

Southwest Area Career & Technical Education Academy

Governing Board Meeting Minutes

Wednesday, March 2, 2022, 7:30 PM

DPS North Campus, Administration Building

Call to Order/Roll Call – President, Brent Seaks called the meeting to order at 7:34pm. Roll call showed all board members present; Pamla Kukla, Killdeer, Kim Schwartz, Dickinson Connie Jalbert, New England; Absent; Barb Meduna, South Heart ;Wes Krebs, Belfield; and Marya Skaare, Trinity Catholic

Approval of Agenda – Mrs. Jalbert moved to approve the agenda, Mrs. Schwartz seconded. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Minutes - Mrs. Kukla moved to approve the minutes of the January Board Meeting, Mrs. Schwartz seconded. A voice vote was taken on the motion. The motion carried unanimously.

Financial Report – Director Anderson presented the fiscal report with an ending balance of \$991,4889.26. Discussion took place on future fiscal report and their contents with the preference of itemized detail transactions to be provided to the board. Mrs. Schwartz moved to approve the report, Mrs. Kukla Seconded. A voice vote was taken on the motion. The motion carried unanimously.

Directors Report – Director Anderson presented information to the board on the status of the ND CTE Coronavirus Grant and shared that is still held up in committee. He was confident we will get the additional \$3.33 million but wanting on final approval from the State CTE Board in March. Fundraising has kicked off for the project with initial commitment of \$300,000 from an entity. More visits planned in the next few weeks.

Unfinished Business

Advisory Committee – The following list was provided to the board outlining members of the SWACTEA Advisory Committee.

Dr. Debora Dragseth	Dickinson State University
Ryan Jilek	Stark Development Corp
Mary Urlacher	Job Service North Dakota
Kevin Nelson	Roughrider CTE
Sara Michael	TR Medora Foundation
Alicia Hess	Gooseneck Implement
Chris Johnson	TMI
John Odermann	CHI St. Alexius

This group plans to meet the last Thursday of each month at 4pm.

New Business

CTE Center Tour - Mr. Seaks and Mrs. Schwartz share their experiences with the group from the CTE Center visit in Moorhead, Richland 44, Wahpeton and Oakes on Feb 17th. A very positive experience and encourage other members to go and have another tour at a later date.

Mobile Meats Lab – Mrs. Schwartz moved to purchase a mobile meats lab and place a \$5,000 deposit on the trailer. Mrs. Jalbert Seconded. A roll call vote was taken (Aye

Jalbert, Schwartz, Kukla and Seaks; No, None) Motioned passed

T4 Conference – Mrs. Schwartz moved to host the T4 Conference in Dickinson on May 9th and 10th. Mrs. Kukla seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

WBL Coordinator/Community Outreach – Director Anderson reported to the board that Bobbie Johnson who is currently serving as the DPS Community Outreach Coordinator will be leaving her position at the end of the school year. This is a part-time position that is grant funded. He brought up the idea of picking up the second half of that contract to make it a full-time position for next school year and this person can help start building our work-based learning program as well as support partner development. The financial commitment for SWCTEA will be presented at the next meeting.

Fiscal Considerations - Mrs. Schwartz moved that any purchases, outside of operational bills over \$10,000 needs to be approved by the board. Mrs. Kukla Seconded. A voice vote was taken on the motion. The motion carried unanimously.

Operational Items Discussion – Director Anderson presented the board with a list of items that needs consideration and action by the board in the next few months. This included Director review, new hires, salaries and benefits, etc. No action was taken and discussion will continue at future meetings.

Announcements - Next board meeting will be April 6th, 2022 at the DPS North Campus Administration Building.

Adjournment -At 8:52 p.m., President Seaks declared the meeting adjourned. Minutes prepared by Aaron Anderson, SWACTEA Director.

Aaron Anderson, SWACTEA