



SCHOOL IMPROVEMENT LEADERSHIP TEAM MEETING

Wednesday, January 22, 2020; 4:00 p.m., Professional Learning Lab

Minutes

Members Present: Superintendent Shon Hocker, Assistant Superintendent Keith Harris, Director of Instruction Melanie Kathrein, Board Member David Wilkie, Mrs. Melanie Hanel, Ms. Magdalyn Rauser, Mrs. Carla Schaeffer, Ms. Audrey Bergeron, Mrs. Sara Streeter, Mrs. Amanda DeMorrett, Mrs. Amber Berg, Mrs. Haley Marsh, Mrs. Rebecca Bautz, Ms. Nicole Weiler, Mrs. Robin Swenson, Mrs. Amanda Hlibichuk, Mrs. Tracy Lecoe, Mrs. Desirae Tibor, Mrs. Tammy Peterson, Mrs. Sarah Trustem, Mrs. Kristy Goodall, Mrs. Susan Cook, Mrs. Amber Fridley, and Mr. Kevin Hoherz. Also present was Mr. Trevor Conrad.

Members Absent: Mr. Dan O'Brien, Dr. Marcus Lewton, Mrs. Stacy Kilwein, Mrs. Sara Steier, Mrs. Kate Rothschiller, Mr. Henry Mack, and Mrs. Jennifer Nokes.

Call to Order – Superintendent Hocker called the meeting to order at 4:05 p.m.

Review and Approve the December 19, 2019, Team Meeting Minutes – A copy of the minutes from the December 19 meeting were distributed to the team members. Mrs. Goodall moved to approve the December 19 meeting minutes, as presented. Mrs. Trustem seconded the motion. The motion carried unanimously.

Committee members introduced themselves and the building they represented.

Strategic Plan Placemat and Roadmap – A copy of the draft Strategic Placemat and Roadmap were emailed to the team members before the meeting and available at the meeting. Superintendent Hocker divided up the team members into four groups and divided up the Roadmap into four sections for the groups to review.

Group 1 reviewed objectives 1.1 and 1.2. Group 1 had several minor changes which included changes to two similar implementations, changing a timeline to a cycle process, a revision on a schedule for training, splitting SEL and CPI, removing two lines, and a discussion regarding the formal evaluation process.

Group 2 reviewed objectives 1.3, 1.4, and 1.5. Group 2 recommended a glossary for a reference for abbreviations and acronyms. There was some clarification regarding the implementation of essential standards. Team members discussed the responsibility of various components of the objectives. The steering committee referenced in the objective was discussed. Adding the School Climate Grant and the Community Relations Coordinator under Resources was recommended for some objectives.

Group 3 reviewed objective 2.1. Input from the group was that school pride could begin at the elementary level. There was a discussion regarding the School Morale Team and who was on that team. School Morale Team was changed to School Board.

Group 4 reviewed objectives 2.2 and 2.3. Group 4 had minor revisions to the objectives.

Dr. Hocker thanked the team for being engaged and providing valuable input. He noted due to time constraints, there was limited time spent on the Placemat. An electronic copy of the Placemat and revised Roadmap will be emailed to the team members. The team members were requested to share the draft Roadmap and Placemat with others in their building and forward any recommendations for revisions. If there are no objectives to moving forward, the draft Roadmap and Placemat will be presented to the school board at its February meeting for consideration.

Extra Duty Agreements - Dr. Hocker requested input regarding the stipend paid to teachers serving on the School Improvement Team. He suggested having the extra duty work agreements signed digitally through AESOP and payment made once a year instead of twice a year. The extra duty agreements would be sent to the teachers in May and payment would automatically generate with the June 20 paycheck.

Superintendent Hocker noted some buildings have the team members meet and do work over the summer and also have responsibilities in the building. He said for the remainder of this school year, the goal was to bring back some information from a PLC summit and do a book study, similar to the HRS book study done last year. The team would meet approximately three more times before the end of the school year to discuss a book on arts and sciences. The book study will be justification for the stipend.

So far this year, the team has met for one hour in December plus today's meeting. Dr. Hocker said even if a team member was new as of yesterday and does not miss a whole lot of meetings moving forward they could get the stipend. He asked for input from the team members. The consensus appeared the team members were satisfied with the one payment stipend in June and doing the book study over approximately three meetings.

Dr. Hocker expressed his gratitude and appreciation for the team members. He said the team will be focusing on level two of the HRS which is a focus on teaching.

Moving forward, the District will be accredited through Cognia instead of AdvancED. This will change and modify the components of the accreditation process.

Future Meetings – Potential dates for the book study will be emailed to the team members.

Adjournment – The meeting adjourned at 5:32 p.m.