

## Southwest Area Career & Technical Education Academy

### Governing Board Meeting

Wednesday, November 2nd, 7:15 PM

### DPS Central Administration Building

**Call to Order/Roll Call** – President, Brent Seaks called the meeting to order at 7:46pm. Roll call showed board members present;; Wes Krebs, Belfield; Barb Meduna, South Heart and Carrie Zachmann, Beach Absent; Kim Schwartz, Dickinson ;Marya Skaare, Trinity Catholic, Pamla Kukla, Killdeer; and Connie Jalbert, New England

**Approval of Agenda** – Mr. Krebs moved to approve the agenda. Mrs. Zachmann seconded. A voice vote was taken on the motion. The motion carried unanimously.

**Approval of Minutes** - Mrs. Zachmann moved to approve the October Minutes, Mr. Krebs seconded. A voice vote was taken on the motion. The motion carried unanimously.

**Financial Report** – Director Anderson presented the fiscal report with an ending balance of \$3,744,139.21. Mrs. Meduna moved to approve the report, Mr. Krebs Seconded. A voice vote was taken on the motion. The motion carried unanimously.

**Directors Report** – Director Anderson reported that construction in Building A is on track according to contractors with anticipated completion scheduled for December 2022. Bids on Building B and C went out today and will be opened on Thursday, November 23rd. Bid review and acceptance will happen at next board meeting.

Tomorrow the DPS CTE staff will be holding their Fall Advisory Committee night for all programs. Director Anderson will be attending the National ACTE Vision Conference in Las Vegas, November 20<sup>th</sup>-Dec 3<sup>rd</sup> with WBL Coordinator Jaci Kolm.

We are also planning to host the Western Legislators at the north campus on November 10<sup>th</sup> and Director Anderson also plans to attend the Bowman School Board Meeting on November 16<sup>th</sup>.

The Academy Expo for Dickinson students and employers will take place on December 21<sup>st</sup>. We are working on scaling this event to include other districts in 2023.

Advertisement has been published to hire an administrative assistant for the north campus. We hope to have someone in place before the end of the year.

Director Anderson shared a few handouts and update regarding the WBL program and students that are participating.

### Old Business

- A. **Vision/Mission Statement** – Due to low attendance it was determined to table discussion related to Vision/Mission until the December board meeting.

### New Business

- A. **Fundraising/Marketing** – Director Anderson asked for discussion and feedback on if he can pursue outside support through either an additional position or consulting firm to help in raising funds for the SW CTE project. He expressed concerns on having the time needed and expertise to secure needed additional support. The general consensus of the group was to seek outside feedback and report back to the board next month.
- B. **Purchasing Feedback** – Director Anderson shared with the board his interest in purchasing a snow bucket/pusher for the skid steer this winter and wanted their feedback in the allocation of resources to do this. It was determined to wait on the purchase and make that consideration in the future based on need.

C. **Announcements** - Director Anderson shared we will at the DPS Professional Learning Lab on December 7<sup>th</sup> at 7:15pm. President Seaks shared that RACTC was going to try and have a dinner meeting that evening and would share if there was any conflicts.

**Adjournment** -At 8:31 p.m., President Seaks declared the meeting adjourned.

Minutes prepared by Aaron Anderson, SWACTEA Director.

Aaron Anderson, SWACTEA