



Classified Leadership Minutes

Tuesday, January 11, 2022; 1:30 pm
Central Administration Offices

Present: Superintendent Marcus Lewton, Assistant Superintendent Keith Harris, Kayla Kennedy (Berg), Pam Wardell (Jefferson), Heidi Smith (Lincoln), Tracy Lauf (Prairie Rose), Jolene Erickson (Roosevelt), Kristi Eckes (DMS), Jeanette Wyckoff (Heart River) and Donna Magnuson (Central Administration Offices).

Absent: Business Manager Stephanie Hunter

- I. **Call to Order** – The meeting was called to order by Superintendent Lewton at 1:30 p.m.
- II. **Additions/Deletions to Agenda Items** – There were no additions or deletions to the agenda.
- III. **Approval of the October 11, 2021 Meeting Minutes** - Heidi Smith moved to accept the minutes from the December 14, 2021 meeting. Jeanette Wyckoff seconded the motion. The minutes were approved as written.
- IV. **Old Business** – There were no old business topics to discuss.

V. **New Business**

Dr. Lewton reviewed the November 8, 2021 School Board Agenda with the committee.

Dr. Lewton mentioned several highlights from the board meeting.

- a) DMS State Wrestling Champs
- b) Principal Tammy Peterson has been recommended for the National Distinguished Principals Program

Dr. Lewton updated the committee on the move of the District's Special Education services (ECC) from the Head Start Program over to Hagen for our 3-5 yr. old students. There are approx. 70 students total in the program, 35 students in morning and 35 students in the afternoon. The program will officially begin February 1st.

The Budget Input Committee gave permission to hire up to 4 additional Elementary Teaching positions due to class sizing. Because we will be operating in a deficit, this will be carefully monitored.

Architectural services will begin February 1st for the CTE Center.

School Calendar for 2022-2023 school year has been approved.

1. **2021-2022 Classified Salary and Benefits Package**

Mr. Harris addressed committee regarding the Classified Salary and Benefits Package hand out. He asked committee to review closely to see if there is anything that sticks out as not being clearly stated, are there items that are missing. Words matter, language matters, explanations matter and the wording in the Classified Benefits Salary and Benefits Package is where Payroll and HR refer back to when asked specific questions. He asked committee to send any suggestions/feedback directly to his email by the end of January. He feels that this would provide enough time for him to review, make tentative changes and will then bring tentative revisions to the next meeting. Mr. Harris made it clear that he was asking the committee for suggestions but the ultimate decision on any changes to the official documents will be made by the School Board.



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V. **Adjournment** – The meeting was adjourned at 2:30 pm

The next Classified Leadership Meeting is scheduled for Tuesday, February 22nd at 1:30 in the PL Lab.