

**TO:** School Board Members  
**FROM:** Douglas W. Sullivan, Superintendent  
**SUBJECT:** Agenda Background  
**DATE:** May 11, 2015

- I. **Call to Order** – President Fehr will call the meeting to order.
- II. **Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. **Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. **Consent Agenda**
  - a. Minutes – April 13 regular board meeting. The minutes are posted under Minutes on the school board web site.
  - b. Bills – The bills are posted under Financial Reports on the school board website.
  - c. Financial Report – The Financial Report is posted under Financial Reports on the school board website.
  - d. Pledged Assets Report – The Pledged Assets Report is posted under Financial Reports on the school board website.
  - e. Personnel Reports – The personnel reports are posted under Supporting Documents on the school board website.
  - f. Student/Staff Recognitions – The student/staff recognitions are posted on the Consent Agenda.
  - g. Tuition Waiver Agreement – A tuition waiver agreement request for a child of ReNee Hauck from Dickinson to South Heart for the 2015-2016 school year.
  - h. RACTC Report – There is no RACTC report available for this month.

**Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the April 13 regular board meeting, the bills for May 2015; the financial reports for May 2015; the pledged assets report for May 2015; the personnel reports; the student/staff recognitions; and a tuition waiver request for a child of ReNee Hauck; as presented. There is no RACTC report available.”**

- V. **Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere in the agenda.
- VI. **Business Topics**
  - a. **Prairie Rose Elementary Expansion Update** - Assistant Superintendent Reep will update the Board members on the progress of the expansion of the new wing on Prairie Rose Elementary. Under Supporting Documents is a copy of the April 21 field report. This agenda item is informational only. No action is requested.
  - b. **Middle School Update** – Dr. Sullivan and Mr. Reep will update the Board on current project items. This agenda item is informational only. No action is requested.

- c. **Budget Development and Input Committee Report** – This committee met on May 7. Superintendent Sullivan and Board representatives will review the topics discussed. Budget Committee and administration will also report on budget items that are being considered by the Committee and do not appear elsewhere on the agenda. Board input may be requested.
- d. **Wellness End of the Year Summary** – Superintendent Sullivan will address the board. Building Administrators will be available for questions. The district Wellness End of the Year Summary is posted under Supporting Documents. Red text represents any changes in the summary from the beginning of the school year. This agenda item is informational only. No action is requested.
- e. **Legislative Update** - As the school board is aware the legislature recently adjourned the 64<sup>th</sup> Legislative Assembly. There were numerous bills in the legislature that were important to the Dickinson Public Schools. Assistant Superintendent Reep will provide an update for the school board regarding the legislative session and the implications of various bills on the school district. This agenda item is informational only. No action is requested.
- f. **Breakfast and Lunch Meal Prices** – Assistant Superintendent Reep will address the Board. Mr. Reep has prepared a summary of the meal prices. His summary is available on the website under Supporting Documents. Section 205 of the Healthy, Hunger-Free Kids Act requires that schools provide the same level of financial support for lunches served to students who pay for their meals as those students eligible for free meals. This provision was effective July 1, 2011. To be in compliance, Mr. Reep recommends increasing all full price and breakfast prices by \$.05. Lunch prices will increase by \$.10 and \$.15. The reduced meal prices would remain the same. The areas highlighted in yellow on Mr. Reep’s Supporting Document reflect the suggested new prices. Action is requested. Sample motion: **“I move to approve a fee of \$1.35 for student breakfast, \$1.50 for adult breakfast, \$2.15 for lunch for students in grades K-6, \$2.45 for lunch for grades 7-8, \$3.25 for lunch for grades 9-12, and \$3.75 for lunch for adults, effective fall of 2015.”**
- g. **2015-2016 Student Handbooks** - A copy of the 2015-2016 student handbooks and a summary of the recommended changes for the elementary, Hagen Junior High, Dickinson High School, and Southwest Community High School have been posted under Supporting Documents on the school board web site. Principals will review the suggested changes and answer questions at the meeting. Administrative recommendation is to approve the student handbooks Action is requested. Sample motion: **“I move to approve the 2015-2016 elementary, Hagen Junior High, Dickinson High School, and Southwest Community High School student handbooks, as presented.”**
- h. **Annual Meeting Date and Time** - Board members should schedule the annual meeting date. Previously, the Board has met on the second Monday of the month. In July, this would fall on Monday, July 13. Please check your calendars to find out if this date is acceptable. Action is requested. Sample motion: **“I move to schedule the annual school board meeting for Monday, July 13, 2015, at 5:00 p.m.”**
- i. **Open Enrollment Application** – Robert Clink applied for open enrollment for his two children to be admitted to Dickinson Public Schools from Killdeer Public School District.

These children have been attending DPS and recently moved outside the school district. The administrative recommendation is to approve the applications. Action is requested. Sample motion: **“I move to approve the open enrollment request for two children of Robert Clink as specified in the open enrollment requests and to be admitted to the Dickinson Public Schools under the open enrollment policy.”**

- j. **Administrative Negotiations Update and Committee Assignment** – Mrs. Kris Fehr and Mr. Jason Hanson have previously been the school board representatives on the Administrative Negotiations Team. Due to Mr. Hanson’s scheduling conflicts, Mrs. Ricks has been attending the administrative negotiations along with Mrs. Fehr. Mr. Hanson has volunteered to be an alternate representative. Mr. Guy Fridley, Ms. Sherry Libis and Mrs. Dorothy Martinson are the administrative representatives for the administrative negotiations team. The Administrative Negotiations Team has met twice. President Fehr and Mrs. Ricks will provide an update regarding tentative agreements and other topics discussed. It would be appropriate to formally appoint Board members to the Administrative Negotiations Team. **Sample motion: “I move to designate for 2015-2016 Mrs. Kris Fehr and Mrs. Sarah Ricks as primary school board representatives and Mr. Jason Hanson as the secondary school board representative on the Administrative Negotiations Team.”**
- k. **Administrative Contract Negotiations (Pursuant to NDCC 44-04-19.1 (9) an executive session is anticipated)** – The next item on the agenda is Administrative Contract Negotiations. This item may be discussed in an executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code section 44-04-19.1(9). The topic or purpose of this executive session is for Administrative Contract Negotiations.

## VII. Other

## VIII. Adjournment

### Announcements

- Reports from those that recently attended the National School Board Convention in Nashville are posted on the website.
- Wednesday, June 3, 7:00 p.m.–Southwest Community High School graduation, DHS auditorium
- Saturday, June 6, 1:00 p.m.–Dickinson High School graduation, DHS gymnasium