

TO: School Board Members
FROM: Douglas W. Sullivan, Superintendent
SUBJECT: Agenda Background
DATE: April 13, 2015

- I. **Call to Order** – President Fehr will call the meeting to order.
- II. **Public Participation** - Any person wishing to address the Board may do so by completing a written request prior to the meeting. The request must be within the guidelines of Board Policy BCBA, Public Participation at Board Meetings.
- III. **Additional Agenda Items/Removal of Items from Consent Agenda** – Items which require Board action may be placed on the agenda by approval of a majority of the Board members present. Board members may request that an item on the consent agenda be removed for consideration by itself.
- IV. **Consent Agenda**
 - a. **Minutes** – March 3 board workshop, March 9 regular board meeting, and March 16 special school board meeting. The minutes are posted under Minutes on the school board web site.
 - b. **Bills** – The bills are posted under Financial Reports on the school board website.
 - c. **Financial Report** – The Financial Report is posted under Financial Reports on the school board website.
 - d. **Pledged Assets Report** – The Pledged Assets Report is posted under Financial Reports on the school board website.
 - e. **Personnel Reports** – The personnel reports are posted under Supporting Documents on the school board website.
 - f. **Student/Staff Recognitions** – The student/staff recognitions are posted on the Consent Agenda.
 - g. **Tuition Waiver Agreement** – There are no tuition waiver agreements.
 - h. **RACTC Report** – The RACTC report is posted under Supporting Documents on the school board website.

Sample motion: “I move to approve the agenda (or revised agenda) including the consent agenda consisting of the minutes from the March 3 board workshop, March 9 regular board meeting, the March 16 special board meeting; the bills for April 2015; the financial reports for April 2015; the pledged assets report for April 2015; the personnel reports; the student/staff recognitions; and the RACTC report; as presented.”

- V. **Superintendent’s Report** – Superintendent Sullivan will report on topics which do not appear elsewhere in the agenda.
- VI. **Business Topics**
 - a. **Attorney Consultation - (Executive Session pursuant to N.D.C.C. § 44-04-19.1(2))** – The next item on the agenda is Attorney Consultation regarding threatened civil litigation by the Dickinson Education Association. This item may be discussed in an executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code section 44-04-19.1(2). The topic or purpose of this executive session is Attorney Consultation.

- b. Dickinson Education Association’s Request to Rescind Board Actions taken on March 3, 2015** – On April 6, 2015, Superintendent Sullivan received a letter from Michael Geiermann, legal counsel for the Dickinson Education Association, dated April 2, 2015. By said letter, Mr. Geiermann requested on behalf of the Dickinson Education Association that the Board take the following actions: (1) Rescind its policy DLA-Recognition of Negotiating Units; (2) Rescind the two motions made on March 3, 2015, rejecting the DEA petition and moving for negotiations based upon the petition filed October, 2014; and, (3) Pass a motion recognizing the petition submitted by the DEA on February 3, 2015. Under Supporting Documents is a copy of the April 2, 2015 Letter. The Board will discuss and consider the requests made by the Dickinson Education Association in its letter and take appropriate action in response thereto.
- c. Prairie Rose Elementary Expansion Update** - Assistant Superintendent Reep will update the Board members on the progress of the expansion of the new wing on Prairie Rose Elementary. Under Supporting Documents is a copy of the March 25 architects field report. This agenda item is informational only. No action is requested.
- d. Middle School Update** – Hagen Principal Marcus Lewton, Berg Principal Shawn Leiss, and Director of Instruction Melanie Kathrein will address the Board providing updated information on the progress of the transition from a junior high school/6th grade elementary school to a middle school. They will also update on the progress of the Middle School Leadership Team’s discussions, deliberations, and work on the middle school facility. This agenda item is informational only. No action is requested.
- e. Budget Development and Input Committee Report** – This committee met on March 26. Superintendent Sullivan and Board representatives will review the topics discussed. Budget Committee and administration will also report on budget items that are being considered by the Committee and do not appear elsewhere on the agenda. Board input may be requested.
- f. Major Summer Building Projects** - Assistant Superintendent Reep will give a report to the Board on the status of the proposed projects this summer. Mr. Reep has prepared a preliminary list which is available on the website under Supporting Documents. This agenda item is informational only. No action is required.
- g. Report on National School Board Association Convention** – Board Members Kris Fehr, Sarah Ricks, Tanya Rude, and Leslie Ross along with Superintendent Sullivan will give highlights on the National School Board Association Convention they recently attended in Nashville. Their reports are posted under Supporting Documents on the school board website. This agenda item is informational only. No action is requested.
- h. Memorandum of Understanding in Boys’ and Girls’ Swimming** – The Dickinson Dolphins Swim Team has requested an agreement with the Dickinson Public Schools for boys’ and girls’ swimming. Mr. Guy Fridley, District-wide activities director, will be available to answer any questions. Mr. Fridley has corresponded with Dr. Kris Ringwall, president of the Dolphin Swim Team and Dr. Ringwall has reviewed and signed the Memorandum of Understanding which is posted on the website under Supporting Documents. Dickinson Dolphin Swim Team would like to enter into a one-year agreement. This agreement is similar to the hockey agreement. Action is requested. **Sample motion: “I move to approve the Memorandum of Understanding between the Dickinson**

Public Schools and Dickinson Dolphin Swim Team for boys' and girls' swimming for the 2015-2016 school year, as presented.”

- i. **Administrative Bargaining Recognition Petition** – The administrators have requested to meet formally with Superintendent Sullivan and the Administrative Bargaining Board members to engage in contract discussions. Available on the website under Supporting Documents is a copy of the Administrative Bargaining Recognition. Action is requested.

Identification of appropriate negotiating unit – Sample motion: “I move that, pursuant to the provisions of Section 15.1-16-10 of the North Dakota Century Code, the school board of the Dickinson Public School District #1 recognize all certified administrators employed as administrators, except the Superintendent of schools, in the Dickinson District as an appropriate negotiation unit for the purpose of negotiations.”

- j. **Administrative Bargaining Recognition of Representative Organization** - The administrators requested to recognize the administrative council as the exclusive representative for negotiations. Action is requested. **Sample motion: “I move that, pursuant to the provisions of Section 15.1-16-11 of the North Dakota Century Code, the school board of Dickinson Public School District #1 recognizes the Dickinson Administrative Council as the exclusive representative of the appropriate negotiation unit for the purpose of negotiations.”**
- k. **Early Resignation Incentive Notification** – Policy DKBC Early Resignation Notification was approved by the Board in 2007 and 2011. Classified staff have a deadline of April 1 to submit their resignation notification. The following individual has submitted her early resignation incentive notification by the deadline. Assistant Superintendent Reep has verified her eligibility.

- Debra Rising, administrative assistant behavioral specialist at Hagen Junior High (34 years of service)

The combined total years of service for all resignations to date are 250 years with an average of 19 years of service. The administrative recommendation is to approve the early resignation incentive. Action is requested. **Sample motion: “I move to approve the early resignation incentive for Debra Rising, administrative assistant at Hagen Junior High with an effective date of June 5, 2015.”**

VII. Other

VIII. Adjournment

Announcements

- May 4-8 – Teacher/Staff Appreciation Week
- Wednesday, May 6, 7:00 p.m.–Teacher/Staff Retirement and Recognition Program, DHS auditorium.
- Wednesday, June 3, 7:00 p.m.–Southwest Community High School graduation, DHS auditorium
- Saturday, June 6, 1:00 p.m.–Dickinson High School graduation, DHS gymnasium