barb Kady. Others present were: Donna Wolf, Karen Heidt, Clint Greer, Linda Howard-KLTC, Kris Fehr-Bismarck Tribune and Laurie Baranko-Dickinson Press.

President Staudinger called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Johnson moved to approve the consent agenda consisting of the minutes from the January 20, 1998, regular meeting, February 5, 1998, special meeting, February 10, 1998, special meeting, February 12, 1998, special meeting; bills for February 1998; financial report for February 1998; pledged assets report for February 1998, as presented; and personnel report accepting the resignations of Bev Bullinger, supervisor, Roosevelt, Kent Mischel, custodian, DHS; approved the retirements of Rich Wardner, asst. principal, DHS, effective 6-30-98 and Larry Selle, language arts teacher, Hagen, effective the end of the 97-98 school year; approved the hires of Anna Pavlish, supervisor, Roosevelt and Allen Krenz, custodian, DHS; and approved the emergency leave request for Sandee Hinrichs for 1 1/2 additional emergency leave days. Krieg seconded the motion. The motion carried unanimously.

Student/Staff Recognitions-Several student and staff members were recognized for their accomplishments.

Superintendent's Report-Superintendent Haas had nothing to report.

Superintendent Candidate Selection-Discussion followed. Ciavarella moved to extend a three-year contract to Dean Koppelman for the position of superintendent of the Dickinson Public Schools with a salary of \$80,000 the first year, \$82,500 the second year and \$85,000 the third year, plus fringe benefits. A \$2,500 moving allowance will be included. Krieg seconded the motion. The motion carried unanimously. President Staudinger asked Donna Wolf, business manager, to prepare a contract and send it to Mr. Koppelman.

Special Education Compliance Report-Jill Skarvold-A committee consisting of Jill Skarvold, Mitzi Swenson, Karen Thompson, Connie Kathrein, Beth Mink, Nancy Kienzle, Mike Heilman and Don Staudinger met January 30 to review the compliance report. Jill Skarvold, support services director, presented a summary report on the special education compliance report. She has submitted a report to the Department of Public Instruction with our corrective actions and it has been approved.

Ms. Skarvold reported that there are four actions we need to do to be in compliance: revise our three-year special education plan, make revisions to our student handbook, training & inservice for staff and file corrections. She reported that we are working on an internal monitoring system.

98-99 School Calendar-Swenson moved to approve the 1998-1999 school calendar as presented with a school start date of August 31, 1998. Ciavarella seconded the motion. The motion carried unanimously.

DHS Addition-Parking Lot-Ciavarella moved to authorize the superintendent to advertise for bids for the parking lot at Dickinson High School according to the design and specifications presented. The bid opening will be held Tuesday, March 17, 1998. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment-Johnson moved to approve the request for Mike and Collin Dauwen, Alexis Krank and Alison Larsen to attend the Dickinson Public Schools under the open enrollment policy. Swenson seconded the motion. The motion carried unanimously.

Board Policies-First Reading & Second Reading-Johnson moved to give first reading approval to policy FBE/GCA-Placement, Promotion, Retention and Acceleration of Students, policy FBFA-Transfers/Withdrawals, policy FDB-Maintenance of Student Records, policy FHCG-Carrying Weapons and policy GCA/FBE-Placement, Promotion, Retention and Acceleration of Students, as revised. Swenson seconded the motion. The motion carried unanimously.

Swenson moved to delete policy FBB-Equal Educational Opportunities. Johnson seconded the motion. The motion carried unanimously.

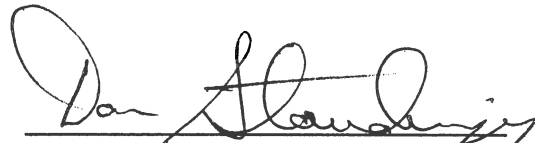
Swenson moved to approve for first reading approval policy FBFC/GCE/GDHC/LABD-Students Educated in Home Schools. Ciavarella seconded the motion. The motion carried unanimously.

Ciavarella moved to approve for second reading approval and final adoption policy ABD-School Year and Calendar, policy DAGFB-Political Leave, policy EB-Board Negotiating Agents, policy EC-Superintendent's Role in Negotiations, policy GAA-Instructional Goals, policy GABA-Priorities of the Basic Instructional Program, policy GBA-Curriculum Development and Adoption, policy GBEB-Health Education, policy GBEBD-Significant Contagious Diseases, policy GBEIA-Programs for Gifted and Talented, policy GBEIB-Services for Students with Disabilities, policy GBF-Selection and Adoption of Instructional Materials, policy GC/FBF-Graduation Requirements, policy GCAC -Grading Systems, policy GD-Goals and Objectives of Co-Curricular Offerings and policy GFA-School Calendar, as presented. Johnson seconded the motion. The motion carried unanimously.

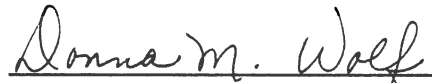
Other

Johnson said that a collaborative bargaining workshop is scheduled March 16-17 in Dickinson. She encouraged Board members to attend.

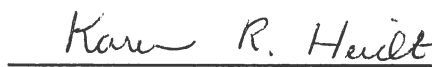
At 8:44 p.m., Ciavarella moved to adjourn. Johnson seconded the motion. The motion carried unanimously.



Don Staudinger, President



Donna M. Wolf, Business Manager



Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Regular Meeting

March 17, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their regular meeting on March 17, 1998, at the Central Administration Office. Board members present were: Don Staudinger, Jim Ciavarella, Morton Krieg and Mitzi Swenson. Nancy Johnson was absent. Administrators present were: Superintendent Haas, Michael Heilman, Rich Wardner, Lois Myran, Jill Skarvold, Bruce Jessen, Vince Reep, Barb Kady and Ron Steiner. Others present were: Donna Wolf, Karen Heidt, Terry Boehm, Jim Hope, Rhoda Hilden, Dax Gilliam-KDIX and Alan Reed-Dickinson Press.

President Staudinger called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Ciavarella moved to approve the consent agenda consisting of the minutes from the February 17, 1998, regular meeting; bills for March 1998; financial report for March 1998; pledged assets report for March 1998, as presented; and personnel report accepting the resignations of Orla Smith, library paraprofessional, Heart River, effective 5-29-98, Kellie Boedecker, paraprofessional, Jefferson, effective 5-29-98, Audrey Cooper, Title I, Heart River, effective 5-29-98 and Martin Schmaltz, bus driver, effective 5-29-98; and approving the hire of Robin Hagen, spec. ed. paraprofessional, Hagen. Krieg seconded the motion. The motion carried unanimously.

Student/Staff Recognitions-Several student and staff members were recognized for their accomplishments.

Superintendent's Report-Superintendent Haas reported on the following:

- a. There is a reduction in kindergarten enrollment for this fall which makes it necessary to reduce staff by .5 FTE in this area. Parents requested an alternate day section of kindergarten and we will be having at least one all day alternate section next year.
- b. Superintendent Haas informed the Board that the 1998-1999 budget will be a major topic at the April Board meeting.
- c. The high school is finalizing their registration and staffing needs for next fall. They may need to reduce one staff area in some speciality area but the FTE is expected to remain the same.

Bids-DHS Parking Lot-Ciavarella moved to approve the bid by Northern Improvement for \$82,363.37 for the base bid for the DHS parking lot. This bid includes the alternate bid for lighting. Swenson seconded the motion. The motion carried unanimously.

Annual School Board Election Date-Krieg moved to schedule the Annual School Board Election, Tuesday, June 2, 1998, with the precinct boundaries as presented, with polling places at Jefferson Elementary, Lincoln Elementary, Heart River Elementary and the Gladstone Fire Hall and that the polls open at 8:00 a.m. and close at 7:00 p.m. Swenson seconded the motion. The motion carried unanimously. President Staudinger indicated that both he and Jim Ciavarella's terms expire in June of 1998 and they both have decided to run for re-election.

Annual School Board Election Date Cont.

Division of District for voting purposes:

The District, both city and rural, shall be divided by Highway 22 and the Burlington Northern railroad tracks.

Precinct #1-Those living north of the Burlington Northern railroad tracks and west of Highway 22 shall vote at Jefferson Elementary School.

Precinct #2-Residents living north of the Burlington Northern railway tracks east of Highway 22 to the old Gladstone District shall vote at Lincoln Elementary School.

Precinct #3-All residents living south of the Burlington Northern railway tracks and east to the old Gladstone and Garden Districts shall vote at Heart River Elementary School.

Precinct #4-All residents of the old Gladstone and Garden School District shall vote at the Gladstone City Hall.

All residents of the old Shipley School District shall vote at the Gladstone City Hall or Heart River Elementary, whichever is more convenient.

A June 2, 1998, election would create the following deadlines:

Candidate filing deadline.....	April 30, 1998
Ballots printed.....	May 13, 1998
Official Notice of Election.....	May 19, 1998
Election.....	June 2, 1998
Canvas Election Returns.....	June 3, 1998
(must be done within three days of the election)	
Notification of Election Results.....	June 12, 1998
(must be done within 10 days of election)	

Joint Powers Agreement-Swenson moved to approve the Dickinson School District's participation in the Joint Powers Agreement involving the City of Dickinson, Dickinson Park District and Stark County. Ciavarella seconded the motion. The motion carried unanimously.

Personnel

- a. Administrative assistant for support services
Ciavarella moved to approve the transfer of Jill Skarvold to the position of administrative assistant for support services and directed the superintendent to advertise the Berg Elementary principal vacancy immediately. Swenson seconded the motion. The motion carried unanimously.
- b. The fall kindergarten class is expected to be one session smaller this fall resulting in a .5 FTE staffing reduction. Ciavarella moved to accept the reduction-in-time agreement for a 50% kindergarten contract with Sandy Schobinger for the 98-99 school year. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment-Swenson moved to approve the request for Jaden Kuhn and Aaron, Anthony and Austin Anderson to attend school in the Dickinson Public School District under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

Grants

- a. Learning Technology Support Grant
Krieg moved to approve the Learning Technology Support grant in the amount of \$103,862 for submittal. Ciavarella seconded the motion. The motion carried unanimously.
- b. Goals 2000-Continuation Grant
Swenson moved to approve the Goals 2000 continuation grant for submittal. Krieg seconded the motion. The motion carried unanimously.
- c. Energy Development Impact Office Grant
Swenson moved to approve the grant application to the Energy Development Impact Office in the amount of \$200,000. Ciavarella seconded the motion. The motion carried unanimously.

Collaborative Bargaining Report-Mitzi Swenson reported on the collaborative bargaining team and the recommended solutions for the problem statement on diversity developed by the District focus groups. Copies are being distributed to all staff. The collaborative bargaining team recommendation will be presented at the April meeting for Board action.

Policies-First Reading and Second Reading-Krieg moved to give first reading approval to policy HAA Interim Fund, policy HCB Tuition Fees, policy HEA Payment Procedures, policy HHAA Petty Cash Accounts, policy IBDA First Aid/Accidents, policy ICC Special District Transportation and policy IH Insurance Management, as presented. Swenson seconded the motion. The motion carried unanimously.

Swenson moved to approve for second reading approval and final adoption policy FBE/GCA Placement, Promotion, Retention and Acceleration of Students, policy FBFA Transfers/Withdrawals and policy FDB Maintenance of Student Records, as presented. Krieg seconded the motion.

Superintendent Haas stated that we should change "~~transcripts~~" to "proof of identity as outlined in the North Dakota Century Code" on policy FBFA Transfers/Withdrawals. Ciavarella moved to amend the original motion by striking policy FBFA Transfers/Withdrawals. Krieg seconded the motion to amend the original motion. The motion to amend carried unanimously.

The original motion as amended carried unanimously.

Ciavarella moved to amend policy FBFA Transfers/Withdrawals by deleting "transcript" and adding "proof of identity as outlined in the North Dakota Century Code" and approve for first reading, as revised. Krieg seconded the motion. The motion carried unanimously.

Policies-First Reading and Second Reading Cont.

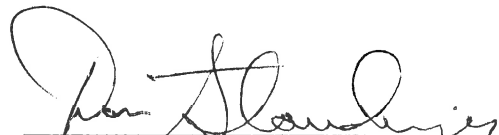
Krieg moved to approve for second reading approval and final adoption policy FBFC/GCE/GDHC/LABD Students Educated in Home Schools, as presented. Ciavarella seconded the motion. The motion carried unanimously.

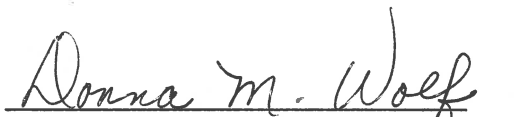
Superintendent's Evaluation-President Staudinger reported on the superintendent's evaluation. The Board members overall evaluation was excellent.


Other

- 1) Swenson is attending the National School Board Convention in New Orleans.
- 2) The Chamber of Commerce Education banquet and Leadership graduation is scheduled Tuesday, March 24 at 6 p.m. at the Elks.
- 3) A collaborative bargaining training workshop is scheduled in Dickinson March 16-17 at the DSU Student Union North Ballroom. People attending the workshop are Jim Becker, Becky Meduna, Butch Hrouda and Mitzi Swenson.

At 8 p.m., Swenson moved to adjourn. Krieg seconded the motion. The motion carried unanimously.


Don Staudinger, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Special Meeting

April 13, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a special meeting on April 13, 1998, at the Central Administration Office. Board members present were: Don Staudinger, Jim Ciavarella, Morton Krieg and Mitzi Swenson. Nancy Johnson was absent. Administrators present were: Superintendent Haas, Ron Steiner, Michael Heilman, Vince Reep and Jill Skarvold. Others present were: Donna Wolf, Karen Heidt and Alan Reed-Dickinson Press.

President Staudinger called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Personnel-Ciavarella moved to approve the agreement for nonrenewal with Pat Kukowski for the 1998-1999 school year. Swenson seconded the motion. The motion carried unanimously.

DHS Curriculum & Staffing 98-99-Superintendent Haas explained the background of the technology and the vocational program. He introduced a proposal to totally revise the industrial arts program at DHS beginning the 98-99 school year. Supt. Haas proposed the following over the next two years:

- 1) the construction technology class would become a building trades class which would consist primarily of carpentry. This change would have financial implications. DPS's would be eligible for reimbursement from the state for approximately 30% of Mr. Zubke's salary;
- 2) introduce a communication technology & production technology class next year, providing we can find the right teacher to implement the curriculum;
- 3) add engineering technology in 1999-2000; and
- 4) he requested that the Board authorize a 1.0 FTE position in technology education at DHS.

The cost of implementing the two programs is \$110,000 plus the 1.0 FTE position. The state would reimburse the District for at least 50% of the equipment costs. We plan on asking the state if we can be a pilot site for implementing the curriculum and get a higher reimbursement for equipment. If we are approved as a pilot project, we would be the first school in North Dakota to implement the program.

Supt. Haas stated that the course objectives must be based on applied math & science principles. Preliminary plans are to convert an existing classroom to minimize renovation costs using money from the building fund. The other money to implement the curriculum would come from the interim fund. Discussion followed.

Krieg moved to advertise for a 1.0 FTE position at DHS for a technology education teacher. Swenson seconded the motion. The motion carried unanimously.

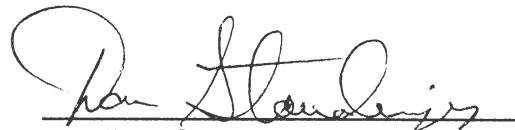
Other

Staudinger reminded Board members of the scheduled personnel interviews for the Berg principal, assistant principal at DHS and girls' basketball coach.

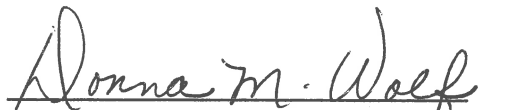
Staudinger stated that Supt. Haas and himself had served on a committee researching the oil leasing bids. They recently studied the oil unitization proposal and agreed that it is good for the community and the school district. President Staudinger signed the unit agreement ratification and joinder of unit agreement.

Swenson reported that she had attended the National School Board Convention in New Orleans. She will give a summary report at the April Board meeting.


At 7:42 p.m., Ciavarella moved to adjourn. Swenson seconded the motion. The motion carried unanimously.



Don Staudinger, President



Donna M. Wolf, Business Manager



Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Regular Meeting

April 28, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their regular meeting on April 28, 1998, at the Central Administration Office. Board members present were: Don Staudinger, Jim Ciavarella, Morton Krieg, Nancy Johnson and Mitzi Swenson. Administrators present were: Superintendent Haas, Lois Myran, Jill Skarvold, Becky Meduna, Michael Heilman, Perry Braunagel, Bruce Jessen, Vince Reep, Ron Steiner, Marv Knoll and LeRoy Boespflug. Others present were: Donna Wolf, Karen Heidt, Linda Howard-KLTC/KCAD radio and Alan Reed-Dickinson Press.

President Staudinger called the meeting to order. There were no requests for public participation. President Staudinger requested that two items be added to the agenda: (1) the hire of Mickey Jordan as the assistant principal at DHS (2) a request for an additional three days of emergency leave for Melinda Steckler. Ciavarella moved to add the hire of Mickey Jordan as the DHS assistant principal and the request for an additional three days of emergency leave for Melinda Steckler to the agenda. Krieg seconded the motion. The motion carried unanimously.

Ciavarella moved to approve the consent agenda consisting of the minutes from the regular meeting, March 17, 1998, special meeting, April 13, 1998; bills for April 1998; financial report for April 1998; pledged assets report for April 1998, as presented; and personnel report accepting the resignations of Denise Norheim, hearing impaired teacher, district-wide, effective May 29, 1998 and the hires of Becky Meduna, principal, Berg Elementary, Jessica Rahman, DHS head girls' basketball coach and Mickey Jordan, assistant principal at DHS; and the request for an additional three days of emergency leave for Melinda Steckler. Swenson seconded the motion. The motion carried unanimously.

Student/Staff Recognitions-Several student and staff members were recognized for their accomplishments.

Superintendent's Report-Superintendent Haas reported that the five elementary schools, Hagen Junior High and DHS received accreditation with commendation from the Department of Public Instruction.

Budget-1998-1999-Superintendent Haas reviewed the latest revenue projections and discussed the overall expenditure side of the budget.

Instructor for emotionally disturbed children-There may be a need for an additional position in the area of instruction for emotionally disturbed children at Hagen Junior High and the elementary schools. A specific recommendation in this area will be forthcoming in May.

Substitute teacher pay-Board members discussed substitute teacher pay. Our District is currently paying \$50 a day. This item will be discussed further at the May Board meeting.

a. Classified Salary & Benefit Package

Recommended changes include:

1. Category changes-Two categories were eliminated on the package which placed general classroom paraprofessionals in with group II paraprofessionals. Special project secretaries were previously in a category by themselves and were moved to category V.

Budget-1998-1999 Cont.-

2. Wage scale-The wage scale was revised. The new scale has a minimum and a maximum wage.
3. Personal leave-Personal leave could be accumulated up to four days. Classified staff would be required to receive prior approval from their administrator.

Discussion followed. Ciavarella moved to approve the Classified Salary and Benefit package as presented with an effective date of July 1, 1998, and authorized a 3.5% wage increase for classified staff for the 1998-1999 school term. Krieg seconded the motion. The motion carried unanimously.

b. Administrative Negotiation Agreement

Jim Ciavarella and Morty Krieg represented the Board in administrative negotiations. Ciavarella reported on the administrative negotiation agreement. Ciavarella moved to approve the administrative negotiation agreement with the Dickinson Public Schools administrators with a 2.49% increase for 1998-1999, as presented, effective July 1, 1998. Krieg seconded the motion. The motion carried unanimously.

c. Extracurricular Committee Report

Donna Wolf presented the extracurricular committee report recommendation and responded to Board members' questions. Swenson moved to approve the changes to the extracurricular compensation schedule with an increase from 4% to 6% in junior high vocal music, a decrease of 7% to 6% in junior high instrumental music and adding a freshman volleyball coach position at 9%, as presented. Johnson seconded the motion. The motion carried unanimously.

National School Board Convention Report-Mitzi Swenson-Mitzi Swenson gave a brief report on the National School Board Convention which she recently attended in New Orleans.

Collaborative Bargaining Report-Problem Statement Solutions-Swenson moved to accept the problem statement solutions recommended by the collaborative bargaining team and directed the superintendent to begin implementation of their recommendations. Ciavarella seconded the motion. The motion carried unanimously.

Food Service Bids-Krieg moved to accept the bid by Grand Forks Grocery (GFG) in the amount of \$1.69 per case mark-up for food items utilized in the hot lunch program for the 1998-1999 school year. Johnson seconded the motion. The motion carried unanimously.

DHS & Hagen Junior High Handbooks-Ron Steiner, Hagen Junior principal and Rich Wardner, DHS principal, presented the recommended changes for the 98-99 junior high and high school handbooks. Swenson moved to approve the 98-99 Hagen Junior High and Dickinson High School handbooks, as presented. Johnson seconded the motion. The motion carried unanimously.

Policies-First Reading and Second Reading-Krieg moved to give first reading approval to policy K Students Community Relations, policy KA School-Community Relations Goals and Objectives, policy KAE Community Assistance, policy KAEB Community Resources, policy KAF Visitors in the Schools, policy KAI Distribution/Posting of Promotional Literature, policy KAIA School Directory, policy LEA Relations with Police Authorities, policy LEF Relations with Department of Human Services and policy LD Relations with Community Organizations , as presented. Swenson seconded the motion. The motion carried unanimously.

Ciavarella moved to approve for second reading approval and final adoption policy FBFA Transfers/Withdrawals, policy HAA Interim Fund, policy HCB Tuition Fees, policy HEA Payment Procedures, policy HHAA Petty Cash Accounts, policy IBDA First Aid/Accidents, policy ICC Special District Transportation and policy IH Insurance Management , as presented. Johnson seconded the motion. The motion carried unanimously.

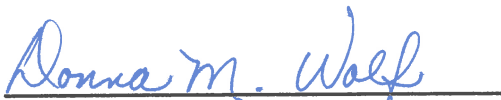
Other


Johnson reported that the Jamestown School Board had changed their school board members terms so that elections are held every two years with four year terms. She suggested that we look into this option and consider consolidating elections with the city and the county in order to reduce election costs. This item will be discussed at the summer workshop.

The District will make oil royalty payments to all employees in May. There is presently \$44,016.85 in the fund.

President Staudinger recommended that we form a committee to review the suggestion to add technology as a graduation requirement. Johnson and Swenson volunteered to serve on the committee.


Don Staudinger, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Regular Meeting

May 19, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their regular meeting on May 19, 1998, at the Central Administration Office. Board members present were: Don Staudinger, Jim Ciavarella, Morton Krieg and Mitzi Swenson. Nancy Johnson was absent. Administrators present were: Superintendent Haas, Becky Meduna, Perry Braunagel, Ron Steiner, Michael Heilman, Vince Reep, Lois Myran, Barb Kady, Bruce Jessen, Jill Skarvold and LeRoy Boespflug. Others present were: Donna Wolf, Karen Heidt, Van Spence, B.J. Kadrmas and Alan Reed-Dickinson Press.

President Staudinger called the meeting to order. There were no requests for public participation. President Staudinger requested that one item be added to the agenda (1) a request for one additional day of emergency leave for Bernie Schwindt. Ciavarella moved to add the request for one additional day of emergency leave for Bernie Schwindt to the consent agenda. Swenson seconded the motion. The motion carried unanimously.

Ciavarella moved to approve the consent agenda consisting of the minutes from the regular meeting, April 28, 1998; bills for May 1998; financial report for May 1998; pledged assets report for May 1998, as presented; and personnel report accepting the hires of Joe Ott, bus driver, Jeanette Wyckoff, library/general paraprofessional, Heart River, Rita Kennedy, speech pathologist, Hagen/Heart River and Nicole Tooz, language arts, Hagen; and the request for an additional six days of emergency leave for JoAnn Gordon, an additional four days of emergency leave for Vicky Siefken and one additional day of emergency leave for Bernie Schwindt. Krieg seconded the motion. The motion carried unanimously.

Student/Staff Recognitions-Several student and staff members were recognized for their accomplishments.

Superintendent's Report-Superintendent Haas reported on the following: (1) ten teachers at Lincoln and two teachers at Berg were awarded mini grants from the North Dakota Council of the Arts (2) DHS auditorium renovation timeline-complete plans will be brought to the Board at the June meeting. Bids will be authorized June 30 with a bid opening scheduled July 13. We expect to hear from the Energy Development Impact Office on the grant funding around that time period.

District Mineral Rights-Van Z. Spence from Duncan Energy Co. made a brief presentation on an offer to purchase the District's mineral interests under the Stadium Field for \$290,000. Discussion followed. Since the oil payment is part of the negotiated agreement this information will be brought to the collaborative bargaining team and the DEA to get their feedback. Board members were asked to receive input from the public. Formal action is expected at the June Board meeting.

1998-1999 Budget

(1) Sub teacher pay-Ciavarella moved to increase the sub pay to \$60 per day effective July 1, 1998. Swenson seconded the motion. The motion carried unanimously.

1998-1999 Budget Cont.

- (2) ED position-Swenson moved to authorize the administration to advertise for a certified instructor with ED (emotionally disturbed) credentials and/or a paraprofessional to work with ED (emotionally disturbed) students not to exceed the increase in Special Education VI B funding of \$32,000. Krieg seconded the motion. The motion carried unanimously.

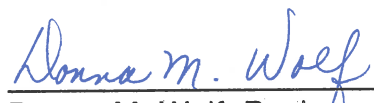
Date & Time to Canvass the Annual School Board Election-The annual school election is scheduled Tuesday, June 2, 1998. The Board will canvass the election on Wednesday, June 3 at 12 noon in the Board room.

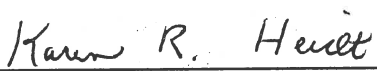
Policies-Second Reading-Ciavarella moved to give second reading approval and final adoption to policy K Students Community Relations, policy KA School Community Relations Goals and Objectives, policy KAE Community Assistance, policy KAEB Community Resources, policy KAF Visitors in the Schools, policy KAI Distribution/Posting of Promotional Literature, policy KAIA School Directory, policy LEA Relations with Police Authorities, policy LEF Relations with Department of Human Services and policy LD Relations with Community Organizations, as presented. Swenson seconded the motion. The motion carried unanimously.

Other

At 7:45 p.m., Ciavarella moved to adjourn. Swenson seconded the motion. The motion carried unanimously.


Don Staudinger, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

June 2, 1998
Election Results

DICKINSON SCHOOL BOARD ELECTION

Name	H. River	Lincoln	Jefferson	Gladstone	TOTAL
Delmar Ficek	33	27	75	13	148
James C. Ciavarella	39	187	152	9	387
Don Staudinger	82	216	281	10	589
James Hope	84	203	294	14	595
Write In Candidates					
Naomi Thorson	1	4	1		6
Connie Miller		1			1
Boyd Binde		1			1
Earl Abrahamson		1			1
Voided Ballots	1	0	1	4	6
Total Votes Cast	123	334	427	23	907

Official Minutes

Dickinson Public Schools
Special Meeting

June 3, 1998, 12:00 noon
Board Room, Central Office

The Dickinson Public School Board held a special meeting on June 3, 1998, at the Central Administration Office. Board members present were: Don Staudinger, Nancy Johnson and Mitzi Swenson. Jim Ciavarella and Morty Krieg were absent. Administrators present were: Superintendent Haas. Others present were: Donna Wolf and Karen Heidt .

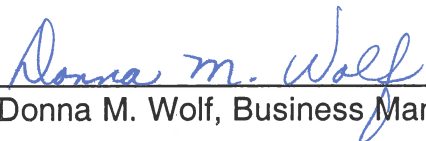
Canvass Annual Election


Superintendent Haas summarized the June 2, 1998, election results. The Board reviewed the poll books. There were 907 total votes cast (Don Staudinger with 589, James Ciavarella with 387, Delmer Ficek with 148 and James Hope with 595.) A copy of the results is attached to the official minutes.

Johnson moved to accept the June 2, 1998, election results as reported with a total of 907 votes cast and recognize that Don Staudinger and James Hope have been elected to three-year terms on the Dickinson Public School District #1 Board of Education. Swenson seconded the motion. The motion carried unanimously.

At 12:38 p.m., Swenson moved to adjourn. Johnson seconded the motion. The motion carried unanimously.


Don Staudinger, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Regular Meeting

June 16, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their regular meeting on June 16, 1998, at the Central Administration Office. Board members present were: Jim Ciavarella, Morton Krieg, Mitzi Swenson and Nancy Johnson. Don Staudinger was absent. Administrators present were: Superintendent Haas, Becky Meduna, Marv Knoll, Ron Steiner, Barb Kady, Lois Myran, LeRoy Boespflug, Jill Skarvold, Bruce Jessen and Michael J. Heilman. Others present were: Donna Wolf, Karen Heidt, Joni M. Peterson, Arlene Kuntz, Cheryl Carlton, Andy Swanson, Stacy Steffan, Kris Harris, Martha Njos, Lodelle Badt and Alan Reed-Dickinson Press.

Vice president Ciavarella called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Johnson moved to approve the consent agenda consisting of the minutes from the regular meeting, May 19, 1998, special meeting, June 3, 1998; bills for June 1998; financial report for June 1998; pledged assets report for June 1998, as presented; and personnel report accepting the resignations of Wendy Timmerman, EMH paraprofessional, Heart River, Doug Dutke, in-school suspension supervisor, asst. boys' basketball coach, asst. girls' basketball coach and head girls' tennis coach at DHS, Karen Trechock, EMH paraprofessional, Lincoln and the hires of Brandon Lerbakken, earth science teacher, Hagen, Stacy Ludwig, supervisor, Heart River, Wanda Reisenauer, supervisor, Heart River, Jed Swegarden, technology education, DHS, Leila Olson, supervisor, Berg and Sandy Picken, .75 language arts & speech coach, DHS. Swenson seconded the motion. The motion carried unanimously.

Student/Staff Recognitions-Several student and staff members were recognized for their accomplishments.

Superintendent's Report-Superintendent Haas reported that the summer projects are progressing according to plans. The DHS parking lot will be ready when school starts.

District Mineral Acres-This item was discussed at the May meeting and tabled to allow time for Board members to study the issue and talk to the DEA since the District's mineral acres are part of our negotiated agreement. Superintendent Haas summarized the previous district mineral acres information and recommended that the Board retain the District's mineral acres. He said that he had talked to the executive Board of the DEA and they indicated that they would not be in favor of selling the District's mineral acres. The Board consensus was to retain the mineral acres.

Elementary School Handbooks-Johnson moved to approve the 1998-1999 elementary handbooks, as presented. Krieg seconded the motion. The motion carried unanimously.

98-99 Parent/Teacher Conference Schedule-Krieg moved to approve the 1998-1999 parent/teacher conference schedules as presented. Swenson seconded the motion. The motion carried unanimously.

Advertise for Bids for the DHS Auditorium Renovation-Krieg moved to authorize the superintendent to advertise for bids for the first phase of the DHS auditorium renovation with a bid opening scheduled for July 21, 1998. Johnson seconded the motion. The motion carried unanimously.

Federal Grant Applications-Swenson moved to approve the consolidated application for Federal grants in the amount of \$632,308 which includes Title I, Title II, Title IV and Title VI. Krieg seconded the motion. The motion carried unanimously.

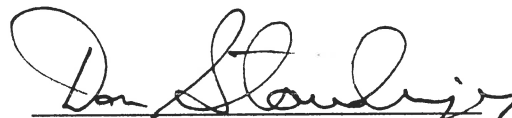
Budget Discussion-Superintendent Haas reviewed the status of the 1997-1998 budget with projections to the end of the fiscal year. He also presented new revenue and expenditure projections for 1998-1999.

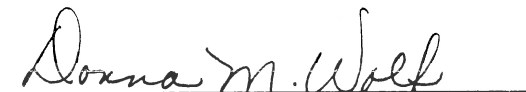
Annual Meeting Date-Swenson moved to schedule the annual meeting date for July 21, 1998, at 7 pm. Johnson seconded the motion. The motion carried unanimously.

Other

The Board workshop is scheduled Wednesday, August 5 beginning at 8 a.m. at the Central Office.

At 8:20 p.m., Krieg moved to adjourn. Johnson seconded the motion. The motion carried.


Don Staudinger, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Annual Meeting

July 21, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their annual meeting on July 21, 1998, at the Central Administration Office. Board members present were: Morton Krieg, Mitzi Swenson, Don Staudinger, James Hope and Nancy Johnson. James Ciavarella was absent. Administrators present were: Superintendent Koppelman, Perry Braunagel, Barb Kady, Lois Myran, Mickey Jordan, Vince Reep, LeRoy Boespflug, Ron Steiner, Becky Meduna and Michael Heilman. Others present were: Donna Wolf, Karen Heidt, Clyde Frank and Deb Kantrud-Dickinson Press.

President Staudinger called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, June 21, 1998; bills for July 1998; financial report for July 1998; pledged assets report for July 1998, as presented; and personnel report accepting the resignations of Rebecca Schwindt, grade six teacher, Roosevelt, Shelley Larson, general paraprofessional/supervisor, Lincoln, John Dempsey, science teacher, Hagen and Lynelle Sandmeier, paraprofessional, Adult Resource Center and the hires of Sandra Schobinger, .5 FTE kindergarten at Berg to 1 FTE grade six teacher, Roosevelt, Judith Koppelman, 1 FTE ED instructor, Hagen & elementary schools, Lavonne Tormaschy, paraprofessional and Tammy Galipeau, paraprofessional, Lincoln. Krieg seconded the motion. The motion carried unanimously.

Student/Staff Recognitions-Several student and staff members were recognized for their accomplishments.

Superintendent's Report-Superintendent Koppelman reported on the following:

- a. the Dickinson High School auditorium renovation. We have received notification that the Energy Development Impact Office has awarded the District \$20,000 for the Dickinson High School auditorium renovation. The bid opening for the project has been moved to July 23, 1998; and
- b. he will send out a Bulletin between Board meetings to update Board members.

There was a brief recess.

Administer the Oath of Office to James Hope & Don Staudinger-Nancy Johnson administered the oath of office to James Hope & Don Staudinger.

Dickinson Public Schools Foundation, Inc.-Clyde Frank-Clyde Frank, president of the Dickinson Public Schools Foundation, Inc. briefly updated the Board on the Foundation's mission and special projects that they have funded in the school district. He said that they recently received a \$150,000 donation from the Paul Schilla estate.

Election of Officers-Krieg nominated Don Staudinger for president of the Dickinson Public School District. Swenson nominated Nancy Johnson for president of the Dickinson Public School District. President Staudinger declined the nomination.

Election of Officers Cont.-Krieg removed his nomination. Hope seconded the motion nominating Nancy Johnson. The motion carried unanimously.

President Johnson conducted the election for vice president. Hope nominated Mitzi Swenson for vice president of the Dickinson Public School District. Staudinger seconded the motion. The motion carried unanimously.

Meeting Day and Time-Staudinger moved that the regular meeting of the Dickinson Public School District be set for the third Tuesday of each month beginning at 7 p.m. Krieg seconded the motion. The motion carried unanimously.

School Board Authorized Representative-Krieg moved that Superintendent Dean U. Koppelman be named the authorized representative of the Dickinson Public School District that shall include and not be limited to the Department of Public Instruction and the legislature. Also, Superintendent Koppelman shall be the authorized representative for the District for all federal programs, including but not limited to: all school lunch, special education and vocational programs. The Energy Impact Office, Title I, Title II-Professional Development, Title IV-Safe and Drug Free Schools, Title VI-Innovative Education Program Strategies, Headstart, E-rate and Job Service programs. Swenson seconded the motion. The motion carried unanimously.

Appointment of Business Manager-Staudinger moved that Donna Wolf be appointed as the business manager for the Dickinson Public School District for the 1998-1999 school term. Krieg seconded the motion. The motion carried unanimously.

Bank Depository Designation-Staudinger moved that American State Bank & Trust be designated as the official depository for the school district checking account and other investments and moved that Norwest Bank and Community First National Bank be designated as depositories for investments for the 1998-1999 fiscal year. Krieg seconded the motion. The motion carried unanimously.

Existing Policies Reinstatement-Swenson moved that the existing policies of the Dickinson Public School Board be reinstated for the 1998-1999 fiscal year. Hope seconded the motion. The motion carried unanimously.

Budget: 98-99-Krieg moved to approve the general fund budget for the 1998-1999 school term with revenues of \$14,049,148 and expenditures of \$14,259,165. Swenson seconded the motion. The motion carried unanimously.

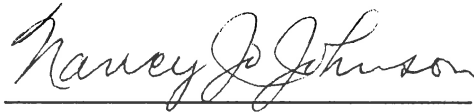
Staudinger moved to approve the Certificate of Levy for \$ 4,887,500 for the fiscal year ending June 30, 1999. Hope seconded the motion. The motion carried unanimously.

Collaborative Bargaining Board Representatives-Staudinger moved to designate Mitzi Swenson and Nancy Johnson as the Board representatives on the collaborative bargaining team for the 98-99 school year. Krieg seconded the motion. The motion carried unanimously.

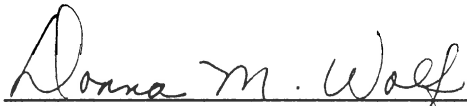
Other

The Board workshop is scheduled Wednesday, August 5 at 8 a.m. in the Board room.

At 8:20 p.m., Staudinger moved to adjourn. Swenson seconded the motion. The motion carried unanimously.



Nancy Jo Johnson, President



Donna M. Wolf, Business Manager



Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Special Meeting

August 5, 1998; 8:00 a.m.
Board Room, Central Office

The Dickinson Public School Board held their special meeting on August 5, 1998, at the Central Administration Office. Board members present were: Morton Krieg, Mitzi Swenson, Don Staudinger, James Hope and Nancy Johnson. Administrators present were: Superintendent Koppelman, Jill Skarvold, Vince Reep, Becky Meduna and Barb Kady. Others present were: Donna Wolf, Karen Heidt and Alan Reed-Dickinson Press.

President Johnson called the meeting to order.

DHS Auditorium Bids-The bids for the Dickinson High School auditorium seating were opened July 23. Two bids were received. Swenson moved to accept the low bid by School Products & Equipment, Co. for \$ 64,740 for Irwin Marquee #51566 TA seats for the Dickinson High School auditorium renovation. Krieg seconded the motion. The motion carried unanimously.

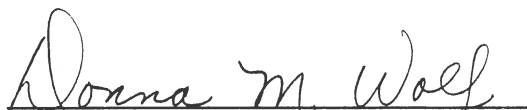
Personnel-Staudinger moved to hire Greg Jung for the 1 FTE science position at Hagen Junior High and Connie Armstrong for the .5 FTE kindergarten position at Berg Elementary. Krieg seconded the motion. The motion carried unanimously.

Annual Financial Report-Donna Wolf, business manager, reviewed the annual financial report. Staudinger moved to approve the Annual Financial Report for the fiscal year beginning July 1, 1997, and ending June 30, 1998. Krieg seconded the motion. The motion carried unanimously.

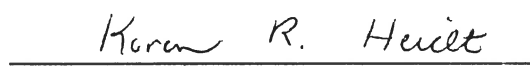
At 8:10 a.m., Krieg moved to adjourn. Staudinger seconded the motion. The motion carried unanimously.



Nancy Jo Johnson, President



Donna M. Wolf, Business Manager



Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Board Workshop

August 5, 1998; 8:00 a.m.
Board Room, Central Office

The Dickinson Public School Board met on August 5, 1998, at the Central Administration Office for a Board Workshop. Board members present were: Don Staudinger, Nancy Johnson, Mitzi Swenson, Morty Krieg and James Hope. Administrators present were: Superintendent Dean Koppelman. Others present were: Donna Wolf and Karen Heidt.

President Johnson called the meeting to order.

Board Workshop

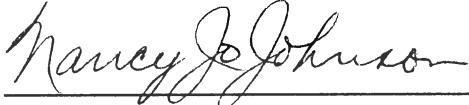
Topics for discussion included:

- 1) Title I Update
- 2) District Facilities
- 3) Strategic Plan
- 4) DHS Topics: early graduation, semester test policy, District test scores, gifted program
- 5) Technology Graduation Requirements
- 6) School Board Elections
- 7) Review District Leave Data
- 8) Teaming and Timing Needs
- 9) Hiring Procedures
- 10) Alumni Follow up
- 11) Violence in the Schools/Crisis Management Procedures
- 12) DHS/Public Library
- 13) Superintendent or Board Newsletter
- 14) Food Service Budget
- 15) Superintendent Evaluation Format

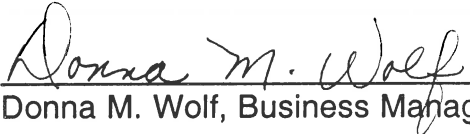
Board topics continued:

- 16) Other
- a) Board task force & committees
 - b) Spirit
 - c) DHS hockey coach
 - d) Board workshop report on the August agenda.


At 3:30 p.m., Krieg moved to adjourn. Swenson seconded the motion. The motion carried unanimously.



Nancy Jo Johnson, President



Donna M. Wolf, Business Manager



Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Special Meeting

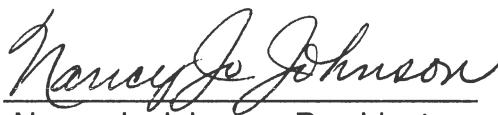
August 21, 1998; 3:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held a special meeting on August 21, 1998, at the Central Administration Office. Board members present were: Nancy Johnson, Don Staudinger and Jim Hope. Morton Krieg and Mitzi Swenson were absent. Administrators present were: Superintendent Koppelman, Jill Skarvold, Vince Reep, Barb Kady and Lois Myran. Others present were: Donna Wolf.

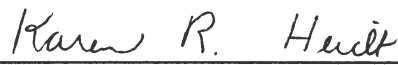
President Johnson called the meeting to order.

Personnel-226 students have registered for kindergarten this fall. The administration recommends that we add an additional .5 FTE kindergarten section at Berg to keep class sizes at a reasonable number. Don Staudinger moved to increase the kindergarten teacher at Berg from .5 FTE to 1 FTE. Hope seconded the motion. The motion carried unanimously.

At 3:05 p.m., Staudinger moved to adjourn. Hope seconded the motion. The motion carried unanimously.


Nancy Jo Johnson, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Regular Meeting

August 18, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their regular meeting on August 18, 1998, at the Central Administration Office. Board members present were: Morton Krieg, Mitzi Swenson, Don Staudinger, James Hope and Nancy Johnson. Administrators present were: Superintendent Koppelman, Mickey Jordan, Ron Steiner, Mike Heilman, Barb Kady, Perry Braunagel, Becky Meduna, Vince Reep, Jill Skarvold, LeRoy Boespflug and Bruce Jessen. Others present were: Donna Wolf, Karen Heidt, Richard Volesky - Dickinson Press.

President Johnson called the meeting to order. There were no requests for public participation. There was a request to add one item to the agenda, open enrollment. Krieg moved to add open enrollment to the agenda. Staudinger seconded the motion. The motion carried unanimously.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, July 21, 1998, special meeting, August 5, 1998 and Board workshop, August 5, 1998; bills for August 1998; financial report for August 1998; pledged assets report for August 1998, as presented; and personnel report accepting the resignations of Marcia Volner, district-wide hearing impaired teacher and Joan Ott, kitchen helper, Lincoln and the hires of Kris Cullinan, ED paraprofessional, Hagen Junior High, 3 1/2 hrs., Roberta Ackerman, special education paraprofessional, Hagen Junior High, 7 hrs. and Mark Breen, in school suspension, DHS, 7 1/2 hrs. Krieg seconded the motion. The motion carried unanimously.

Student/Staff Recognitions-Several student and staff members were recognized for their accomplishments.

Superintendent's Report-Superintendent Koppelman reported on the following:

- a. we have received the state averages for the state CTBS test scores. A comprehensive report on testing will be presented at a future Board meeting;
- b. a team from the administrative cabinet is looking at violence prevention and the District's crisis management plan;
- c. a committee of stake holders is being organized to look at gifted & talented options for junior high & senior high students. Jill Skarvold, Mike Heilman and Jim Becker will serve on the committee; and
- d. he has talked to the administrative cabinet, Mike Heilman and Marv Knoll about District leaves and activity absences. The North Dakota Study Council is looking at activity absences and how to minimize teachers being gone from the classroom for school activities.

Audit Proposal-Steve & Hulsing, P.C. submitted a proposal in connection with the audit of the school district for the fiscal year ending June 30, 1998, and all future years. Discussion followed. Swenson moved to pay Steve & Hulsing, P.C. \$5,198 for the 97-98 fiscal year audit and to advertise for audit proposals for a 3 year period. Krieg seconded the motion. The motion carried unanimously.

Fuel Bids-The transportation department advertised for bids for fuel (diesel and gasoline) for the 98-99 year. Bids were received from G.A. Sadowsky & Son, Inc. and Farmers Union Oil Co. of Dickinson.

Farmers Union Oil Company of Dickinson

#1 diesel at bidders' pump-.055/gallon below posted cash price
#2 diesel at bidders' pump-.055/gallon below posted cash price
Unleaded gasoline at the bidder's pump-.072/gallon below the posted cash price

G.A. Sadowsky & Son, Inc.

#1 diesel at bidders' pump- \$.0575/gallon below posted cash price
#2 diesel at bidders' pump- \$.0575/gallon below posted cash price
Unleaded gasoline at the bidder's pump- \$.07/gallon below the posted cash price

Staudinger moved that the Board accept the low bid for #1 and #2 diesel fuel from G.A. Sadowsky & Son, Inc. of Dickinson for \$.0575/gallon below the posted cash price and the low bid by Farmers Union Oil Co. of Dickinson for unleaded gasoline for \$.072/gallon below the posted cash price. Hope seconded the motion. The motion carried unanimously.

Department of Public Instruction Certificate of Compliance-Swenson moved to approve the Certificate of Compliance for the 1998-1999 school year. Krieg seconded the motion. The motion carried unanimously.

Extracurricular Cooperative Agreement with New England in Boys' and Girls' Cross Country-Krieg moved to approve the cooperative agreement with New England Public Schools in boys' and girls' cross country. Staudinger seconded the motion. The motion carried unanimously.

98-99 School Opening Report-Superintendent Koppelman reported on the 98-99 school opening.

Board Workshop Report-President Johnson reported on the August 5 Board workshop. Topics at the workshop included: Title I Update, District Facilities, Strategic Plan, DHS Topics (early graduation, semester test policy, District test scores), Technology Graduation Requirements, School Board Elections, District Leave Data, Teaming and Timing Needs, Hiring Procedures, Alumni Follow up, Violence in the Schools/Crisis Management Procedures, DHS/Public Library, Superintendent or Board Newsletter, Food Service Budget, Superintendent Evaluation Format, Board task force & committees, Spirit and DHS hockey coach. The following committees and task forces will be formed as a result of the discussions.

- a. District facilities-LeRoy Boespflug, building & grounds, will meet with the building principals to develop a list of priorities for their building and then a meeting will be scheduled with the school board to review the information.

Board Workshop Report Cont.

- b. DHS task force-Mike Heilman, principal at DHS, will chair a task force to look at early graduation, the semester test policy and test scores. The task force will bring a recommendation to the Board that reflects what is best for students and the District. Mitzi Swenson & Morty Krieg will represent the Board on the task force.
- c. Technology graduation requirements-A committee will look at technology as a graduation requirement at DHS. Nancy Johnson & Jim Hope will represent the Board on the committee.

Hockey Agreement-Superintendent Koppelman, Nancy Johnson, Mitzi Swenson, Mike Heilman and Marv Knoll met with the Dickinson Hockey Club Board of Directors to discuss hiring a high school hockey coach and some minor changes in the wording of the Memorandum of Understanding. Swenson moved to approve the Memorandum of Understanding with the Dickinson Public Schools and the Dickinson Hockey Club, Inc. as presented. Staudinger seconded the motion. The motion carried unanimously.

DHS Auditorium Bids-The bids for general construction of the DHS auditorium renovation were opened August 13. Seven bids were received. Staudinger moved to accept the low bid by Big K Industries for \$52,726 for general construction for the Dickinson High School auditorium renovation. Krieg seconded the motion. The motion carried unanimously.

Open Enrollment-Swenson moved to approve the request for Alexis Heimdal to attend school in the Dickinson Public School District under the open enrollment policy. Staudinger seconded the motion. The motion carried unanimously.

Other-


Board committees-

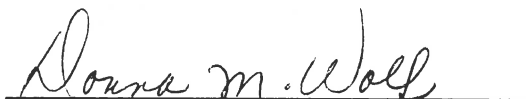
NCA steering committee-Board members interested in serving on the NCA steering committee should contact Superintendent Koppelman or President Johnson.


Swenson requested to be on the library committee.

Hope requested to be on the Safe & Drug Free Schools committee.

At 7:52 p.m., Krieg moved to adjourn. Staudinger seconded the motion. The motion carried unanimously.


Nancy Jo Johnson, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Regular Meeting

September 15, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held their regular meeting on September 15, 1998, at the Central Administration Office. Board members present were: Morton Krieg, Mitzi Swenson, James Hope and Nancy Johnson. Don Staudinger was absent. Administrators present were: Superintendent Koppelman, Jill Skarvold, Lois Myran, Bruce Jessen, Mike Heilman, Barb Kady, Perry Braunagel, LeRoy Boespflug and Becky Meduna. Others present were: Donna Wolf, Karen Heidt, Dean Rummel, Bobbi Miller, Lynn Hill, Dale McCamish and Alan Reed-Dickinson Press.

President Johnson called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, August 18, 1998, special meeting, August 21, 1998; bills for September 1998; financial report for September 1998; pledged assets report for September 1998, as presented; and personnel report accepting the hires of Wade Kadrmas, paraprofessional, ARC, Carol Lyles, supervisor, Hagen Junior High, Jenifer Wallace, paraprofessional, ARC, Madonna Schmidt, paraprofessional, kitchen helper and supervisor, Jefferson and Doreen Erickson, kitchen helper, Lincoln. Krieg seconded the motion. The motion carried unanimously.

There were no student/staff recognitions to report.

Superintendent's Report-Superintendent Koppelman reported on the following:

- 1) enrollment report-Our fall enrollment is at 3,073. DHS's enrollment is up 25 students and Hagen and the elementary schools are below last year's enrollment. The District's overall enrollment is down;
- 2) collaborative bargaining training session-A collaborative bargaining training session is scheduled in Mandan, November 16 & 17;
- 3) NCA accreditation-Information on NCA accreditation was distributed to Board members by Barb Kady. A NCA meeting is scheduled in September and a training session is scheduled in October;
- 4) DHS technology program-Superintendent Koppelman updated the Board on the new DHS technology program. We are advertising for bids for cabinetry; and
- 5) DHS bomb threat-Superintendent Koppelman commended Mr. Heilman and his staff for how they handled the bomb threat at DHS. DHS students & staff will make up the time missed on Saturday, September 19 during the morning. The District's crisis management plan is being reviewed.

Report on DHS Auditorium Renovation & Campaign-Mike Heilman-Mike Heilman, DHS principal, reported on the progress the Friends of the Auditorium campaign committee has made selling the auditorium seats for the renovation.

Dickinson Community Center Presentation-Dale McCamish-Dale McCamish, Dickinson Park & Recreation Director, gave a presentation on the proposed Dickinson Community Center. He asked the Board to endorse the Dickinson Community Center. McCamish also asked the Board to consider adding swimming to the physical education curriculum. Discussion followed. Board members would like to study the proposal and receive more input before making any decision. This item may be brought back to the Board at a future meeting.

Open Enrollment-Hope moved to approve the request for Shelly and Sheryl Pacht to attend school in South Heart under the open enrollment policy. Swenson seconded the motion. The motion carried unanimously.

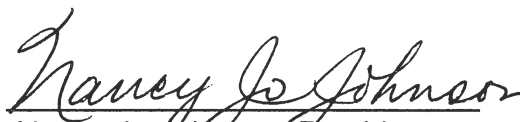
Report Card for North Dakota's Future-Superintendent Koppelman reviewed information on the Report Card for North Dakota's Future. The consensus was to summarize the information and have the administrative cabinet look at the data to see if there are any areas of concern or recommendations. The deadline to submit the statistics is November 15. The summarized information will be sent out to Board members prior to the October Board meeting. This item will be placed on the October agenda to determine if there are any areas of concern and if we need to develop a plan of action to gather public input. Board members suggested that the information be shared with PAC groups and the public through a public forum, if needed. The second deadline is February of 1999.


NCA Steering Committee-Board Member Appointment-Krieg moved to appoint Swenson to the NCA steering committee. Hope seconded the motion. The motion carried unanimously.

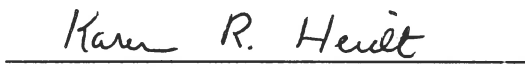
Other

Mike Heilman is organizing a task force to review areas of concern at DHS. Six DHS staff members will be attending a violence prevention training in Bismarck, September 23. Jim Hope will possibly attend the training. Board members toured the new science lab at DHS before the meeting.

At 8:15 p.m., Krieg moved to adjourn. Hope seconded the motion. The motion carried unanimously.


Nancy Jo Johnson, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Regular Meeting

October 20, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on October 20, 1998, at the Central Administration Office. Board members present were: Morton Krieg, Mitzi Swenson, James Hope, Don Staudinger and Nancy Johnson. Administrators present were: Superintendent Koppelman, Mickey Jordan, Ron Steiner, Perry Braunagel, Becky Meduna, Barb Kady, Jill Skarvold, LeRoy Boespflug, Marv Knoll, Michael Heilman, Bruce Jessen, Vince Reep and Lois Myran. Others present were: Donna Wolf, Karen Heidt, Linda Steve, Linda Howard-KLTC/KCAD and Alan Reed-Dickinson Press.

President Johnson called the meeting to order. There were no requests for public participation. Krieg moved to table agenda item X. DHS attendance & tardy policies until the November meeting. Swenson seconded the motion. The motion carried unanimously. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, September 15, 1998; bills for October 1998; financial report for October 1998; pledged assets report for October 1998, as presented; and personnel report accepting the hires of Rebecca Greenwell, paraprofessional, ECC, Nancy Taton, supervisor, Berg, Phyllis Hodgson, paraprofessional, Berg/Lincoln, Cheryl Brown, paraprofessional/kitchen helper/supervisor, Jefferson, Daniel Kostelecky, custodian, DHS and Tammy Geiger, custodian, DHS and the resignations of Madonna Schmidt, paraprofessional/kitchen helper/supervisor, Jefferson, Ray Krenz, custodian, Roosevelt and Kevin Smolen, custodian, DHS. Hope seconded the motion. The motion carried unanimously.

Superintendent Koppelman reported on several student and staff recognitions.

Superintendent's Report-Superintendent Koppelman reported on the following:

- a) the Stark County superintendent position was eliminated in 1995. There is some confusion regarding who will perform the duties that the county superintendent was assigned by the North Dakota Century Code;
- b) NoDak Bonds contacted the school district to let them know that we may be able to save \$25,000 by refinancing the bonds for the DHS addition;
- c) the Dickinson Public Schools and the Dickinson Public Schools Foundation are beneficiaries in the Fred Messersmith estate; and
- d) a meeting to review the District emergency/crisis management plan is scheduled Wednesday, October 28 with area agencies.

Audit Report-Linda Steve-Linda Steve, Steve & Hulsing, presented the annual audit report. There were no issues of major concern. Staudinger moved to approve the annual audit report for the year ending June 30, 1998. Hope seconded the motion. The motion carried unanimously.

Bids for DHS Tech. Ed. Program-Swenson moved that the Board accept the bid of \$44,520 for cabinetry in the DHS technology lab. Hope seconded the motion. The motion carried unanimously.

Staudinger moved to accept the donation of \$7,000 from TMI for the DHS technology lab. Swenson seconded the motion. The motion carried unanimously.

Administrative Evaluation Process-Dean U. Koppelman-Superintendent Koppelman explained the evaluation process he will be using for District administrators.

Graduation Date-Class of 1999-Mike Heilman-Swenson moved to set the graduation date for the class of 1999 on Sunday, May 30, 1999, at 2 p.m.. Hope seconded the motion. The motion carried unanimously.

DHS Attendance & Tardy Policies-Mike Heilman & Mickey Jordan-This agenda item was tabled until the November Board meeting.

Report Card for North Dakota's Future-Superintendent Koppelman reported that the administrative recommendation for the Report Card for North Dakota's Future is to eliminate the (+) and (-) ratings on the Report Card and substitute a short narrative explaining our interpretation of the statistics on each table. Swenson moved to schedule a special Board meeting, Tuesday, November 17 at 6:30 p.m. to review the Dickinson Public School's Report Card for North Dakota's Future report. Staudinger seconded the motion. The motion carried unanimously.

Delegates for the North Dakota School Board Convention-Hope moved that Nancy Johnson & Mitzi Swenson be named delegates from the Dickinson Public Schools for the North Dakota School Board Convention. Staudinger seconded the motion. The motion carried unanimously.

Report from Technology Graduation Requirement Committee-Nancy Johnson-President Johnson reported on the technology graduation requirement committee meeting held October 6. The major suggestion from the advisory committee was to encourage the District to consider technology as a graduation requirement. The committee's recommendation to the school board was to continue to explore the possibility of increasing the keyboard offering at the junior high level which then would make possible more advanced technology classes at the senior high level. Discussion followed. The consensus by Board members and administrators after reviewing the advisory committee recommendation & the recommendation from the committee was to not add technology as a graduation requirement at this time, but to continue to monitor this area.

Open Enrollment-Staudinger moved to approve the request for Denise Forster to attend school in Richardton under the open enrollment policy. Hope seconded the motion. The motion carried unanimously.

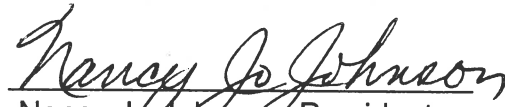
Hiring Procedures-Vince Reep-Mr. Reep reviewed the District's hiring procedures.

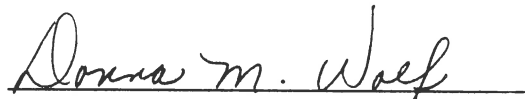
Other


Swenson asked if any Board members were going to the National School Board Convention.

Johnson announced that the prelegislative session sponsored by the North Dakota School Board Assoc. and the North Dakota Council of Educational Leaders is scheduled November 24 at the DHS auditorium.

At 8:35 p.m., Swenson moved to adjourn. Staudinger seconded the motion. The motion carried unanimously.


Nancy Jo Johnson, President


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Special Meeting

November 17, 1998; 6:30 p.m.
Board Room, Central Office

The Dickinson Public School Board held a special meeting on November 17, 1998, at the Central Administration Office. Board members present were: Morton Krieg, Mitzi Swenson, James Hope, and Nancy Johnson. Don Staudinger was absent. Administrators present were: Superintendent Koppelman, Ron Steiner, Perry Braunagel, Lois Myran, Jill Skarvold, Mickey Jordan, Barb Kady, Becky Meduna, Mike Heilman & Vince Reep. Others present were: Donna Wolf, Karen Heidt, Melissa Peterson, Fern Pokorny, Dean Rummel, Jeanne Boespflug, Kathy Himmelspach, Craig Newby, Jed Swegarden, Lois Christensen, Doug Christensen, Mark Hinrichs, Lynn Hill, Mark Breen, Linda Greenwood, Mark Greenwood, Cathy West and Deb Kantrud-Dickinson Press.

President Johnson called the meeting to order.

President Johnson presented an overview of the Dickinson Public Schools Report Card for North Dakota's Future. The Report Card for North Dakota's Future was developed by the Department of Public Instruction and Governor Schafer's office to assist school districts in planning for the future.

Areas discussed included:

- 1) Student Demographics
- 2) Finances
- 3) Staffing
- 4) Class Sizes/Course Preparations
- 5) Licensed Specialist Staff
- 6) Curriculum Issues
- 7) Facilities

Discussion followed.

Closing Comments

President Johnson indicated that input from the public should be directed to Board members or administrators. The District will be submitting a final report to the Department of Public Instruction prior to February 15, 1999.

At 7:10 p.m., the meeting was adjourned.

Dickinson Public Schools
Special Meeting

November 17, 1998; 6:30 p.m.
Board Room, Central Office

Nancy Jo Johnson
Nancy Jo Johnson, President

Donna M. Wolf
Donna M. Wolf, Business Manager

Karen R. Heidt
Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Regular Meeting

November 17, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on November 17, 1998, at the Central Administration Office. Board members present were: Morton Krieg, Mitzi Swenson, James Hope and Nancy Johnson. Don Staudinger was absent. Administrators present were: Superintendent Koppelman, Mike Heilman, Ron Steiner, Perry Braunagel, Barb Kady, Mickey Jordan, Bruce Jessen, Vince Reep, Jill Skarvold, Becky Meduna and Lois Myran. Others present were: Donna Wolf, Karen Heidt, Jed Swegarden, Lois Christensen, Doug Christensen, Melissa Peterson, Fern Pokorny, Jeanne Boespflug, Kathy Himmelspach, Craig Newby, Mark Hinrichs, Lynn Hill, Mark Breen, Linda Greenwood, Mark Greenwood, Rich Wardner, Cathy West and Deb Kantrud-Dickinson Press.

President Johnson called the meeting to order. There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, October 20, 1998; bills for November 1998; financial report for November 1998; pledged assets report for November 1998, as presented; and personnel report accepting the hires of Robyn Nelson, supervisor, Hagen and the resignations of Jenifer Wallace, paraprofessional, ARC. Krieg seconded the motion. The motion carried unanimously.

Superintendent Koppelman recognized several student/staff members.

Superintendent's Report-Superintendent Koppelman reported on the following:

- 1) He recognized & thanked Coca Cola Bottling Co. of Dickinson for donating a new scoreboard for the Hagen Junior High gymnasium. Coca Cola & the Dickinson High School Booster Club also donated toward the new sprinkler system at the Hagen football field.
- 2) The federal government has approved federal funding for distribution to schools to help reduce class size. The suggested teacher/student ratio in grades 1-3 is 1 teacher/18 students. If the ratio of 1 teacher/18 students is met, funding can be used for staff development. Stark County is expected to receive \$225,000. More information & details will be available at a future date.

NoDak Bonds-Mike Manstrom-Swenson moved to approve the refinancing of the Dickinson Public School District No. 1, Dickinson North Dakota General Obligation Bonds, as prepared by Beauclair & Cook. Krieg seconded the motion. The motion carried unanimously.

Attendance Issues Regarding Youth Hockey-Mark Hinrichs-Mark Hinrichs, representing hockey parents, requested that the school board review the policy on activity absences regarding youth hockey. The Board consensus was to have Mr. Heilman and Marv Knoll meet with hockey program representatives to work out a suitable resolution.

DHS Tech. Ed. Program-Jed Swegarden-Jed Swegarden, DHS Tech. Ed. program instructor, reported on the plans for the new tech. ed. program.

Report on District Testing-Becky Meduna-Becky Meduna presented information on District testing. Her report included information on the CTBS testing and ACT testing. A handout was distributed. Mrs. Meduna reported that DPS students rate above the state & national average on CTBS test scores. CTBS tests were administered to grades 4, 6, 8 & 10 in the spring of 1998. She also presented information on the ACT test scores. Last year's seniors scored 21.0, the same as the national average and .4 less than the state average. Approximately 65% of last year's seniors took the ACT test.

DHS Attendance & Tardy Policies-Mike Heilman & Mickey Jordan-Mr. Heilman & Mr. Jordan reported on concerns they have with the current student handbook rules on tardies, detention & attendance. They presented some possible suggestions on how to address these issues. The Board consensus was to have Mr. Heilman and Mr. Jordan implement the suggested changes this quarter. DHS parents & students will be informed of the changes in the school newsletter.

Early Graduation Request-Krieg moved to approve the request for Leeah Wilson for early graduation from Dickinson High School after the first semester which ends January 22, 1999. Swenson seconded the motion. The motion carried unanimously.

Board Policies

- a. Policy FHDA Suspension & Expulsion-Board input was received on policy FHDA Suspension & Expulsion. The current Board policy & administrative regulations require the school board to conduct expulsion hearings. The administration is currently reviewing the policy & regulations. They are considering revising the policy to allow the superintendent to conduct the expulsion hearings and appeals would go to the school board. This practice would reduce the exposure of the student's case to the media and others and allow the process to proceed in a timely manner.
- b. Policy GABE Title I Comparability-Hope moved to approve policy GABE, Title I Comparability for first reading approval, as presented. Swenson seconded the motion. The motion carried unanimously.

Budget & Mill Levy Information-Superintendent Koppelman-Superintendent Koppelman reported on the final 98-99 budget & mill levy information formulated by the Stark County auditor. The school district levied a total of 211.14 mills-185 mills for the general fund, 5.31 mills for asbestos, .73 mills for special assessments, 10 mills for the building fund and 10.10 mills for the sinking & interest fund (bonds for the DHS addition). Last year the District levied 209.21 mills. The final number for taxable valuation is \$21,828,655.

Preschool Special Education-Jill Skarvold-Krieg moved to approve the use of "non-categorical delay" for preschool special education for children ages 3-5 years old by the Dickinson Public Schools. Swenson seconded the motion. The motion carried unanimously.

School Calendar Development Process-Superintendent Koppelman reviewed the process for the 1999-2000 school calendar development. A draft of a 1999-2000 school calendar is being circulated in the schools. Input is being sought from staff & parents. The start date is based on Board policy. Input will be received on graduation, conferences, storm days, etc. He anticipates that a final calendar will be brought to the February or March Board meeting.

Schedule Special Meeting to Discuss Building & Grounds Needs-A special Board meeting will be scheduled in January to discuss the District's building & ground needs.

North Dakota School Board Association Convention Report-Mitzi Swenson & Nancy Johnson reported on the North Dakota School Board Association Convention.

North Dakota School Board Association Legal Seminar Report-Superintendent Koppelman, Jill Skarvold & Jim Hope reported on the North Dakota School Board Association Legal Seminar.

Adult Ed-Alternative Program for Dropout's-Swenson moved to approve the application to DPI by the Dickinson Adult Learning Center to become an alternative program for dropouts, as presented. Hope seconded the motion. The motion carried unanimously.

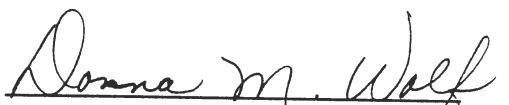
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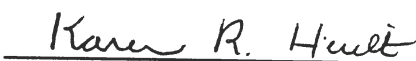
Superintendent Koppelman received a request from Hagen Jr. High asking for a Board member to serve on a committee to look at their goals & programming. Swenson volunteered to serve on the committee.

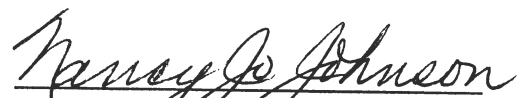
The legislative dinner is scheduled Monday, November 30 at 5:30 p.m. in the Armstrong II room in the lower level of the Elks.

An informational prelegislative meeting is scheduled Tuesday, November 24, 7 p.m. at the DHS auditorium. The session is sponsored by the North Dakota School Boards Assoc. and the North Dakota Council of Educational Leaders.

At 9:30 p.m., Krieg moved to adjourn. Swenson seconded the motion. The motion carried unanimously.


Donna M. Wolf, Business Manager


Karen R. Heidt, Secretary


Nancy Jo Johnson, President

Official Minutes

Dickinson Public Schools
Regular Meeting

December 15, 1998; 7:00 p.m.
Board Room, Central Office

The Dickinson Public School Board held its regular meeting on December 15, 1998, at the Central Administration Office. Board members present were: Morton Krieg, Mitzi Swenson, James Hope, Don Staudinger and Nancy Johnson. Administrators present were: Superintendent Koppelman, Perry Braunagel, Lois Myran, Becky Meduna, Bruce Jessen, Vince Reep, Barb Kady and Michael Heilman. Others present were: Donna Wolf, Karen Heidt, Bonnie Frederick, Jerry Schwartz and Alan Reed-Dickinson Press.

President Johnson called the meeting to order. The chair asked to remove extracurricular under agenda item 11 on the agenda. There were no requests for public participation. There were no additional agenda items.

Swenson moved to approve the consent agenda consisting of the minutes from the regular meeting, November 17, 1998, special meeting, November 17, 1998; bills for December 1998; financial report for December 1998; pledged assets report for December 1998, as presented; and personnel report accepting the hires of Heidi Lee, paraprofessional, Hagen and Rebecca Greenwell, paraprofessional, ARC and the resignation of Sandee Hinrichs, ED teacher, DHS and approved the request for five additional emergency leave days for Toni Fosaaen due to a family emergency. Krieg seconded the motion. The motion carried unanimously.

Superintendent Koppelman reported on the student/staff recognitions.

Superintendent's Report-Superintendent Koppelman reported on the following:

- 1) the District was awarded \$51,190 from a Greatest Need grant for Title IV Safe and Drug Free Schools and Communities;
- 2) information was distributed on the federal funds to reduce class size by providing support for local school districts to hire new teachers;
- 3) NoDak Bonds has recommended that the District sell the DHS bonds in mid or late January;
- 4) the administrative cabinet is reviewing this year's revenue & expenditures and is starting the budgeting process for 1999-2000; and
- 5) the school district and the Dickinson Public Schools Foundation, Inc., are listed as beneficiaries in the Messersmith estate. A formula has been developed to share the cost of the legal fees based on the final settlement.

Sunrise Youth Bureau-Bonnie Frederick-Bonnie Frederick reported on the Sunrise Youth Bureau program. The youth bureau works with young people under the age of 18 who have come into conflict with the law and/or are experiencing personal, family or school problems. The mission of the youth bureau is to provide early intervention.

Collaborative Bargaining Report-Mitzi Swenson reported on the collaborative bargaining process. The team has been focusing on an early retirement incentive for certified staff to free up money for salaries. A copy of draft #3 was distributed for Board members to review. She reviewed the retirement incentive. The early retirement incentive plan has two options: Option 1-Severance Pay and Option 2-

Collaborative Bargaining Report Cont.-Health Insurance Premium Payment. Eligibility requirements are teachers who retire before the age of 65 and who have 15 years of continuous full time service in the district. If a certified staff member reaches the TFFR Rule of 85 they would also be eligible. The policy and amendments would become effective February 1, 1999. A one time "grandfather clause" effective March 1, 1999, would allow certified staff members who are older than age 55 and who meet the TFFR rule of 85, to be placed at Year One of Eligibility. The deadline to submit applications is March 1, 1999. There is no sunset on the plan. The current early retirement health insurance benefit incentive is effective until February 28, 1999. Discussion followed. Board members agreed that the early retirement incentive should be put into policy. It will be added to the December 21, 1998, special board meeting agenda for first reading approval.

Administrative Negotiations-Staudinger moved that, pursuant to the provisions of Section 15-38.1-10 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognize all certified administrators employed as administrators in the Dickinson District as an appropriate negotiation unit for the purpose of negotiations for the 1999-2000 contract. Krieg seconded the motion. The motion carried unanimously.

Swenson moved that, pursuant to the provisions of Section 15-38.1-11 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognizes the Dickinson Administrative Council as the exclusive representative of the appropriate negotiation unit for the purpose of negotiations for the 1999-2000 contract. Krieg seconded the motion. The motion carried unanimously.

Staudinger and Krieg volunteered to work with Superintendent Koppelman and administrative representatives on administrative negotiations for the 1999-2000 contract.

Board Policies-First Reading and Second Reading

- a. Policy GABE, Title I Comparability-Second Reading
Swenson moved to approve policy GABE, Title I Comparability for second reading approval & final adoption, as presented. Hope seconded the motion. The motion carried unanimously.
- b. Policy FHDA, Suspension and Expulsion-First Reading
Board members asked to change the regulation to state that the superintendent will conduct the hearing or expulsion if the suspension is over 5 days. Hope moved to approve for first reading approval, policy FHDA, Suspension and Expulsion, as presented. Swenson seconded the motion. The motion carried unanimously.
- c. Policy DAGC, Military Leave-First Reading
Staudinger moved to approve for first reading approval, policy DAGC, Military Leave. Krieg seconded the motion. The motion carried unanimously.
- d. Policy FHCG, Carrying Weapons-First Reading
Staudinger moved to approve for first reading approval, policy FHCG, Carrying Weapons, as revised. Krieg seconded the motion. The motion carried unanimously.

School-to-Work Report-Superintendent Koppelman-Superintendent Koppelman reported on a school-to-work program that is available through the State Board of Vocational Education. Approximately \$10,000 may be available for planning dollars to establish coordination for programs that we already have in place. We presently have school-to-work programs in our special education and vocational programs. There are no plans to add staff. Board members agreed that the program should be pursued. Superintendent Koppelman will keep Board members informed.

Committee-Health Insurance -The negotiated agreement requires that a committee meet annually to review the District's health insurance. Staudinger & Hope volunteered to serve on the District health insurance committee.

Schedule Special Board Meeting-Swenson moved to schedule a special Board meeting, Monday, December 21 at 7 p.m. to discuss the building and grounds needs and first reading of an early retirement incentive policy. Krieg seconded the motion. The motion carried unanimously.

Summer Technology Academy-Superintendent Koppelman-Superintendent Koppelman reported on a summer technology academy for Dickinson. The State Board of Vocational Education would like to hold a summer technology academy in the new technology lab at Dickinson High School. The academy would be open to Dickinson students and southwest regional students. The emphasis on the class will be on manufacturing components. There will be no cost to the District. Students would receive academic credit. Board members were in favor of pursuing the summer technology academy.

Open Enrollment-Swenson moved to approve the request for Ashley, Robert, Corey & Jonathan Embly and Neil O'Brien to attend school in Dickinson under the open enrollment policy. Krieg seconded the motion. The motion carried unanimously.

Superintendent Evaluation-President Johnson reported that she has reviewed the superintendent evaluations with Superintendent Koppelman as required by the North Dakota Century Code. It was the consensus of the Board that the evaluation was positive. Superintendent Koppelman has performed in an excellent manner and is to be commended for his leadership skills. Board members expressed a high level of satisfaction with his performance.

Other

Staudinger suggested that two Board members work with Superintendent Koppelman to review the Messersmith case. Hope and Staudinger volunteered for the committee. Krieg updated the Board on the floor surface in the new practice gym at DHS.

At 8:30 p.m., the meeting was adjourned. Swenson moved to adjourn. Hope seconded the motion. The motion carried unanimously.

Dickinson Public Schools
Regular Meeting

December 15, 1998; 7:00 p.m.
Board Room, Central Office

Nancy Jo Johnson
Nancy Jo Johnson, President

Donna M. Wolf
Donna M. Wolf, Business Manager

Karen R. Heidt
Karen R. Heidt, Secretary

Official Minutes

Dickinson Public Schools
Special Meeting

December 21, 1998; 6:30 p.m.
Board Room, Central Office

The Dickinson Public School Board held a special meeting on December 21, 1998, at the Central Administration Office. Board members present were: Morton Krieg, Mitzi Swenson, James Hope, Don Staudinger and Nancy Johnson. Administrators present were: Superintendent Koppelman, Vince Reep, Lois Myran, Barb Kady, LeRoy Boespflug, Becky Meduna, Perry Braunagel, Michael J. Heilman, Mickey Jordan and Bruce Jessen. Others present were: Donna Wolf, Karen Heidt and Alan Reed-Dickinson Press.

President Johnson called the meeting to order.

Early Retirement Incentive Policy-First Reading

Mitzi Swenson reviewed the early retirement incentive policy. The consensus of Board members was to add to Section 2, sentence 2, *"If the retiree dies with no surviving spouse the remainder of the benefit will be paid to the estate."* Hope moved to approve for first reading approval policy DBJA, Early Retirement Incentive, as presented & amended. Swenson seconded the motion. The motion carried unanimously.

Building and Grounds Needs

Superintendent Koppelman presented some preliminary thoughts on building & grounds needs. He confirmed that no decisions would be made during the meeting. Superintendent Koppelman asked Board members to keep in mind the following:

- 1) Are we going to continue to keep 5 elementary schools in the District approximately the same size based on enrollment?
- 2) Do the school boundaries need to be reevaluated? How firm are they?
- 3) Are our schools currently located appropriately as the city continues to develop?
- 4) Do we want to keep the same organizational structure in the future? (K-6, 7-8, 9-12)?
- 5) What about the property we own in northwest Dickinson?
- 6) Board members should consider the cost of new construction vs. renovation.
- 7) He suggested that Board members need to talk about how they will proceed and how they will prioritize needs after they hear the information presented by Mr. Boespflug. Planning will depend on the building fund budget.

LeRoy Boespflug, administrator of buildings and grounds, reviewed the building and grounds needs for the District buildings and recommended priorities. A summary was distributed to Board members. The summary listed short term (1-3 years) and long term (3-5 years) needs. Discussion followed.

Mr. Krieg left the meeting at this time.

Board members consensus was to allow more time to study the building needs that were presented. They would also like to look at the budget process, prioritize the needs and develop a plan on how to address the issues. Board members asked to have Mr. Boespflug organize the needs in categories organized by S (short term)

Dickinson Public Schools
Special Meeting

December 21, 1998; 6:30 p.m.
Board Room, Central Office

needs, S/L (short /long term) needs and L (long term) needs. They may want the administrative cabinet to review the list and make recommendations when looking at the budgeting process.

At 7:10 p.m., Swenson moved to adjourn. Staudinger seconded the motion. The motion carried unanimously.

Donna M. Wolf
Donna M. Wolf, Business Manager

Karen R. Heidt
Karen R. Heidt, Secretary

Nancy Jo Johnson
Nancy Jo Johnson, President