

**TO:** School Board Members  
**FROM:** Douglas W. Sullivan, Superintendent  
**SUBJECT:** Agenda Background  
**DATE:** November 13, 2017

- I. Call to Order** – President Ricks will call the meeting to order.
- II. Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. Additional Agenda Items/Removal of Items from the Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. Consent Agenda**
- a. Minutes – October 9 regular Board meeting and October 9 Board workshop. The minutes are posted under Minutes on the school board web site.
  - b. Bills – The bills are posted under Financial Reports on the school board web site.
  - c. Financial Report – The Financial Report is posted under Financial Reports on the school board web site.
  - d. Pledged Assets Report – The Pledged Assets Report is posted under Financial Reports on the school board web site.
  - e. Personnel Reports – The personnel reports are posted under Supporting Documents on the school board website.
  - f. Tuition Waiver Agreement – A tuition waiver request for three children of Lucinda Touchine from Dickinson to South Heart.
  - g. Student/Faculty/Staff Recognitions – The student/staff recognition is posted on the Consent Agenda.

**Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the October 9 regular board meeting and the October 9 board workshop; the bills for October 2017; the financial reports for October 30, 2017; the pledged assets report for October 30, 2017; the personnel reports; the student/faculty/staff recognitions; and a tuition waiver for three children of Lucinda Touchine from Dickinson to Richardton-Taylor; as presented.”**

- V. Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere in the agenda.
- VI. Business Topics**
- a. **Principal Reports** – Lincoln Elementary Principal Tammy Praus-Peterson, Heart River Elementary Principal Susan Cook, and Roosevelt Elementary Principal Henry Mack will provide information regarding the events, activities, and achievements at Lincoln Elementary, Heart River Elementary, and Roosevelt Elementary schools. This agenda item is informational only. No action is requested.

- b. **Hockey Agreement** - The agreement with the Dickinson Public Schools and Dickinson Youth Activities, Inc. for boys' and girls' hockey is due for renewal. Mr. Guy Fridley, District-wide activities director, will be available to answer any questions. Mr. Fridley has corresponded with Mr. Dallas Kuntz, Dickinson Hockey Club Coordinator and Dickinson Hockey Club Board President Lynn McChesney to review the Memorandum of Understanding. Dickinson Youth Activities would like to enter into a one-year agreement. There are no changes to the agreement from last year. A copy of the agreement is posted under Supporting Documents. Action is requested. **Sample motion: "I move to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Youth Activities, Inc./Dickinson Hockey Club for boys' and girls' hockey for the 2017-2018 school year, as presented."**
- c. **North Dakota School Boards Association (NDSBA) Convention** – President Ricks, Vice President Seaks, Board Member Rude, Board Member Schwartz, and Board Member Wilkie attended the recent NDSBA convention and legal seminar. Those in attendance at the seminars and conference have posted summary reports on the website under Supporting Documents. This agenda item is informational only. No action is requested.
- i. **Convention Report** – Board members that attended the convention will give brief reports on the North Dakota School Board Convention.
  - ii. **Legal Seminar Report** – Board members that attended the seminar will give brief reports on the Legal Seminar.
- d. **Open Enrollment Application** – Laura Krieger applied for open enrollment for her child to be admitted to the Dickinson Public Schools from South Heart School District. This child is currently attending DPS and the family recently moved, therefore the deadline waiver applies. The administrative recommendation is to approve the application. Action is requested. **Sample motion: "I move to approve the open enrollment request for a child of Laura Krieger from South Heart School District to be admitted to the Dickinson Public Schools as per the open enrollment application."**
- e. **Superintendent's Formative Evaluation** –In 2016, Dickinson Public Schools implemented an online superintendent's evaluation. All Board members submitted their input online before November 9. Board Policy CAAB states "The evaluation instrument shall require Board members to rate the superintendent's performance as either satisfactory or unsatisfactory in each area of the performance identified in the job description." Following are the six areas of performance in the evaluation system:
- Goal and Vision Setting
  - Board Relations
  - Human Resource Management
  - Curriculum and Student Support Services
  - Community Relations
  - Operations and Resources Management

Sample motion: **"I move to rate Superintendent Sullivan with an overall rate of (satisfactory) (unsatisfactory) in the area of (Goal and Vision Setting)."** Action is requested. President Ricks will direct Business Manager Anderson to call roll once discussion is complete.

**VII. Other**

**VIII. Adjournment**

**Announcements:**

- A Board Workshop is scheduled following tonight's meeting. The workshop agenda is posted under Agendas on the school board website. A light meal will be served between the Board meeting and the Board workshop.
- American Education Week is recognized November 13-17.
- 2018 North Dakota School Boards Association (NDSBA) Negotiations Seminar–Bismarck Ramkota on February 8-9, 2018. If you are interested in attending the seminar, please let Twila know. She has reserved a block of rooms at the Ramkota.