

ADMINISTRATIVE REGULATIONS FOR POLITICAL LEAVE

Request for political leave shall be submitted in writing to the immediate supervisor. This supervisor will review the request, make a recommendation and forward the request to the Superintendent. The supervisor's recommendation must include a statement about the availability and quality of a substitute. When a requested leave is denied a second review may occur at a conference between the teacher and Superintendent. The Superintendent's decision will be final.

The Superintendent may authorize continuation of political leave as long as the general context of the political service provided does not change. Reoccurring political leave related to the same employee and the same political responsibility will be made by the Superintendent.