

Southwest Area Career & Technical Education Academy

Governing Board Meeting Minutes

Wednesday, April 6th, 2022, 7:30 PM

DPS North Campus, Administration Building

Call to Order/Roll Call – President, Brent Seaks called the meeting to order at 7:29pm. Roll call showed all board members present; Pamla Kukla, Killdeer, Kim Schwartz, Dickinson Connie Jalbert, New England; Absent; Barb Meduna, South Heart ;Wes Krebs, Belfield; and Marya Skaare, Trinity Catholic

Approval of Agenda – Mrs. Jalbert moved to approve the agenda, Mrs. Skaare seconded. A voice vote was taken on the motion. The motion carried unanimously.

Approval of Minutes - Mrs. Kukla moved to approve the minutes of the March Board Meeting, Mrs. Schwartz seconded. A voice vote was taken on the motion. The motion carried unanimously.

Financial Report – Director Anderson presented the fiscal report with an ending balance of \$989,573.90. There was only two transactions from the previous month. Mrs. Schwartz moved to approve the report, Mrs. Jalbert Seconded. A voice vote was taken on the motion. The motion carried unanimously.

Directors Report – Director Anderson shared with the board that SW CTE Academy was awarded the additional \$3.33 million from ND CTE Coronavirus Grant. This amounts to a total of \$10 million. Also there was two additional EDC Grants submitted for \$11 million and \$5 million with hopes of being notified on those awards this fall. Fundraising has kicked off for the project with soft asked to a few local businesses. As more clarity comes with construction costs it will allow Mr. Anderson to make official asks and secure commitments from local partners. Also showed the new stakeholder funding brochure he is using for visits. Staffing updates regarding hiring Jakob Ohl as the new Power Sports Instructor, Jonah Nelson has been hired to start the Diesel Technology program this coming fall and looking to still fill the Tech N Engineering Position.

Unfinished Business

WBL/Community Outreach Coordinator - A job description of the Community Outreach Coordinator position was shared with the board and the proposal of partnering with Dickinson Public Schools in making it a full-time position. Mrs. Jalbert moved to establish the Community Outreach Coordinator in partnership with Dickinson Public Schools and cover the contract above the \$31,500 committed by DPS. Mrs. Kukla seconded. A roll call vote was taken. Krebs – Yea, Kukla - Yea, Meduna - Yea, Schwartz - Yea, Skaare – Yea, Jalbert – Yea, Seaks – Yea (7 – Yea, 0 – No) Motion passes

Operation Items Priority List – Mr. Anderson shared a list of items that need to be addressed over the next few months and decided by the board. President Seaks started the discussion on the items with the first item discussing the Director Review. The board felt comfortable with accepting the review of Director Anderson conducted by Dr. Lewton but looking to include the SW CTE Board in conducting the review next year. Director Anderson’s review will be

shared at the next meeting.

Additional discussion on who covers the expense related to Director Anderson's salary and benefits. It was shared that the intent of Stark County's contribution was to cover the hiring of a director and expenses related to the start-up of SW CTE Academy.

Mrs. Kukla moves to reimburse Dickinson Public Schools the expenses related to the hiring of a CTE Director. Mrs. Skaare seconded the motion. A voice vote was taken on the motion. The motion carried unanimously.

New Business

Preliminary Renovation Design/Review - Mr. Anderson presented the latest draft designs of the campus and Buildings A, B and C. He highlighted a few of the hi profile items and spaces where cost savings can be achieved. In addition to discussion on potential contingency plans if cost of construction exceeds our resources.

Vocies of Vision Conference— Mrs. Kukla shared about the opportunity from Oneok for three board members to attend the FM Chamber Event in Fargo with keynote speaker Mike Rowe. It was determined that Barb Meduna, Kim Schwartz and Marya Skaare will attend on behalf of the board with Pamla Kukla will also plan to attend.

Board Retreat – President Seaks brought up the idea of conducting a board retreat this summer to help address a number of items that need to be decided. No action was taken.

Announcements - Next board meeting will be May 4th, 2022 at the DPS North Campus Administration Building.

Adjournment -At 8:46 p.m., President Seaks declared the meeting adjourned. Minutes prepared by Aaron Anderson, SWACTEA Director.

Aaron Anderson, SWACTEA