

**Southwest Area Career & Technical Education Academy**

**Governing Board Meeting**

**Wednesday, September 7<sup>th</sup>, 7:00 PM**

**DPS North Campus, Administration Building**

**Call to Order/Roll Call** – President, Brent Seaks called the meeting to order at 7:38pm. Roll call showed board members present; Kim Schwartz, Dickinson; Wes Krebs, Belfield; Barb Meduna, South Heart Pamela Kukla, Killdeer; Carrie Zachmann, Beach and Marya Skaare, Trinity Catholic Absent; Brent Bautz, New England

**Approval of Agenda** – Mrs. Kukla moved to approve the agenda with the addition of Item J. Roughrider/SW CTE Discussion, Mr. Krebs seconded. A voice vote was taken on the motion. The motion carried unanimously.

**Approval of Minutes** - Mrs. Kukla moved to approve the August Minutes, Mrs. Schwartz seconded. A voice vote was taken on the motion. The motion carried unanimously.

**Financial Report** – Director Anderson presented the fiscal report with an ending balance of \$1,298,383.27. Mrs. Schwartz moved to approve the report, Mr. Krebs Seconded. A voice vote was taken on the motion. The motion carried unanimously.

**Directors Report** – Director Anderson reported that construction will start any day on Building A with anticipated completion scheduled for December 2022. Engineers are still working on finalizing plans to go out to bid on Building B and C. This likely won't happen until early October. Director Anderson has no updates regarding fundraising other than he continues to meet with business partners.

**New Business**

**Elections**

- A.** Mrs Schwartz nominated Brent Seaks for the position of President of the Board. Mrs. Kukla seconded the nomination. No additional nominations. Mrs. Schwartz moved nominations cease and we cast a unanimous ballot for Brent Seaks for the position of President. Mrs. Skaare seconded. A voice vote was taken on the motion. The motion carried unanimously.
- B.** Mrs Schwartz nominated Barb Meduna for the position of Vice President of the Board. Mrs. Kukla seconded the nomination. No additional nominations. Mrs. Schwartz moved nominations cease and we cast a unanimous ballot for Barb Meduna for the position of Vice President. Mr. Krebs seconded. A voice vote was taken on the motion. The motion carried unanimously
- C.** Mrs. Meduna nominated Kim Schwartz for the position of Secretary/Treasurer of the Board. Mrs. Skaare seconded the nomination. No additional nominations. Mrs. Meduna moved nominations cease and we cast a unanimous ballot for Kim Schwartz for the position of Secretary/Treasurer. Mr. Krebs seconded. A voice vote was taken on the motion. The motion carried unanimously
- D.** **SWACTEA Authorized Representative** – Mrs. Kukla moved to appoint Academy Director Aaron Anderson as the authorized representative for the SWACTEA. Mrs. Meduna seconded the motion. A voice vote was taken on the motion. Motion passed unanimously

- E. **SWACTEA Fiscal Management** – Mrs. Schwartz moved to contract with Dickinson Public Schools as fiscal agent for the SWACTEA for the sum of \$10,000. Mrs. Skaare seconded the motion. A voice vote was taken on the motion. Motion passed unanimously
- F. **Authorized signers** - Mr. Krebs moved to authorize the Academy Director, the Academy President and Dickinson Public Schools designated fiscal agents, as signers and can transact business on behalf of the SWACTEA. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. Motion passed unanimously
- G. **Bank Depository Designation** - Mrs. Meduna moved
- H. **Board Member Meeting Per Diem**. Mrs. Schwartz moved to set the SWACTEA board member per diem for attending monthly meetings at seventy-five dollars and follow state rates for travel and meals. Mrs. Kukla seconded the motion. A voice vote was taken on the motion. Motion passed unanimously
- I. **Determine Official Newspaper** – Mrs. Schwartz moved to establish The Dickinson Press as the official newspaper for the 2022-2023 school year. Mrs. Kukla seconded the motion. A voice vote was taken on the motion. Motion passed unanimously
- J. **Board Meeting Dates** - Mrs. Kukla moved to set the SWACTEA board meeting dates as the first Wednesday of the month as necessary at 7:15 P.M. at DPS North Campus Administration Building. Mrs. Schwartz seconded the motion. A voice vote was taken on the motion. Motion passed unanimously.
- K. **Equipment Approvals** – Mrs. Kukla moved to to approve an allocation of up to \$63,000 for the purchase of a skid steer loader. Mrs. Meduna seconded the motion. A voice vote was taken on the motion. Motion passed unanimously.
- L. **Clarity between SWACTEA and RACTC** – The board had a discussion on the relationship between the two entities. It was requested that Director Anderson meet with Director Schauer and develop an MOU regarding the mobile meats and we continue discussion with potential meeting overlap in the future to discuss items between both boards.
- M. **Announcements** - Director Anderson shared that with construction started the next meeting will be October 5<sup>th</sup> at the DPS Professional Learning Lab following the RACTC Meeting at approximately 7:15pm

**Adjournment** -At 8:40 p.m., President Seaks declared the meeting adjourned.

Minutes prepared by Aaron Anderson, SWACTEA Director.

Aaron Anderson, SWACTEA