

**TO:** School Board Members  
**FROM:** Dr. Shon Hocker, Superintendent  
**SUBJECT:** Agenda Background  
**DATE:** December 10, 2018

- I. **Call to Order** – President Seaks will call the meeting to order.
- II. **BoardDocs Presentation** – Ms. Martha Crook, BoardDocs Implementation Specialist, will train Board members on how to navigate the new format for creating, management, and posting of school board meeting documents.
- III. **Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of [Board Policy BCBA, Public Participation at Board Meetings](#).
- IV. **Additional Agenda Items/Removal of Items from the Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- V. **Consent Agenda**
  - a. Minutes – [November 19 regular Board meeting](#) and [November 19 Board workshop](#). The minutes are posted under Minutes on the school board web site.
  - b. Bills – The [November bills](#) are posted under Financial Reports on the school board website.
  - c. Financial Reports – The Financials Reports are posted under [Financial Reports](#) on the school board web site.
  - d. Pledged Securities Report – The [Pledged Securities Report](#) for November is posted under Financial Reports on the school board web site.
  - e. Personnel Changes Reports – The [Board Certified Personnel Changes Report](#) and the [Personnel Changes Report](#) are posted under Supporting Documents on the school board website.
  - f. Enrollment Report – The [December 1 enrollment](#) is available on the website under Supporting Documents.
  - g. Self-funded Health Insurance Report – The [November Self-funded Health Insurance report](#) is available on the website under Supporting Documents.
  - h. Roughrider Area Career and Technical Center (RACTC) Report – The [RACTC November Director’s report](#) is posted on the website under Supporting Documents.
  - i. Students/Faculty/Staff Recognitions – The students/faculty/staff recognitions are posted on the Consent Agenda.

**Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the November 19 regular Board meeting and the November 19 Board workshop; the bills for November 2018; the financial reports for November 30, 2018; the pledged securities report for November 30, 2018; the personnel reports; the December 1 Enrollment report; the November Self-funded Health Insurance report; the November RACTC Director’s report; and the students/faculty/staff recognitions; as presented.”**

- VI. **Superintendent’s Report** – Superintendent Hocker will report on topics which do not appear elsewhere in the agenda.

## VII. Business Topics

### Informational Business Topics

- a. **Roughrider Area Career and Technology Center (RACTC) Update** – RACTC Director Kevin Nelson will provide information regarding the RACTC. Available under Supporting Documents is the Director’s Report, [class offerings for 2018-2019](#), a copy of the original [grant application](#), and a copy of the [2018-2019 Technology Consortium](#). This agenda item is informational only. No action is requested.
- b. **Southwest Community High School (SWCHS) Report** – Principal Kristy Goodall from SWCHS will address the Board and provide a summary of the alternative school. This agenda item is informational only. No action is requested

### Action Business Topics

- c. **Proposal from RSP & Associates Consulting for Consideration** – The District would like to verify enrollment projections and receive input as to a preferred location to possibly build the next elementary school. The District has utilized RSP & Associates previously to establish elementary school attendance zones as well as provide future enrollment projections. The District would like to update those projections as well as conduct a new evaluation to determine a preferred location to build the new elementary school resulting in the least amount of student displacement of their current school of attendance. The [proposal from RSP & Associates](#) is available on the website under Supporting Documents. Superintendent Hocker and Assistant Superintendent Harris will address the Board. *A roll call vote is recommended on the motion.* **Sample motion: “I move to direct the administration to proceed with the hiring of RSP & Associates Consulting to provide enrollment projections and elementary school location services for the proposed fee of \$23,000.”**
- d. **Open Enrollment Applications** – Kristy Goodall has requested an open enrollment for a child from South Heart Public to Dickinson Public. Teri Dupont has requested an open enrollment for her child from South Heart Public to Dickinson Public. The children from these two families recently moved into the South Heart School District, therefore the deadline waiver applies. Administrative recommendation is to approve the applications. *A voice vote is recommended.* **Sample motion: “I move to approve the open enrollment application for a child of Kristy Goodall from South Heart Public to Dickinson Public and also approve an application of a child of Teri Dupont from South Heart Public to Dickinson Public, as per the open enrollment policy.”**
- e. **Addition of School Board Policy, First Reading** – The North Dakota School Boards Association (NDSBA) recommends a new Board policy be added by the District. [Policy ACBF-Medical Marijuana](#) is posted on the website under Supporting Documents. Superintendent Hocker will be available to answer any questions. Administrative recommendation is to add this policy. Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to approve for first reading the addition of new Board policy ACBF-Medical Marijuana, as presented.”**

- f. **School Board Policies Revisions, First Reading** – NDSBA recommends revisions to several Board policies. The following policies are posted on the website under Supporting Documents. Superintendent Hocker will be available to answer any questions. Administrative recommendation is to revise these policies.
- i. [Policy ACBC-Use of Animals in District Schools and in Curriculum Programs](#)
  - ii. [Policy ACE-Violent and Threatening Behavior](#)
  - iii. [Policy ACEA-Bullying Prevention Policy](#)
  - iv. [Policy BBBA-Officers of the Board](#)
  - v. [Policy DDEA-Jury and Witness Duty](#)
  - vi. [Policy DJA-Substitute Teacher](#)

Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to approve for first reading the revisions to Policy ACBC-Use of Animals in District Schools and In Curriculum Programs, Policy ACE-Violent and Threatening Behavior, policy ACEA-Bullying Prevention Policy, policy BBBA-Officers of the Board, policy DJA-Substitute Teacher, and policy DDEA-Jury and Witness Duty, as presented.”**

- g. **Addition of School Board Policies, Second Reading and Final Adoption** – The North Dakota School Boards Association (NDSBA) requires two new Board policies be added by the District. These policies are posted on the website under Supporting Documents. Superintendent Hocker will be available to answer any questions.
- i. [Policy ABCE-Prohibition on Aiding Sexual Abuse](#)
  - ii. [Policy FDH-Students in Foster Care](#)

Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to approve for second reading and final adoption the addition of new Board policy ABCE-Prohibition on Aiding Sexual Abuse and new Board policy FDH-Students in Foster Care, as presented.”**

- h. **School Board Policies Revisions, Second Reading and Final Adoption** – The NDSBA proposes several revisions to the following required policies. These policies are posted on the website under Supporting Documents. Revisions proposed by NDSBA are noted in red text or ~~strikeout~~ on the document. Revisions proposed by administration is noted in purple text. Superintendent Hocker will be available to answer any questions.
- i. [Policy ACDA-Acceptable Internet Use](#)
  - ii. [Policy FDB-Education of the Homeless Students](#)
  - iii. [Policy FFA-Student Alcohol and Other Drug Use/Abuse](#)
  - iv. [Policy FFD-Carrying Weapons](#)
  - v. [Policy FFE-Extracurricular Participation Requirement](#)
  - vi. [Policy FFK-Suspension and Expulsion](#)

Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to approve for second reading and final adoption the revisions of policy ACDA-Acceptable Internet Use, policy FDB-Education of the Homeless Students, policy FFA-Student Alcohol and Other Drug Use/Abuse, policy FFD-Carrying Weapons, policy FFE-Extracurricular Participation Requirement, and revisions to policy FFK-Suspension and Expulsion, as presented.”**

- i. **Addition of School Board Regulations, First Reading and Final Adoption** –NDSBA proposes two new Board regulations for the Board’s consideration. These policies are posted on the website under Supporting Documents. Superintendent Hocker will be available to answer any questions.
  - i. [Regulation FDH-BR1—Foster Care Student Transportation Procedure](#)
  - ii. [Regulation FDH-BR2—Foster Care Student Transportation Dispute Resolution Procedure](#)

Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to approve for first reading and final adoption new Board regulation FDH-BR1—Foster Care Student Transportation Procedure and new Board regulation FDH-BR2—Foster Care Student Transportation Dispute Resolution, as presented.”**

**VIII. Other**

**IX. Adjournment**

**Announcements:**

- 2019 North Dakota School Boards Association (NDSBA) [Negotiations Seminar](#), Bismarck Ramkota on February 7-8, 2019. If you are interested in attending the seminar, please let Twila know. She has reserved a block of rooms at the Ramkota.