

TO: School Board Members
FROM: Douglas W. Sullivan, Superintendent
SUBJECT: Agenda Background
DATE: November 17, 2014

- I. **Call to Order** – President Fehr will call the meeting to order.
- II. **Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. **Additional Agenda Items/Removal of Items from the Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. **Consent Agenda**
 - a. **Minutes** – October 13 regular Board meeting, October 13 Board workshop and November 6 Special School Board Meeting. The minutes are posted under Minutes on the school board web site.
 - b. **Bills** – The bills are posted under Financial Reports on the school board web site.
 - c. **Financial Report** – The Financial Report is posted under Financial Reports on the school board web site.
 - d. **Pledged Assets Report** – The Pledged Assets Report is posted under Financial Reports on the school board web site.
 - e. **Personnel Reports** – The personnel reports are posted under Supporting Documents on the school board website.
 - f. **Student/Staff Recognitions** – The student/staff recognitions are posted on the Consent Agenda.
 - g. **Tuition Waiver Agreement** – A tuition waiver agreement for a child of Tonya Woolery from Dickinson to South Heart and a child of Gary Hunke from Dickinson to Richardton-Taylor.
 - h. **RACTC Report** – The RACTC report is posted under Supporting Documents on the school board website.

Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the October 13 regular board meeting, the October 13 board workshop and the November 6 special school board meeting; the bills for November 2014; the financial reports for November 2014; the pledged assets report for November 2014; the personnel reports; the student/staff recognitions; a tuition waiver agreement for a child of Tonya Woolery from Dickinson to South Heart, waiver agreement for a child of Gary Hunke from Dickinson to Richardton-Taylor; and the RACTC report, as presented.”

- V. **Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere in the agenda.

VI. Business Topics

- a. **Audit Report** – Mr. James Wosepka, the school district’s auditor, will be at the meeting to answer questions and present the annual audit report. A copy of the report was emailed to the Board members prior to the meeting for their review. It is also available on the website under Supporting Documents. There are no issues of major concern. Administrative recommendation is that the Board takes action to accept the report. Action is requested. **Sample motion: “I move to approve the annual audit report for the year ending June 30, 2014.”**
- b. **Southwest Community High School (SWCHS) Report** – Principal Jay Hepperle from SWCHS has prepared a report for the school which is posted on the website under Supporting Documents. Mr. Hepperle will be available to answer any questions. This agenda item is informational only. No action is requested.
- c. **School Board Workshop** - There will be a Board workshop following the meeting today. We will have a light meal between the school Board meeting and the Board workshop. No decisions will be made during the workshop, but topics discussed may become future Board meeting agenda items. This agenda item is informational only. No action is requested.
- d. **North Dakota School Boards Association Convention** – Those in attendance at the conference have posted summary reports on the website under Supporting Documents.
- i. **Convention Report** – President Fehr, Superintendent Sullivan, Mrs. Rude and Mrs. Ricks will give brief reports on the North Dakota School Board Convention.
 - ii. **Legal Seminar Report** – Superintendent Sullivan and Assistant Superintendent Reep will give brief reports on the Legal Seminar.
 - iii. **New Member Seminar Report** – Mrs. Ricks has posted on the website a brief summary of the New Member Seminar she attended. She will give a brief report on the new member seminar.
- e. **Initial Resolution Authorizing the Issuance and Sale of General Obligation Building Fund Bonds** – Assistant Superintendent Reep will address the Board. Available on the website are the following documents for consideration of the school board.
- Resolution Providing for the Sale of General Obligation School Building Bonds
 - Notice of Bond Sale
 - Resolution Providing the Participation in School Bond Credit Enhancement Program
- Mr. Reep will explain how the new middle school construction will be financed by utilizing \$9,995,000 from the sale of bonds. The Initial Resolution is \$9,995,000 general obligation building fund bonds payable from the debt services fund. This commits approximately 3.8 mills out of the 28 mills to cover the debt service on \$9,995,000. If the Board approves a sale, the closing on the bond issues would be on Monday, December 8. A roll call vote is required on the motion. **Sample motion: “I move to approve the initial resolution authorizing the issuance and sale of \$9,995,000 general obligation building fund bonds, series 2014.”**
- f. **School Board Policy Addition, First Reading** – NDSBA has recommended adding the following policies:
- Policy DEBA-Confidentiality

- Policy DLA-Recognition of Negotiating Units

A copy of these policies are posted on the website under Supporting Documents. Administrative recommendation is to add policy DEBA-Confidentiality and policy DLA-Recognition of Negotiating Units. Action is requested and a roll call vote is required on the motion. **Sample motion: “I move to complete a first reading of policy DEBA-Confidentiality and policy DLA-Recognition of Negotiating Units, as presented.”**

g. **School Board Policy Revisions, First Reading** – NDSBA has recommended revisions for the following policies:

- Policy BBBB-School Board Committee
- Policy BCBA-Public Participation at Board Meetings
- Policy CAAB-Superintendent Evaluation Procedure
- Policy DBBA-Drug and Alcohol Testing for Employees. This was tabled at the October Board meeting.
- Policy DHA-Licensure

A copy of the revised policies are posted on the website under Supporting Documents. Administrative recommendation is to revise policy BBBB, BCBA, CAAB, DBBA, and DHA. Action is requested and a roll call vote is required on the motion. **Sample motion: “I move to complete a first reading of policy BBBB, policy BCBA, policy CAAB, policy DBBA, and policy DHA, with the changes noted in red or purple text and/or strikeout, as presented.”**

VII. Other

VIII. Adjournment

Announcements:

- A Board Workshop is scheduled following the meeting. The Board Workshop agenda is posted under Agendas on the school board website. A light meal will be served between the Board meeting and the Board workshop.
- American Education Week is being recognized November 17-21.
- Teacher Negotiations Meeting, Wednesday, November 19, 7:00 p.m.