

TO: School Board Members
FROM: Douglas W. Sullivan, Superintendent
SUBJECT: Agenda Background
DATE: February 23, 2017

- I. Call to Order** – President Ricks will call the meeting to order.
- II. Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. Central Administration Office Reorganization** – Due to the recent change in the enrollment projections for the School District, specifically needing additional kindergarten teachers and possibly additional assistance at the Early Childhood Center, it is necessary to revisit the decision that was made on December 12, 2016, regarding the Central Administration Office reorganization. At the December 12 Board meeting, Board members approved the Central Administration Office organizational chart option 2. In order to discuss this agenda topic, a motion to reconsider must be voted on by the School Board. **Suggested motion: “I move to reconsider the Central Administration Office organizational chart adopted by the School Board on December 12, 2016.”** Available under Supporting Documents are the Central Administration Office Organizational Chart Option #2 and the DPS Organizational Chart Applied to District Administrative Positions. On December 12, 2016, the motion approved by the School Board authorized the administration to move forward with implementation of the Central Administration Office organizational chart option #2 in two phases. Phase I included the addition of the following positions: business manager, human resource director, curriculum coordinator, and technology director. Phase II included the hiring of a special education coordinator and would be implemented when funds would be available and in consultation with the Budget Development and Input Committee.

Superintendent Sullivan will address the Board providing information regarding updating the Central Administration Office organizational chart. Administrative recommendation is to revise the title of Assistant Superintendent of Teaching and Learning to the title of Director of Instruction. Action is requested. **Sample motion: “I move to revise the title of Assistant Superintendent of Teaching and Learning in the CAO Administration Organizational chart to the title of Director of Instruction.”**

Sample motion: “I move to proceed with the previous action of the Board, taken on December 12, 2016, to implement Phase I and Phase II on the Central Administration Office reorganization and authorize the superintendent to proceed with or cease implementation process as he deems appropriate based upon assessment of the District’s needs and finances.”

- IV. Strategic Plan** – The Dickinson Public Schools Strategic Plan is a working document drafted by the School Improvement Leadership Team and receiving input for revisions from stakeholders. It is broken into several sections to include the District’s beliefs, mission statement, vision statement, objectives, strategies, and action plans. The District’s technology strategic plan is interwoven into the District’s plan. The AdvancED accreditation review provided powerful practices and required actions that are included under Appendix C. The Strategic Plan is reviewed by the School Improvement Leadership Team on an annual basis. Available under Supporting Documents is the

most current Strategic Plan for the District. Superintendent Sullivan will address the Board. This agenda item is informational only. No action is requested.

- V. **RSP & Associates Consulting Proposal – Attendance Areas**- Available under Supporting Documents is a cost proposal from RSP & Associates Consulting for the Board’s consideration. The proposal would assist the District by providing an enrollment analysis, boundary analysis, and/or public facilitation option. RSP & Associates is highly recommended by the Bismarck Public School District. Superintendent Sullivan and Assistant Superintendent Reep will address the Board. Administrative recommendation is to approve the services for boundary analysis from RSP & Associates Consulting. **Sample motion: “I move to direct the administration to proceed with the hiring of RSP & Associates Consulting for the services of the District’s boundary analysis.”**
- VI. **K-5 Mathematics Curriculum Adoption** – The mathematics curriculum review which began in 2013 was completed in fall 2016. At the December 12, 2016, School Board meeting, Director of Instruction Melanie Kathrein presented material regarding the mathematics curriculum pilot in grades K-5 called Eureka Math. Extensive research has been done with Eureka Math and those teachers in the pilot program are continuously sharing the positives and challenges regarding Eureka. Director of Instruction Kathrein will address the Board sharing information she has gathered and a proposal for the Board’s consideration for adopting the Eureka Math curriculum. Administrative recommendation is to adopt the K-5 Eureka Math curriculum with an implementation date of fall 2017. **Sample motion: “I move to approve adoption of the K-5 Eureka Math curriculum to be implemented the 2017-2018 school year.”**
- VII. **Adjournment**