



## Classified Leadership Minutes

Tuesday, February 22, 2022; 1:30 pm

Professional Learning Lab

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**Present:** Superintendent Marcus Lewton, Assistant Superintendent Keith Harris, Kayla Kennedy (Berg), Pam Wardell (Jefferson), Heidi Smith (Lincoln), Jolene Erickson (Roosevelt), and Donna Magnuson (Central Administration Offices).

**Absent:** Business Manager Stephanie Hunter, Tracy Lauf (Prairie Rose), Kristi Eckes (DMS), Jeanette Wyckoff (Heart River)

- I. **Call to Order** – The meeting was called to order by Superintendent Lewton at 1:35 p.m.
- II. **Additions/Deletions to Agenda Items** – There were no additions or deletions to the agenda.
- III. **Approval of the January 11, 2022 Meeting Minutes** - Heidi Smith moved to accept the minutes from the January 11, 2022 meeting. Jolene Erickson seconded the motion. The minutes were approved as written.
- IV. **Old Business** – There were no old business topics to discuss.
- V. **New Business**  
Dr. Lewton reviewed the February 21, 2022 School Board Agenda with the committee.  
Dr. Lewton mentioned several highlights from the board meeting.
  - a) Proposal for later starts at DHS
  - b) Facility Recommendations to School Board – Capital Maintenance Planning Projects

2022-2023 Classified Salary and Benefits Package – Mr. Harris presented the committee with an updated DRAFT of the 22-23 school year Classified Salary and Benefits Handbook. He thanked those committee members that submitted suggestions and highlighted items that could be looked at. The one suggestion that was noted as not wanting to change was that Classified Staff does NOT want to change to PTO hours for the next school year. It was unanimous that all Classified staff would like to keep the sick leave, personal leave and vacation leave the way that it currently is. Mr. Harris asked the committee to review the changes in the handbook (updates in red) and provide feedback. He did explain why some suggestions were implemented and why others were not. The plan is to bring the updated handbook to the board for their review and for a final vote.

**Adjournment** – The meeting was adjourned at 2:15 pm

The next Classified Leadership Meeting is scheduled for Tuesday, March 15, 2022 at 1:30pm in the PL Lab.