

**Professional Development Leadership Team**  
**September 28, 2015**  
**Agenda**

Present: Silva Barton, Bobbi Cook, Jolene Gress, Diana Stroud, Tiffany Aman, Naomi Thorson, Barb Binstock, Troy Kuntz, Lisa Nauman, Dawn Sipma, Christy Beck, Pamela Aman, Amanda Fisher, Juli Wardner, Tammy Sadowsky, Melanie Kathrein

PDLT Purpose. [\(reviewed and accepted as is\)](#)

- To provide input on district-wide professional development needs and the use of district professional development days
- To communicate needs and professional development plans

Professional development applications were distributed as well as a document explaining the application process and deadlines. Members were asked to remind their staff about this opportunity and the process. The application forms are available on the curriculum drive. (The documents are attached.)

DPS Professional Development Philosophy. [\(reviewed and accepted as is\)](#)

Professional development in Dickinson Public Schools should:

- enhance student learning
- focus on the use of best practices
- be linked to school improvement
- be sustained over time
- include teacher collaboration

1. Develop meeting norms

- Start and end on time (meetings will be one hour)
- Keep side bar conversations to a minimum
- Be honest

2. Danielson Framework

- Ongoing Training
  - 2015-16
    - Buildings will use some time on an early release and during the January Inservice to review and discuss the components of the Danielson Framework that are being used this year.
  - 2016-17

- The group discussed the need for continued training next year on the components of the Danielson Framework that will be added. The PDLT members were asked to email the teachers in their building and ask which components they would like professional development on to better understand. The components being added next year are: 1e, 2b, 3b, 3c, 4c, and 4d. Melanie will send a short description that may be used in an email to staff within each building.
- Teachscape
  - Teachscape is a program that will be used to manage pre-observation, observation, and post-observation information. Training will be provided on the use of Teachscape this year.

### 3. Mental Health Training

- Current requirements
  - The group read and discussed a document titled North Dakota Department of Public Instruction – Youth Mental Health Training (see attachment). As of July 1, schools are required to provide a minimum eight hours of training every two years on youth mental health to teachers and administrators K-12. In addition, districts are required to provide two hours of training on suicide prevention each year to teachers, instructional staff and administrators in middle and high schools.
  - The group agreed that the training should be split over the two years instead of all being done in one year. This training will take place during the January Inservice.

### 4. Spring PD / PLC Survey data

- Copies of the PD / PLC Survey results from 2013-14 and 2014-15 were distributed. Groups worked to identify data suggesting strengths or improvement, opportunities for professional development and disconnect in the data. Strengths identified were a decreased need for training on SMARTBoards or Promethean Boards and it also appeared that teachers were more comfortable collaborating. Opportunities for professional development appear to revolve around RtI and training on interventions / enrichments. A disconnect that the data suggested was in Questions 7 and 8. Question 7 states, “My students benefited as a result of our collaboration time.” It had a weighted average of 3.39 on the 2014-15 survey (with 1 = strongly

disagree and 5 = strongly agree). Questions 8 states, "Providing time for teacher collaboration will result in positive growth in student learning." The weighted average for this questions was 4.06.

- Melanie shared concerns from principals on the need to continue or repeat professional development on PLC's. Melanie shared that nearly 50% of the teaching staff is new within the last three years. As a result, many were not with the district when PLC professional development took place.
- Members of the group commented on the need to also continue training on the Danielson Framework and PBIS.
- Members were asked to keep their surveys and to bring them to future meetings.

#### 5. Next Meeting

- Melanie will send a Doodle with potential dates of October 26 or 27.