

TO: School Board Members
FROM: Douglas W. Sullivan, Superintendent
SUBJECT: Agenda Background
DATE: January 30, 2015

- I. **Call to Order** – President Fehr will call the meeting to order.
- II. **Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. **Middle School Land Purchase Agreement** – The District administrators have been researching possible sites for the new middle school. At the time of the board workshop on November 17 four possible sites were considered. At the December 8 school board meeting it was noted the research was narrowed down to two potential sites. Please see Supporting Documents for additional information. After additional research into infrastructure at the two locations and cost for services administrators decided the best possible site for the new middle school would be the NDSU Research Extension property. An authorization from the North Dakota Legislature would be required for the sale of this land. A copy of Senate Bill No. 2159 is posted under Supporting Documents. This Bill has been approved by the North Dakota Senate. Administrators would like the board to consider this as the site for the new middle school. A proposed purchase agreement is posted under Supporting Documents. Superintendent Sullivan and Assistant Superintendent Reep will be available at the meeting with additional details. Action is requested. Sample motion: **“I move the Dickinson Public Schools Board purchase a 30 acre tract of land located in the NW1/4 of the NW1/4 of Section 32, Township 140 North, Range 96 West from the State of North Dakota and the North Dakota Board of Higher Education at a cost of \$45,000 per acre. This purchase is for the purpose of building a new middle school.”**
- IV. **Select Construction Management at Risk** - At the November 21 Special School Board meeting the Board directed the administration to move forward with the process to seek applications for the Request for Qualifications for the new middle school. As per requirements in the N.D. Century Code 48-01.2-20 which is posted on the website, the selection committee for the Construction Management at Risk was comprised of an architect (Jan Prchal), an engineer (Craig Kubas), a contractor (Shane Roers) who was not contending for the position, and Assistant Superintendent Reep. Available under Supporting Documents are copies of letters from Mr. Reep regarding the CMAR interview selection process. There were five responses to the request for qualification. On January 21 interviews took place and all five companies provided oral and written presentations to the selection committee. Available under Supporting Documents is a copy of the scoring sheet used during the interviews. Administrators will be available at the board meeting to share information and provide a recommendation from the selection committee. Action is requested. A roll call vote would be in order. **Sample motion: “I move to award the Construction Management At Risk Company for the construction of the new middle school to Mortenson Construction and direct Assistant Superintendent Reep to work with Mortenson Construction to reach an agreement on compensation and contract terms.”**
- V. **Superintendent’s Contract** – The superintendent is under a three year contract which will expire on June 30, 2015. President Fehr will be meeting with Superintendent Sullivan to discuss his contract. This agenda item is informational only. No action is requested.
- VI. **Adjournment**