Budget Development and Input Committee Meeting Minutes
March 26, 2020; 9:00 AM
Central Administration Office – Board Room

Present**:** Chair Brent Seaks, Board member Jason Rodakowski, Superintendent Shon Hocker, Assistant Superintendent Keith Harris and Business Manager Kent Anderson.

Called to Order – The meeting was called to order at 9:00 a.m. by Chair Seaks.

Additions/Deletions to Agenda Items – No additions or deletions

Old Business – No old business

New Business

2020-2021 Classified Wok Agreements: Mr. Anderson shared with the committee the administration is recommending a 4% compensation increase for all classified staff with the exception of RASP part-time staff. This increase would be reflected on work agreements that are scheduled to be generated and sent out in May with an effective date of July 1, 2020. The estimated cost of the increase is ~$350,000 and the percentage increase is comparable to the compensation/benefit increases received by certified and administration staff for the 2020-2021 fiscal year. **The Committee agreed to recommend the board approve a 4% compensation increase for all classified staff with the exception of RASP part-time staff.**

Activities Bus Bid: Mr. Anderson reported to the committee that there was a bid opening on February 27, 2020 for a new activities bus. The bus is necessary due to expanded activity travel for the district including the addition of soccer this past fall. Mr. Anderson also reported that the current year budget for bus purchases had been exhausted so this purchase would either need to come from the contingency line item in the budget or a budget amendment that might be necessary in June. **The Committee members agreed to recommend the board approve the bid of $167,865 including options, received from Harlow's Bus Sales for a new activities bus.**

Bond Discussion: Business Manager Anderson reported to the Committee that the district's bond financial consultant had recommended the school board consider publishing a notice of intent to issue building levy bonds due to historically low interest rates currently in the bond market. Mr. Anderson indicated that the primary benefit to the district of issuing bonds sooner rather than later is due to being able to generate significantly more dollars for construction given the current low interest rates. For comparison, Mr. Anderson referenced that the effective bond rates during the last high school bond referendum were 3.75% whereas the most recent school bond issue PFM had been involved in with had an effective interest rate of slightly less than 1.8%. Mr. Anderson also reported that publishing a notice of intent would not obligate the district to issue the bonds and would simply

notify the public that a bond issuance was being considered. **The Committee members agreed to recommend the school board approve a resolution of notice of intent to issue building levy bonds for construction of a new elementary school.**

Major Capital Projects: Mr. Harris referred the committee to a handout showing additional bus covering and paving at the bus barn that was being considered. In order to move forward with the project for potential scheduling this summer, funds would need to be approved for $40,000 of engineering/design fees and bids would also need to be scheduled for opening likely sometime in May. Estimated total for the additional work (including engineering/design fees) are $331,580 but final numbers wouldn't be known until bid opening which would need to be presented to the full school board for approval. Mr. Harris requested authorization to move forward with the engineering/design phase and spend up to $40,000 on those fees. Mr. Anderson reported that there are sufficient funds in the current year's capital projects fund budget to cover the requested $40,000 design fees. Consensus of the committee was to authorize the administration move forward with planning and design of the additional improvements at the bus barn.

Adjournment – At 10:24 AM, Chair Seaks declared the meeting adjourned.