

**TO:** School Board Members  
**FROM:** Douglas W. Sullivan, Superintendent  
**SUBJECT:** Agenda Background  
**DATE:** October 13, 2014

- I. Call to Order** – Board President Fehr will call the meeting to order.
- II. Public Participation** - Any person wishing to address the board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require board action may be placed on the agenda by approval of a majority of the board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. Consent Agenda**
- a. Minutes – September 8 regular board meeting, the October 8 special board meeting, and the October 10 special board meeting. The minutes are posted under Minutes on the school board web site.
  - b. Bills – The bills are posted under Financial Reports on the school board web site.
  - c. Financial Report – The Financial Report is posted under Financial Reports on the school board web site.
  - d. Pledged Assets Report – The Pledged Assets Report is posted under Financial Reports on the school board web site.
  - e. Personnel Reports – The personnel reports are posted under Supporting Documents on the school board website.
  - f. Student/Staff Recognition – The student/staff recognitions are posted on the Consent Agenda.
  - g. Tuition Waiver Agreements – A tuition waiver request for a child of Sherri Kirchen from Dickinson to Belfield.
  - h. RACTC Report – There is no director’s report available for October.

**Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the September 8 regular board meeting, the October 8 special school board meeting, the October 10 special school board meeting; the bills for October 2014; the financial reports for October 2014; the pledged assets report for October 2014; the personnel reports; the student/staff recognitions; a tuition waiver request for a child of Sherri Kirchen from Dickinson to Belfield; and the RACTC report; as presented.”**

- V. Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere in the agenda.
- VI. Business Topics**
- a. **Canvassing the Special Election** – The Dickinson Public Schools held a special election on Tuesday, October 7 for the purpose of a bond referendum. There were \_\_\_\_\_ individuals that voted during the special election with \_\_\_\_\_ votes in favor of the bond referendum and \_\_\_\_\_ votes against approving the bond referendum.

Available under Supporting Documents is the Resolution Canvassing Returns and Declaring Result of Special Election.

**Sample motion: “I have examined and canvassed the returns of the special election and have determined that \_\_\_\_\_ votes were lawfully cast in favor of approving the Resolution and issuing the Bonds, and that \_\_\_\_\_ votes were lawfully cast against approving the Resolution and issuing the Bonds. I hereby declare that 73.4% of all the qualified voters of the District voting upon the question were in favor of issuing the Bonds. I move to adopt the Resolution Canvassing Returns and Declaring Result of Special Election, as presented.”**

- b. **Prairie Rose Elementary Expansion Update** - Assistant Superintendent Vince Reep will provide updated information regarding the progress towards the expansion at Prairie Rose Elementary. This agenda item is informational only. No action is required.
- c. **Student Mobility Report** – Assistant Superintendent Reep will present student mobility information for students K-12. A copy of his Inward and Outward Migration report, a 5-year summary, and comments are posted under Supporting Documents on the school board website. This agenda item is informational only. No action is requested.
- d. **Superintendent’s Formative Evaluation** – DPS will use the same process as last year. President Fehr and Superintendent Sullivan have selected three areas from the superintendent’s job description to be evaluated. The areas are: supervision with licensed and non-licensed staff, identification and implementation of board policy needs, effective records management, and supervision of building and grounds, transportation, and student safety. A copy of the superintendent’s job description is posted under Supporting Documents. Superintendent Sullivan will respond to the topics in writing and forward the evaluation to the school board members for their comments. Board members are asked to return the evaluation forms to President Fehr by November 22. The written feedback and comments from the board members will be the basis of the evaluation. The legal deadline for completion of the process is December 15. The board will review the evaluation at its December 8 board meeting. This agenda item is informational only. No action is requested.
- e. **2014 North Dakota School Boards Association (NDSBA) Resolutions** – Recent developments in a proposed resolution change require discussion by school board members. Posted under Supporting Documents is information regarding the resolution to change TFFR funding. The resolutions will be voted on by the delegates at the NDSBA fall conference. This agenda item is for discussion only. No action is requested.
- f. **School Board Workshop** - There will be a board workshop following the meeting today. We will have a light meal between the school board meeting and the board workshop. No decisions will be made during the workshop, but topics discussed may become future board meeting agenda items. This agenda item is informational only. No action is requested.
- g. **School Board Policy Revision, First Reading** – NDSBA has recommended revisions for policy DBBA-Drug and Alcohol Testing for Employees. The change would clarify those in a safety-sensitive position. A copy of the revised policy is posted on the website under Supporting Documents. Administrative recommendation is to revise policy DBBA.

Action is requested: **Sample motion: “I move to accept the first reading approval of the revision of policy DBBA, as presented.”**

**VII. Other**

**VIII. Adjournment**

**Announcements:**

- The School Law Seminar/New Member Seminar will be held Thursday, October 23, 2014, at the Ramkota Hotel.
- The North Dakota School Board Association Conference will be held Thursday and Friday, October 23 and 24<sup>th</sup> at the Ramkota Hotel in Bismarck. There is a block of rooms reserved for those wishing to attend the conference and/or law seminar.
- The National School Board Association Conference will be held March 21-23, 2015 in Nashville Music City Center, Nashville, TN. Registration and housing opens simultaneously on **October 15**.
- Please inform Twila if you plan to attend any of the above conferences.