



**Classified Leadership Minutes**  
**Tuesday, December 12, 2023; 1:30 p.m.**  
**Professional Learning Lab**

**Present:** Superintendent Marcus Lewton, Sheila Schilling (Jefferson), Heidi Smith (Lincoln), Business Manager Stephanie Hunter, Debra Wilson (Dickinson High), Christy Hicks (Central Administration Offices).

**Absent:** Julie Henderson (Berg), Beth Schmitt (Heart River), Meg Gion (Prairie Rose), Kristi Eckes (Dickinson Middle), Jeffrey Whitehead (Hagen), Assistant Superintendent Keith Harris and a Roosevelt Representative.

- I. Call to Order: Dr. Lewton called the meeting to order at 1:32.
- II. Approval of the November 14, 2023, Classified Leadership Meeting Minutes- Deb motioned to accept the minutes from the November 14, 2023, meeting. Heidi seconded the motion. The minutes were approved as written.
- III. Old Business
- IV. New Business
  - 1) Review the December 11, 2023, School Board Meeting Agenda- Enrollment is up 133 students from December 2022.

The calendar committee met and there was a lot of conversation about early outs versus full PD days. Dr. Lewton thinks the committee will need to meet again to discuss further.

CMAR bids will be opened tonight by Mr. Harris and others, interviews will be held on December 19<sup>th</sup> with a recommendation to the School Board on December 21<sup>st</sup>.

Sheila asked if there has been any more discussion about boundary changes and Dr. Lewton noted there is a meeting with RSP next week. They have been tasked with providing some options for boundary changes using the information from the study done 2 years ago. We did not want to pay for a whole new study this time as that is expensive.

Dr. Lewton reported that the School Board approved 7 additional certified positions for next school year. Those positions will mainly be in Special Education and at DMS and the CTE Academy.

Bond Referendum Update: We have applied for a loan for \$15 million at 2% interest, which is lower than what was expected and will save the public money.

- 2) Classified Receive 3 Personal Days; Certified Receive 13 PTO Days - Sheila brought up the difference between classified and certified time off. Dr. Lewton referenced the February 2022 meeting minutes where classified staff rejected the offer to switch to PTO days, as the certified staff did. Heidi noted it was rejected at that time because to do so, classified staff would lose 3 days of time off in the conversion. Dr. Lewton asked if we would like to revisit this at this time and the group declined. He noted we could revisit it at any time if classified staff would like to.
- 3) Other

V. Adjournment: Meeting was adjourned at 1:51 pm.

The next meeting is scheduled for Tuesday, January 9, 2024, at 1:30 at the Professional Learning Lab.