

Southwest Area Career & Technical Education Academy

Governing Board Meeting Minutes

Wednesday, May 4th, 2022, 6:00 PM

DPS North Campus, Administration Building

Call to Order/Roll Call – President, Brent Seaks called the meeting to order at 7:34 pm. Roll call showed board members present; Kim Schwartz, Dickinson; Wes Krebs, Belfield; Barb Meduna, South Heart; and Connie Jalbert, New England; Absent; Pamla Kukla, Killdeer; and Marya Skaare, Trinity Catholic

Approval of Agenda – Mrs. Krebs moved to approve the agenda, Mrs. Schwartz seconded. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Minutes - Mrs. Jalbert moved to approve the minutes of the April Board Meeting, Mrs. Meduna seconded. A voice vote was taken on the motion. The motion carried unanimously.

Financial Report – Director Anderson presented the fiscal report with an ending balance of \$988,441.39. There was only one transaction from the previous month. Mrs. Schwartz moved to approve the report, Mrs. Meduna Seconded. A voice vote was taken on the motion. The motion carried unanimously.

Directors Report – Director Anderson shared with the board the intent of interviewing applicants for the Community Outreach Coordinator. It was determined that President Seaks would serve as representative from SWCTE Board on the committee. Also reported that SW CTE will be the host of the ND CTE Directors on June 8th prior to the Governors Innovation Summit the following day on June 9th. Meats lab should be arriving to the Academy the last week of May ahead of schedule. This will be equipped over the summer and training provided to teachers in August. Also it was shared the intent of hosting an Advisory Committee night for all CTE programs in Dickinson in October. This will give us a trial run prior to full implementation for all SW CTE programs.

Unfinished Business

- A. Voices/Vison Conference – Mrs. Schwartz shared with the group on the FM Chamber Event that four of us attended as guests of ONEOK. Mike Rowe was the keynote speaker and shared an inspiring message.
- B. Operation Items Priority List – Director Anderson shared with the group his performance evaluation completed by DPS Superintendent Dr. Marcus Lewton. It is the intent to include this board in helping complete the evaluation starting this coming fall.

New Business

Preliminary Renovation Design/Review - Mr. Anderson presented the latest draft designs of the campus and Buildings A, B and C. He highlighted a few of the hi profile items and spaces where cost savings can be achieved. He continues to meet with the architects and engineers with hope to go out for bid sometime in June. We will likely need help in picking out finishes this coming month.

Fundraising Feedback— Director Anderson shared with the group a brainstorming sheet on fundraising to help narrow focus on upcoming fundraising efforts. No action was taken and he will report additional information at the next meeting.

Logo Review – No logos were available to review. This will happen at next board meeting

Announcements - Next board meeting will be June 1st, 2022 at the DPS North Campus Administration Building unless more time is needed to approve bid documents.

Adjournment -At 7:48 p.m., President Seaks declared the meeting adjourned.
Minutes prepared by Aaron Anderson, SWACTEA Director.

Aaron Anderson, SWACTEA