

TO: School Board Members
FROM: Douglas W. Sullivan, Superintendent
SUBJECT: Agenda Background
DATE: October 9, 2017

- I. Call to Order** – Board President Ricks will call the meeting to order.
- II. Public Participation** - Any person wishing to address the board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require board action may be placed on the agenda by approval of a majority of the board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. Consent Agenda**
- a. Minutes – September 11 regular board meeting. The minutes are posted under Minutes on the school board web site.
 - b. Bills – The bills are posted under Financial Reports on the school board web site.
 - c. Financial Reports – The Financial Report is posted under Financial Reports on the school board web site.
 - d. Pledged Assets Report – The Pledged Assets Report is posted under Financial Reports on the school board web site.
 - e. Personnel Reports – The Personnel Reports are posted under Supporting Documents on the school board website.
 - f. Tuition Waiver Agreements – A tuition waiver request for two children of Ann Robbins from Dickinson to South Heart and a tuition waiver request for two children of Debra Dazell from Dickinson to South Heart.
 - g. Student/Faculty/Staff Recognitions – The Student/Faculty/Staff recognitions are posted on the Consent Agenda.

Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the September 11 regular board meeting; the bills for September 2017; the financial reports for September 30, 2017; the pledged assets report for September 30, 2017; the personnel reports; a tuition waiver request for two children of Ann Robbins from Dickinson to South Heart, a tuition waiver request for two children of Debra Dazell from Dickinson to South Heart; and the student/faculty/staff recognitions; as presented.”

- V. Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere in the agenda.
- VI. Business Topics**
- a. Principal Reports – Jefferson Elementary Principal Sara Streeter and Dickinson Middle School Principal Marcus Lewton will provide information regarding the events, activities, and achievements at Jefferson Elementary and Dickinson Middle School. This agenda item is informational only. No action is requested.

- b. **Student Mobility Report** – Superintendent Sullivan will present student mobility information for students K-12. A copy of the Inward and Outward Migration reports are posted under Supporting Documents on the school board website. This agenda item is informational only. No action is requested.
- c. **School Board Workshop** - There will be a board workshop following the meeting today. A light meal will be served between the school board meeting and the board workshop. No decisions will be made during the workshop, but topics discussed may become future board meeting agenda items. This agenda item is informational only. No action is requested.
- d. **Superintendent’s Formative Evaluation** – The evaluation of the superintendent is available for the Board members to complete by going online and logging in using their user name and password. Board President Ricks requests Board members complete their portion of the evaluation of the superintendent prior to Friday, November 3. This agenda item is informational only. No action is requested.
- e. **Budget Input and Development Committee Update** – This committee met on September 28. Board representatives on this committee are President Sarah Ricks and Vice President Brent Seaks. The minutes are posted on the website under the District-wide Committee Meeting link. This agenda item is informational only. No action is requested.
- f. **Designate Foster Care Liaison** –The Department of Public Instruction recommends Dickinson Public Schools designate a foster care liaison. Administrative recommendation is to designate Mrs. Stacy Kilwein, Coordinator for Partners in Parenting, as the District’s Foster Care Liaison. Superintendent Sullivan will be available to answer any questions. Action is requested. **Sample motion: “I move to designate Stacy Kilwein as the Foster Care Liaison for the Dickinson Public Schools for the 2017-2018 school year.”**
- g. **Route Bus Bid for Consideration** – Dickinson Public Schools advertised for bids to add a 77-passenger school bus. Bid opening was at 10:30 a.m. on Wednesday, October 4. The only bid received was from Harlow’s. The price for the bus and the added options that the administration selected are as follows:

2019 International IC CE 77 Passenger Bus.....	\$89,100
Camera System (include Stop-Arm Cam).....	<u>\$2,736</u>
Total Bid.....	<u>\$91,836</u>

The administrative recommendation is to accept Harlow’s bid for the 77 passenger bus with the added options listed above for a total of \$91,836. Business Manager Kent Anderson and Superintendent Sullivan will be available to provide additional information. **Sample motion: “I move to accept the low bid from Harlow’s Bus Service for one (1) 77 passenger bus with the added options for a total price of \$91,836.”**
- h. **2017 North Dakota School Boards Association Convention**
 - i. **Delegates** – President Sarah Ricks, Vice President Brent Seaks, Mrs. Tanya Rude, Mrs. Kim Schwartz, and Mr. David Wilkie will be attending the legal seminar and the Friday convention. Copies of the proposed agendas for the convention and law seminar are available on the North Dakota School Board Association website. Action is requested to designate four delegates. **Sample motion: “I move that _____, _____, _____, and _____ be appointed delegates from Dickinson Public Schools and Board Member**

_____ be appointed an alternate delegate for the North Dakota School Boards Association Convention.”

- ii. Resolutions – A copy of the 2017 resolutions are posted under Supporting Documents on the school board website. Input on the resolutions is requested.
- i. **Land Purchase Agreement** – The District administrators have been researching possible sites for future school construction. This has been an ongoing process over the past three years. The Budget Development and Input Committee, by consensus, has approved a purchase agreement contingent upon approval of the School Board. A proposed purchase agreement and Google Earth map of a proposed tract were emailed to the Board members and are available upon request. Superintendent Sullivan and Business Manager Anderson will be available at the meeting with additional details. Action is requested. Sample motion: **“I move the Dickinson Public Schools Board purchase a 114.46 acre tract of land located in the NE1/4 of Section 32, Township 140 North, Range 96 West at a cost of \$1,700,000 (~\$14,852 per acre).”**
- j. **School Board Policy Revision, Second Reading and Final Adoption:** Dickinson Public Schools administrator recommends revisions to policy BDD-Board Member Compensation. The policy is posted on the website under Supporting Documents. The recommended revisions are noted in purple text. Action is requested. *A roll call vote is required on the motion.* Sample motion: **“I move to approve for second reading and final adoption revised policy BDD-Board Member Compensation, as presented.”**

VII. Other

VIII. Adjournment

Announcements:

- The National School Board Association Conference will be held April 7-9, 2018, in San Antonio, TX. Registration and housing opens simultaneously on October 18.