

TO: School Board Members
FROM: Superintendent Douglas W. Sullivan and Board President Brent Seaks
SUBJECT: Agenda Background
DATE: April 16, 2018

- I. **Call to Order** – President Seaks will call the meeting to order.
- II. **Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. **Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. **Consent Agenda**
 - a. **Minutes** – March 12 regular School Board Meeting, April 3 Special School Board Meeting, and April 12 Special School Board Meetings. The minutes are posted under Minutes on the school board website.
 - b. **Bills** – The bills are posted under Financial Reports on the school board website.
 - c. **Financial Report** – The Financial Report is posted under Financial Reports on the school board website.
 - d. **Pledged Assets Report** – The Pledged Assets Report is posted under Financial Reports on the school board website.
 - e. **Personnel Reports** – The personnel reports are posted under Supporting Documents on the school board website.
 - f. **Tuition Waiver Requests** – A request for a waiver for two children of Jocelyn Jorgenson from Dickinson to South Heart, a request for a waiver for a child of Jennifer Everett from South Heart to Dickinson, a request for a waiver for a child of JoAnne Davis from Dickinson to South Heart, and a request for a waiver for a child of Jennifer Zaste from Dickinson to South Heart.
 - g. **RACTC Report** – A report from the RACTC director is posted under Supporting Documents on the school board website.
 - h. **Students/Faculty/Staff Recognitions** – The students/faculty/staff recognitions are posted on the Consent Agenda.

Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the March 12 regular School Board Meeting, the April 3 Special School Board Meeting, and the April 12 Special School Board Meetings; the bills for March 2018; the financial reports for March 31, 2018; the pledged assets report for March 31, 2018; the personnel reports; a tuition waiver request for a child of child of Jocelyn Jorgenson from Dickinson to South Heart, a request for a waiver for a child of Jennifer Everett from South Heart to Dickinson, a request for a waiver for a child of JoAnne Davis from Dickinson to South Heart, and a request for a waiver for a child of Jennifer Zaste from Dickinson to South Heart; the RACTC director’s report; and the students/faculty/staff recognitions; as presented.”

- V. **Superintendent's Report** – Superintendent Sullivan will report on topics which do not appear elsewhere on the agenda.
- VI. **Business Topics**
- a. **Principal Reports** – Jefferson Elementary Principal Sara Streeter and Dickinson Middle School Principal Marcus Lewton will provide information regarding the events, activities, and achievements at Jefferson Elementary and Dickinson Middle School. This agenda item is informational only. No action is requested.
 - b. **DPS Foundation Update** - DPS Foundation President James Peters will address the Board providing information on what the Foundation is doing which supports DPS. This agenda item is informational only. No action is requested.
 - c. **Consider a Request to Open Negotiations for the 2017-2019 Professional Negotiated Agreement** – At the February 12, 2018, School Board Meeting, the Dickinson Education Association requested the School Board open bargaining on section VI-D (Personal Leave) subsection 1a of the 2017-2019 Professional Negotiated Agreement. Action was requested. At the February meeting, the School Board approved a motion to table this request until the April 16 regular School Board Meeting. Pursuant to this motion, this item is placed on the agenda for consideration by the School Board. Sample motion: **“I move to approve the request by the Dickinson Education Association to open bargaining on Section VI-D-1(a). of the 2017-2019 Professional Negotiated Agreement.**
 - d. **Budget Input and Development Committee Update** – The Budget Input and Development Committee met on March 28. Minutes from this meeting are available on the website under Supporting Documents. Board representatives on the committee are President Seaks and Board Member Rodakowski. This agenda item is for discussion only. No action was requested.
 - e. **National School Boards Association Convention Highlights** – Board Members Brent Seaks, Tanya Rude, Kim Schwartz, David Wilkie along with Business Manager Kent Anderson will give highlights from the National School Board Association Convention they recently attended in San Antonio. Available under Supporting Documents are copies of summary reports that have been submitted. This agenda item is informational only. No action is requested.
 - f. **Bus Transportation Fees** – Board Member Rude has requested a discussion regarding the fees charged for transportation services in the school district. The Superintendent has been requested to place this topic on the agenda for discussion purposes only. No action is required.
 - g. **Update on Superintendent Search** – Board President Seaks will provide an update regarding the search for the position of Superintendent of Schools. Finalists will be interviewed this week and Board members encourage input from Cabinet, District employees, and community at meetings that will be scheduled. Input will be received through an impression form available at the designated meetings. Available on the District's main website is a schedule for the interviews. This agenda item is informational only. No action is requested.

- h. **Gymnastics Cooperative Agreement** - The Flasher Public School District has requested a gymnastics cooperative agreement with DPS. District-wide Activities Director Guy Fridley will be in attendance to answer any questions. The proposed agreement is posted on the website under Supporting Documents. Administrative recommendation is to approve the agreement. Sample motion: **“I move to approve the extracurricular cooperative agreement with Flasher Public School District for gymnastics for the 2018-2019 school year.”**
- i. **Memorandum of Understanding in Boys’ and Girls’ Swimming** – The Dickinson Dolphins Swim Team has requested an agreement with the Dickinson Public Schools for boys’ and girls’ swimming. Mr. Guy Fridley, district-wide activities director, will be available to answer any questions. Mr. Fridley has corresponded with Mrs. Susan Moberg, president of the Dolphin Swim Team and Mrs. Moberg has reviewed and signed the Memorandum of Understanding which is posted on the website under Supporting Documents. Dickinson Dolphin Swim Team would like to enter into a one-year agreement. This agreement is similar to the hockey agreement. Action is requested. Sample motion: **“I move to approve the Memorandum of Understanding between the Dickinson Public Schools and Dickinson Dolphin Swim Team for boys’ and girls’ swimming for the 2018-2019 school year, as presented.”**
- j. **Business Manager Evaluation** – At the beginning of the current school year, the School Board created a Business Manager position to manage the finances of the school district. It is time for the School Board to decide how, or if, the position will be evaluated. The North Dakota Century Code does not require an evaluation of the Business Manager to be conducted. Available under Supporting Documents, is information available from the North Dakota School Boards Association (NDSBA) regarding evaluation of the Business Manager. Suggested motion: **“I move to direct the School Board President to organize and conduct an evaluation of the Business Manager to be completed no later than June 30, 2018.”**
- k. **School Board Policy Revision- First Reading** – The Tobacco Prevention Program at Southwest District Health Unit in cooperation with the North Dakota School Boards Association has proposed changes to policy ABBA-Dickinson Public School District’s Policy for Tobacco Use. Recommended revisions are noted in red text and/or ~~strikeout~~. DPS recommended revisions are noted in purple text. Superintendent Sullivan will be available to answer questions. Administrative recommendation is to revise the policy with the requested changes. *A roll call vote is required on the motion.* **Sample motion: “I move to complete the first reading for revising policy ABBA-Dickinson Public School District’s Policy for Tobacco Use, as presented.”**
- l. **Early Resignation Incentive Applications** – The following individuals have submitted their resignation before the deadline to receive the early resignation incentive. The deadline for classified staff is April 1.
- Senadee Brusich, paraprofessional at Dickinson High School (6 years of service)
 - Tammy Mowrey, paraprofessional at Prairie Rose Elementary (2 years of service)
 - Vranna Quinn, paraprofessional at Dickinson High School (27 years of service)

The administrative recommendation is to approve these early retirement incentive applications. Action is requested. Sample motion: **“I move to approve the early resignation incentive from Senadee Brusich, paraprofessional at Dickinson High School; Tammy Mowrey, paraprofessional at Prairie Rose Elementary; and Vranna Quinn, paraprofessional at Dickinson High School; with an effective date of May 25, 2018.”**

VII. Other

VIII. Adjournment

Announcements

- May 7-11– Teacher/Staff Appreciation Week
- Wednesday, May 9, 7:00 p.m.–Teacher/Staff Retirement and Recognition Program, Dickinson High School auditorium.
- Wednesday, May 16 at 7:00 p.m.–Dickinson Adult Learning Center graduation, Hagen building
- Wednesday, May 23 at 7:00 p.m.–Southwest Community High School graduation, Hagen building
- Sunday, May 27, 1:00 p.m.–Dickinson High School graduation, Dickinson High School gymnasium