

**TO:** School Board Members  
**FROM:** Dr. Shon Hocker, Superintendent  
**SUBJECT:** Agenda Background  
**DATE:** October 9, 2018

- I. Call to Order** – Board President Seaks will call the meeting to order.
- II. Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy [BCBA-Public Participation at Board Meetings](#).
- III. Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require board action may be placed on the agenda by approval of a majority of the board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. Consent Agenda**
- a. Minutes - The minutes from the [September 10 Regular Board Meeting](#) and the [September 10 Budget Public Input Hearing](#) are posted under Minutes on the school board website.
  - b. Bills - The [September bills](#) are posted under Financial Reports on the school board website.
  - c. Financial Reports - The Financial Reports are posted under [Financial Reports](#) on the school board website.
  - d. Pledged Securities Report - The Pledged Securities Report for [September](#) is posted under Financial Reports on the school board website.
  - e. Personnel Changes Reports - The [Board Changes Report](#) and the [Personnel Changes Report](#) are posted under Supporting Documents on the school board website.
  - f. Roughrider Area Career and Technical Center (RACTC) Report – The [RACTC September Directors report](#) is posted under Supporting Documents.
  - g. Tuition Waiver Agreement – A tuition waiver request for a child of Deana Birdsall from Dickinson Public to South Heart Public and a tuition waiver request for a child of Heather Kruz from Dickinson Public to South Heart Public.
  - h. Students/Faculty/Staff Recognitions – The students/faculty/staff recognitions are posted on the [Consent Agenda](#).

**Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the September 10 Regular School Board Meeting, the minutes from the September 10 Budget Public Input Hearing; the bills for September 2018; the financial reports for September 30, 2018; the pledged assets report for September 30, 2018; the personnel changes reports; the RACTC Director’s Report; a tuition waiver request for a child of Deana Birdsall from Dickinson Public to South Heart Public and a tuition waiver for a child of Heather Kruz from Dickinson Public to South Heart Public; and the student/faculty/staff recognitions; as presented.”**

- V. Superintendent’s Report** – Superintendent Hocker will report on topics which do not appear elsewhere in the agenda.

## VI. Business Topics

### Informational Business Topics

- a. **Principal Reports** – Prairie Rose Elementary Principal Nicole Weiler and Dickinson Middle School Principal Marcus Lewton will provide information regarding the events, activities, and achievements at Prairie Rose Elementary and Dickinson Middle School. This agenda item is informational only. No action is requested.
- b. **Dickinson High School Update** – Dickinson High School Principal Kevin Hoherz will address the Board. He will update the Board regarding the Dickinson High School expansion project. This agenda item is informational only. No action is requested.
- c. **Berg Elementary School Update** – Assistant Superintendent Keith Harris will address the Board and provide information regarding the final details of the remodel of Berg Elementary. He will also report a proposed date and time for a public open house. This agenda item is informational only. No action is requested.
- d. **Student Mobility Report** – Assistant Superintendent Keith Harris will present student mobility information for students K-12. A copy of the Inward and Outward Migration reports are posted under Supporting Documents on the school board website. This agenda item is informational only. No action is requested.
- e. **School Board Workshop** - There will be a board workshop following the meeting today. A light meal will be served between the school board meeting and the board workshop. No decisions will be made during the workshop, but topics discussed may become future board meeting agenda items. This agenda item is informational only. No action is requested.
- f. **Superintendent’s Formative Evaluation** – The evaluation of the superintendent is available for the Board members to complete by going online and logging in using their user name and password. Board President Seaks requests Board members complete their portion of the evaluation of the superintendent prior to Friday, November 3. This agenda item is informational only. No action is requested.
- g. **Budget Input and Development Committee Update** – This committee met on October 3. Board representatives on this committee are President Brent Seaks and Board Member Jason Rodakowski. The minutes are posted on the website under the [District-wide Committee Meeting link](#). This agenda item is informational only. No action is requested.

### Action Business Topics

- h. **Amended Budget and Tax Levy** – The Budget Committee recommends approval of an Amended Budget and Certificate of Levy to be filed with the Stark County Auditor by October 10, 2018. Posted under Supporting Documents is the Certificate of Levy. Sample motion: **“I move to authorize the administration to file amended 2018-2019 fiscal year general fund budgeted expenditures of \$47,048,863 and amended Certificate of Levy for \$17,337,580.”**
- i. **Designate Foster Care Liaison** –The Department of Public Instruction recommends Dickinson Public Schools designate a foster care liaison. Administrative recommendation is to designate Mrs. Stacy Kilwein, Coordinator for Partners in Parenting, as the District’s Foster Care Liaison. Action is requested. **Sample motion: “I move to designate Stacy**

**Kilwein as the Foster Care Liaison for the Dickinson Public Schools for the 2018-2019 school year.”**

- j. **Reschedule November 2018 Board Meeting and Workshop** – Superintendent Hocker, several administrators, and possibly a Board member have made plans to attend a conference the second week of November. Administrative recommendation is to move the November 13 Board Meeting and Workshop to Monday, November 19. Board members are requested to check their calendars for availability. Sample motion: **“I move to reschedule the November School Board Meeting and Workshop for Monday, November 19 at 5:00 p.m. at the Central Administration Offices in the Board room.”**
  
- k. **Schedule Special School Board Meeting** – The AdvancED Engagement Review Team is requesting an opportunity to interview the school board members. This may be as a group and/or individual interviews held onsite or via telephone conversations. The proposed date and time for the Board member interviews is Monday, November 5 at 9:00 a.m. Sample motion: **“I move to schedule a Special School Board Meeting for Monday, November 5 at 9:00 a.m. at the Central Administration Offices in the Board room.”**
  
- l. **2018 North Dakota School Boards Association Convention Delegates**
  - i. **Delegates** – President Brent Seaks, Vice President Kim Schwartz, Mrs. Michelle Orton, Mr. David Wilkie, and Mr. Jason Rodakowski will be attending the convention. Copies of the proposed agendas for the convention and law seminar are available on the North Dakota School Board Association website. Action is requested to designate four delegates. **Sample motion: “I move that Board Members \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ be appointed delegates from Dickinson Public Schools and Board Member \_\_\_\_\_ be appointed as alternate delegate for the North Dakota School Boards Association Convention.”**
  
  - ii. **Resolutions** – A copy of the [2018 NDSBA Governmental Affairs Committee Resolution Report](#) is posted under Supporting Documents on the school board website. Input on the resolutions is requested.

Please let Twila know tonight if you plan to attend the NDSBA convention and any sessions (New Board Member Session and Legal Seminar) you wish to attend as registration with payment is due on Friday, October 12.

- m. **School Board Policy Revision, First Reading** - Dickinson Public Schools administrators recommend revisions to the following policy.
  - i. Policy ABBA-Dickinson Public School District’s Policy for Tobacco Use – changes to this policy were made by the North Dakota Department of Health in concurrence with the North Dakota School Boards Association. This policy is posted on the website under Supporting Documents. The recommended revisions are noted in red text. Action is requested. *A roll call vote is required on the motion.* **Sample motion: “I move to approve for first reading revised policy ABBA-Dickinson Public School District’s Policy for Tobacco Use, as presented.”**

**VII. Other**

**VIII. Adjournment**

**Announcements:**

- The North Dakota School Board Association New Board Member Seminar and [School Law Seminar](#) will be held Thursday, October 25, 2018, at the Ramkota Hotel. As a reminder, it is a requirement that all new board members attend the New Board Member Seminar.
- The [North Dakota School Board Association Annual Convention](#) will be held Thursday and Friday, October 25 and 26th at the Ramkota Hotel in Bismarck. There is a block of rooms reserved at the Bismarck Ramkota for those wishing to attend the North Dakota School Board Association New Board Member Seminar, School Law Seminar, or Annual Convention. Available under [Supporting Documents](#) are details regarding the convention and seminars including the featured speakers. **Registration and payment for the NDSBA Convention and Seminars is due October 12.**
- The [National School Board Association Conference](#) will be held March 30-April 1, 2019, in Philadelphia, PA with [preconference workshops](#) on Friday, March 29. Registration and [housing](#) opens simultaneously on October 18.