

Southwest Area Career & Technical Education Academy

Governing Board Meeting Minutes

Wednesday, August 3rd, 2022, 7:15 PM

DPS North Campus, Administration Building

Call to Order/Roll Call – President, Brent Seaks called the meeting to order at 7:18 pm. Roll call showed board members present; Kim Schwartz, Dickinson; Wes Krebs, Belfield; Barb Meduna, South Heart Pamla Kukla, Killdeer; Carrie Zachmann, Beach and Brent Bautz, New England Absent; Marya Skaare, Trinity Catholic

Approval of Agenda – Mrs. Meduna moved to approve the agenda, Mrs. Schwartz seconded. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Minutes - Mr. Krebs moved to approve the July Minutes, Mr. Bautz seconded. A voice vote was taken on the motion. The motion carried unanimously.

Financial Report – Director Anderson presented the fiscal report with an ending balance of \$1,798,331.65. Mrs. Schwartz moved to approve the report, Mrs. Zachmann Seconded. A voice vote was taken on the motion. The motion carried unanimously.

Directors Report – Jaci Kolm, the new Community Outreach Coordinator was introduced to the board.

Director Anderson reported that Building A is out for Bids with bid opening scheduled for August 11th at 1:30pm. A special board meeting is recommended the following week to approve bids and allow the project to continue to move forward.

Additional organizations have been met with to discuss partnerships and funding opportunities. Additional grants have also been submitted since last meeting as well.

On August 8-10 there will be the ND CTE PD Conference in Bismarck for all CTE teachers and on August 12th there will be training for the SW Ag teachers on the mobile meats lab at the SW CTE Campus.

Unfinished Business

Disposition of Property Declaration.

It was moved by Mrs. Schwartz to amend the bylaws by adding the following to Article VI. Section 9.

Disposition of Property and Funds:

In the event of the dissolution of the Academy or in the event of a complete rescission or termination of this agreement by all member school districts then a party hereto, all inventory, equipment, funds and other personal property or assets (except for real property) remaining in the Academy, after payment of all liabilities, obligations, costs, expenses, and charges owed by the Academy, shall be disposed of as the board of directors determines will fairly return to the then-existing members of the Academy in proportion to the contributions made by each. All real property, if any owned by the Academy, shall be conveyed as the board of directors shall determine, and if no determination is made, then such real property shall be conveyed to the County where the real property lies, if acceptance is consented to by the County. This notwithstanding:

- A. In the event a member district withdraws from this Agreement and desires to keep, maintain or operate any equipment, structure or other asset provided by the Academy, the Board shall (upon determining that such equipment, structure or asset is no longer necessary or wanted for the

continued operation of the Academy) determine the reasonable value of the same and shall fix the amount of reimbursement to be paid by the withdrawing district, subject to such offset or adjustment to be credited for the district's contribution toward the original acquisition cost, as the Board shall determine to be fair and reasonable.

- B. In the event a Academy class is terminated in a particular district and said district desires to keep, maintain or operate any equipment, structure or other asset provided by the Academy, the Board shall (upon determining that such equipment, structure or asset is no longer necessary or wanted for the continued operation of the Academy) determine and fix the amount of reimbursement to be paid by the district and shall determine the form of such reimbursement, whether to be made in cash or "in kind".
- C. To the extent permitted by law, the Academy may merge into or consolidate with any other corporation, association, trust or other organization or may sell, lease or exchange all or substantially all of the Academy's property, including its goodwill, upon such terms and conditions and for such consideration when and as authorized by three-fourths vote of the entire Board.

Seconded by Mr. Bautz. A roll call vote was take. Zachmann – aye, Schwartz – aye, Meduna – aye, Kukla-aye, Bautz – aye, Krebs – aye, and Seaks – aye. 7 aye, 0 - nays. Motion passed.

Programming Priority Review – Director Anderson shared the results from the survey the board took at the previous meeting on their programming priority perceptions and the need for the program. This was only informational and used to start conversations if resources become limited and programming decisions have to be made in the future.

New Business

Special Meeting – Board discussed and determined a special meeting will be held on Wednesday, August 16th at 5:30pm. A Teams link will be provided for those interested in participating remotely and the North Campus meeting room will be used for those wanting to attending in person. .

Scheduling – A draft schedule was shared with the board on what class times may be for next year at the north campus. Please share with your local administration and Director Anderson will follow up with them this fall on their input.

Announcements - Next board meeting will be September 7th, 2022 at 7:00pm at the DPS North Campus Administration Building unless more time is needed to approve bid documents.

Adjournment -At 8:10 p.m., President Seaks declared the meeting adjourned. Minutes prepared by Aaron Anderson, SWACTEA Director.

Aaron Anderson, SWACTEA

Southwest Area Career & Technical Education Academy

Governing Board Special Meeting Minutes

Wednesday, August 16th, 2022, 5:00 PM

DPS North Campus, Administration Building/Remote through TEAMS

Call to Order/Roll Call – President, Brent Seaks called the meeting to order at 5:05 pm. Roll call showed board members present; Kim Schwartz, Dickinson; Wes Krebs, Belfield; Pamla Kukla, Killdeer

Approval of Agenda – Mrs. Kukla moved to approve the agenda, Mr. Krebs seconded. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Bids –

President Seaks noted there were three bid awards for consideration. Mrs. Schwartz moved to accept the lowest responsible bid for the general contractor for the construction of building "A" of the Southwest Area Career and Technical Education Academy from Roers Construction with a base bid of \$206,500 and to include alternative bids G1 for a total amount of \$235,390 with a contingency of 15% or \$35,308. Mr. Krebs seconded the motion. Discussion: A roll call vote was taken on the motion: ayes-4 (Kukla, Krebs, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Mrs. Kukla moved to accept the lowest responsible bid for the mechanical contractor for the construction of building "A" of the Southwest Area Career and Technical Education Academy from Central Mechanical with a base bid in the amount of \$155,900 with a contingency of 15% or \$23,385. Mrs. Schwartz seconded the motion. A roll call vote was taken on the motion: ayes-4 (Krebs, Kukla, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Mrs. Schwartz moved to accept the lowest responsible bid for the electrical contractor for the construction of building "A" of the Southwest Area Career and Technical Education Academy from Electric Sales & Service with a base bid in the amount of \$205,366 and to include alternative bids for E1 for a total amount of \$219,816 with a contingency of 15% or \$32,972. Mrs. Kukla seconded the motion. A roll call vote was taken on the motion: ayes-4 (Kukla, Krebs, Schwartz, Seaks); nays-0; absent-0. The motion carried unanimously.

Adjournment -At 5:23 p.m., President Seaks declared the meeting adjourned. Minutes prepared by Aaron Anderson, SWACTEA Director.

Aaron Anderson, SWACTEA