

## **Southwest Area Career & Technical Education Academy**

### **Governing Board Meeting Minutes**

**Wednesday, June 1st, 2022, 7:30 PM**

#### **DPS North Campus, Administration Building**

**Call to Order/Roll Call** – President, Brent Seaks called the meeting to order at 7:34 pm. Roll call showed board members present; Kim Schwartz, Dickinson; Wes Krebs, Belfield; Barb Meduna, South Heart Absent; Pamla Kukla, Killdeer; Connie Jalbert, New England and Marya Skaare, Trinity Catholic

**Approval of Agenda** – Mrs. Schwartz moved to approve the agenda, Mr. Krebs seconded. A voice vote was taken on the motion. The motion carried unanimously.

**Approval of Minutes** - Mrs. Schwartz moved to approve the April Minutes, Mr. Krebs seconded. A voice vote was taken on the motion. The motion carried unanimously.

**Financial Report** – Director Anderson presented the fiscal report with an ending balance of \$947,191.39. There was only one transaction from the previous month. Mrs. Schwartz moved to approve the report, Mrs. Meduna Seconded. A voice vote was taken on the motion. The motion carried unanimously.

**Directors Report** – Director Anderson shared with the board that they had offered the Community Outreach Coordinator position and were turned down by the first applicant. Discussion was made on the next candidate selected.

Mr. Krebs moved to offer the position to the next candidate with previously agreed upon financial terms. Mrs. Meduna seconded. A voice vote was taken on the motion. The motion carried unanimously.

If this individual turns down the position we will reopen the posting and seek additional applicants.

Director Anderson shared that progress is continuing on the design and engineering of the project. He anticipates bidding will go out in late June for Building A and Building B & C will likely go out in August. Additional time is needed by the engineers for that project. It was also shared that GT Architecture and Director Anderson sat down and visited about the project with multiple local contractors. They felt our timeline of completion was realistic with occupying Building A in Jan 2023 and B & C in August 2023. Updated estimates have the full construction ranging from \$11.1 to \$12.3 million.

#### **Unfinished Business**

- A. Logo Review – Director Anderson presented three logo options to the board and asked for input on the design. After significant discussion, ideas will be presented to designer for additional options. Those options will be shared through email in the next few weeks. No action taken.
- B. Fundraising Feedback – Director Anderson shared with the group the sponsorship opportunities document and fundraising level plan that was developed by a local committee of experienced fundraisers. Discussion took place on the items with no action taken.

## **New Business**

**Addition of Beach Public Schools** - Mrs. Schwartz moved to add Beach Public Schools as a member of the Southwest Area CTE Academy. Mrs. Meduna seconded the motion. Discussion took place. A roll call vote was taken. Krebs – Yea, Meduna – Yea, Schwartz – Yea and Seaks, Yea. (4 yea's, 0 nay's). Motion Passed.

**Fundraising Feedback**—Director Anderson shared with the group a brainstorming sheet on fundraising to help narrow focus on upcoming fundraising efforts. No action was taken and he will report additional information at the next meeting.

**Equipment Acquisition** – Director Anderson announced that we have acquired the mobile meats lab trailer through the generous support of Dakota Community Bank and also Sax Motors has donated a pickup to pull the unit. A short tour of the items took place following the meeting.

**Announcements** - Next board meeting will be July 6th, 2022 at 7:15pm at the DPS North Campus Administration Building unless more time is needed to approve bid documents.

**Adjournment** -At 8:41 p.m., President Seaks declared the meeting adjourned. Minutes prepared by Aaron Anderson, SWACTEA Director.

Aaron Anderson, SWACTEA