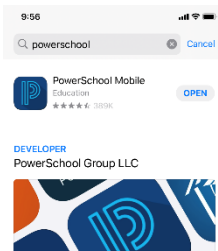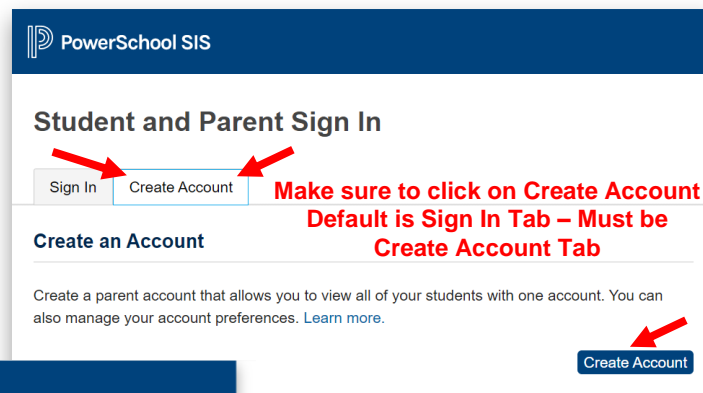# PowerSchool Online Registration

To register your child, follow these steps:

- It is best to use a Computer (Desktop/LapTop) but you can download the app from either Google Play or the App store to use on your phone. Once the app is downloaded the District Code is **PWZG.**

App Information

- If you don't have PowerSchool parent credentials, please contact your child's school or Lisa Myran (lmyran@dpsnd.org) at the District Office to request login information.

- Create a PowerSchool Account. **SKIP THIS STEP IF ALREADY HAVE AN EXISTING ACCOUNT AND GO TO NEXT PAGE.**

- Website Link: https://dickinson.ps.state.nd.us/public/home.html

PowerSchool SIS

Student and Parent Sign In

Sign In | Create Account

Make sure to click on Create Account Default is Sign In Tab – Must be Create Account Tab

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. Learn more.

Create Account

PowerSchool SIS

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Re-enter Email

Desired Username

Password

Re-enter Password

Password must: •Be at least 8 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID   **ID Provided by School**

Access Password   **Password Provided by School**

Relationship   -- Choose

Letter with Instructions from the School

The URL for the public PowerSchool website is:

dickinson.ps.state.nd.us/public

Your Access Information to add this student to your account is:

Guardian Web Access ID: This is not your Username/Password, it is the Access ID / Password
Guardian Web Access PW when adding your student and will be provided by the school

This Guardian Web Access ID and Password will allow you to add this student to your single sign-on account. Please keep your passwords confidential so only you can access the information.
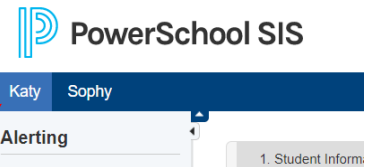
You can add multiple students to same account using credentials received from your child's school or contact Lisa Myran (lmyran@dpsnd.org) to add students to your account.

COMPUTER VERSION

- Login to your PowerSchool parent account at https://dickinson.ps.state.nd.us/public/home.html with your credentials (UserName and Password) under the Sign In tab. Once logged in, ensure your student is selected in the upper left corner.

- Select 📝 Forms on the left side.

- Select "1. Student Demographics / Contact Information" to begin with the first form.
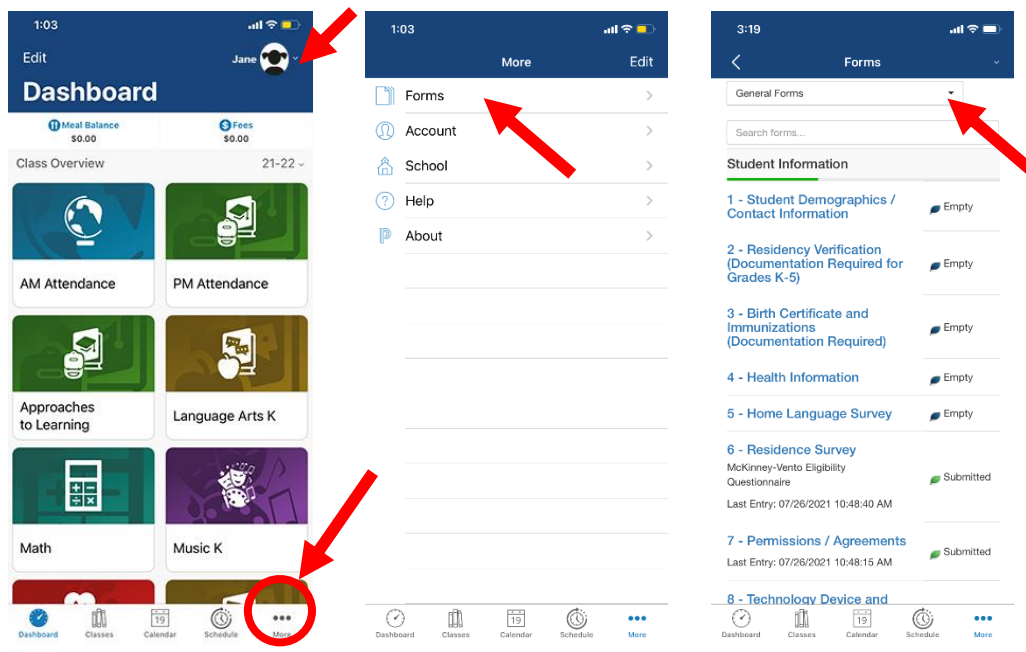
  Student Information
  1 - Student Demographics / Contact Information
  2 - Residency Verification (Documentation Required for Grades K-5)
  3 - Birth Certificate and Immunizations (Documentation Required)
  4 - Health Information
  5 - Home Language Survey
  6 - Residence Survey
  McKinney-Vento Eligibility Questionnaire
  7 - Permissions / Agreements
  8 - Technology Device and Use Policy
  9 - BackPack Program (Optional)

- Proceed through all of the forms. (All forms must be completed except the Backpack program. This form is optional and is not required to be filled out unless you would like to participate. DO NOT hit the Submit button if not interested.)

APP/PHONE VERSION

- Once logged in, ensure your student is selected in the upper right corner. If you have multiple children select the correct child with the drop down arrow.

- Proceed through all of the forms. (All forms must be completed except the Backpack program. This form is optional and is not required to be filled out unless you would like to participate. DO NOT hit the Submit button if not interested.)